



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: Thursday, April 6, 2017
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier, Sam Haddadin, Jack Mettee, Matt Sylvia, Phil Rinaldi, Guy Eaton, Edmund Chun Taite

Members Not Present: David Peck

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Not Present: Daniel Lynch, Finance Director/Treasurer; J. Michael Joyal, City Manager

1. The Chair called the meeting to order at 4:07 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the March 2, 2017 Meeting Minutes.

Motion: P.Rinaldi made a motion to approve the Public Session March 2, 2017 Board meeting Minutes. Seconded by J.Mettee. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: M.Sylvia made a motion to enter non-public session. Seconded by G.Eaton. Vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.

Motion: M.Sylvia made a motion to seal the non-public meeting minutes. Seconded by G.Eaton. Vote: U/A.



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5. New Business:

- Elect a Vice-Chair

Motion: M.Olivier made a motion to elect S.Johnson as Vice-Chair of DBIDA. Seconded by S.Haddadin. Vote: U/A.

- Budget Proposal to the City Council

The budget proposal was discussed during the non-public session.

- Waterfront Development Status Report: Jack Mettee

J.Mettee stated that the newsletter was sent out for review.

- Baseball Complex Proposal Status

A plan is being put together to go to the Planning Board. The group is gathering information for a final site plan.

- Downtown Merchants Report: Reid Weston

R.Weston gave an update of the downtown merchants, and the First Friday's Art Walk Program. Discussion ensued about the unemployment rate, and the lack of qualified service workers.

6. **Financial Reports:** February 28, 2017 & March 31, 2017 Month-End Reports/Report vs. Budget

D.Barufaldi went over the financial reports that were distributed.

Motion: P.Rinaldi made a motion to accept the February 28, 2017 & March 31, 2017 Financial Reports. Seconded by M.Sylvia. Vote: U/A.

7. Old Business:

- Operations Effectiveness Report: Moe Olivier, Point Person

M.Olivier suggested that Board members take time to review the Operations Effectiveness Report and allocate time during the May meeting for discussion.

Motion: G.Eaton made a motion to table the discussion of the Operations Effectiveness Report until the May meeting. Seconded by S.Haddadin. Vote: U/A.

K.Weston and M.Olivier left the meeting at 5:57 PM.



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- Conversion of Residential Properties to Commercial: S.Johnson, Point Person; S.Haddadin, M.Sylvia, J.Mettee, D.Barufaldi, re Planning Interface and Strategy Redevelopment and Kirt Schuman meeting.

S.Johnson gave a brief overview of the meeting he had with the Planning Board Chair, Director of Planning, and Director of Economic Development.

8. Manager's Report: Economic Development Section: March 28, 2017.

The manager's report is located in the packet for review.

9. Board Member Comments/Questions:

A suggestion was made to get a statistical presentation together using the various city agencies to gather data.

P.Rinaldi left the meeting at 6:03 PM.

10. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 6:24 PM. Seconded by M.Sylvia. Vote: U/A.