



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – DOVER HIGH SCHOOL AND REGIONAL CTC MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, April 18, 2017
Meeting Time:	4:30 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approval of Meeting Minutes from April 4, 2017
4. Committee Financial Report
5. Approve manifests
6. Review and approve change order proposals
7. Approve Letters of Recommendation for subcontractors
8. Clerk of the Works Report
9. Permitting Update
10. Construction schedule update
11. Review future meeting schedule
12. Matters of Interest
13. Build next agenda and review action items
14. Adjournment



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

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Meeting Date:	Tuesday, April 4, 2017
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, April 4, 2017 at 4:30 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Sarah Greenshields, Jason Gagnon and Matt Severson. Mark Geuther was excused. Also present were Superintendent Elaine Arbour, High School Principal Peter Driscoll, CTC Director Louise Paradis, Clerk of the Works Michael Brooks, Business Administrator Libby Simmons, Dover Fire Chief Eric Hagman, PC Construction Project Manager Scott Blair, HMFH representatives Alan Pemstein and Laura Wernick. A UNH Student also attended the meeting.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM MARCH 21, 2017:** Amanda Russell moved, Sarah Greenshields seconded to approve the minutes listed. An oral **VOTE PASSED 5/0.**
- IV. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the financial report for the JBC.
- V. FINANCIAL AND STATUS REPORT APPROVAL:** Amanda Russell moved, Jason Gagnon seconded to approve the financial and status report. An oral **VOTE PASSED 5/0.**
- VI. APPROVE MANIFESTS:**
- Amanda Russell moved, Jason Gagnon seconded to pay manifest CIPM#DHSCTC066 in the amount of \$30,422.87 to R.W. Gillespie & Associates for professional services (Invoice 3334) rendered through 2/24/2017. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Jason Gagnon seconded to pay manifest CIPM#DHSCTC067 in the amount of \$19,781.62 as a journal entry to Unutil for gas usage from 2/16/17 through 3/17/17. A roll call **VOTE PASSED 5/0.** It was noted that the gas usage is tracking lower than anticipated.
- Amanda Russell moved, Jason Gagnon seconded to pay manifest CIPM#DHSCTC068 in the amount of \$2,511,187.00 to PC Construction for construction services through 3/31/2017. A roll call **VOTE PASSED 5/0. (Attachment A)**
- VII. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:**
- Amanda Russell moved, Jason Gagnon to approve Change Request Proposal 190038 ASI-21.1 Curtainwall Revisions in the amount of \$4,947.00. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Jason Gagnon seconded to approve Change Request Proposal credit 190050 ASI-031/RFI 189 Eliminated Catwalk Steel Mesh Guardrail at Auditorium in the amount of \$-6,314.00. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190078 Paint Booth Procurement in the amount of \$139,396.00. A roll call **VOTE PASSED 5/0. (Attachment B)** This change order is for the booth only. There will be additional change orders for other work associated with this.



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VIII. APPROVE LETTERS OF RECOMMENDATION FOR SUBCONTRACTORS: none

- IX. CLERK OF THE WORKS REPORT:** Mr. Brooks reviewed his weekly site reports dated March 24 and March 31, 2017. Ms. Greenshields asked if committee members can tour the site. Mr. Brooks and Mr. Blair responded that they would be happy to tour anyone who is interested as long as individuals check in at the trailer and no more than 2 at a time due to meeting rules. The weather has made for extremely muddy conditions at the site. Workers are trying to limit the mess as much as possible.
- X. PERMITTING UPDATE:** Mr. Blair spoke with Mr. Maxfield who stated the in-house review has been completed. Inspectors are going to the site for a safety orientation and will discuss questions and concerns. There have been no issues with any of the inspectors who have been to the site. They still don't have an official building permit but everything is still going as planned.
- XI. FUNDRAISING COMMITTEE UPDATE:** Ms. Russell summarized most recent meeting stating that the committee made lists of sponsorships and potential donors. Work is being divided so that the fundraising work can begin. All state and city guidelines will be followed. Attorney Blenkinsop is working with the committee. The community will be involved in a separate tree campaign with a dedicated donor board.
- XII. VIDEO UPDATE:** Mr. Blair stated PC Construction communication department had reached out to Mr. Gillis, but Mr. Blair is not sure if they connected. He doesn't believe there will be a problem with documenting the project but details are still being worked out at this point.
- XIII. MCPHAIL UPDATE:** Ms. Wernick summarized the documents provided by McPhail. She explained the amount provided is lower than the previous amount and is a "not to exceed" amount. She stressed they are only billing for the time that they spend at the site. She supports the proposal and added that they are currently working on good faith.

Amanda Russell moved, Matt Severson seconded to approve McPhail contract to include an additional \$41,470.00 a roll call **VOTE PASSED 5/0**

Mr. Brooks stated that he is having a difficult time finding value in the additional contract. Ms. Wernick assured him that they will only go to the site if he calls them. Mr. Pemstein noted that they will need to provide an affidavit and they may not do that if they weren't contacted to inspect the work. It was agreed that it is a code requirement and not frivolous spending.

XIV. CONSTRUCTION SCHEDULE UPDATE:

Mr. Blair reported that they are still on schedule for the project to be completed on August 29, 2018. He can't say for sure that this will happen, but at this point, they are on track. Workers are there every Saturday and will be moving inside soon for interior. They are struggling with roofing at this point due to rain. Materials are arriving to the site on schedule.



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XV. REVIEW FUTURE MEETING SCHEDULE: There is no change to the schedule. The next meeting will be April 18.

XVI. MATTERS OF INTEREST: Ms. Wernick distributed the most recent contingency budget. (**Attachment C**). There is currently \$2 million in owner's construction contingency.

Dr. Arbour commented that the Occupancy policy will be going to the School Board on Monday. It will be the letter that was sent to the Fire Marshall. It will be approved by early May.

Ms. Paradis reminded the Committee that there should be separate funding and contingencies for the CTC. The State will request this information at the end of the project.

Ms. Greenshields commented that the Arts Commission would like to assist with planning and strategizing grand opening events including community arts planning. They would like to help facilitate the opening and booking performances over the next year. Mr. Carrier stated that the JBC will discuss the grand opening. Dr. Arbour added that rental events are scheduled with Cathy Faure, but since there is no school year calendar for 2018-2019, Principal Driscoll should be contacted and will work with Ms. Faure.

Dr. Arbour noted that the facilities rental rates should be reviewed and possibly increased for the new building. This wouldn't be to deter people from renting space, but to help cover the cost to maintain the buildings. The School Board would need to approve rate changes.

Mr. Pemstein asked if there will be a "topping off ceremony" which would include having the last beam installed signed by the students. Mr. Blair stated that he could set up a painted beam by the trailer for the students to sign. It was not determined which students would be signing the beam. It may take place prior to graduation and could hold a few thousand signatures.

XVII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS: Contingency plan that explains mechanisms for rental generator (future agenda).

XVIII. ADJOURNMENT: Sarah Greenshields moved, Matt Severson seconded to adjourn the JBC meeting at 5:40 p.m. An oral **VOTE PASSED 5/0**.

Dover High School and Regional Career Technical Center Project
Summary of Contract Amounts and Expenditures/Obligations To Date
Feasibility Study & Design, Geotech and Construction Services
Date: April 18, 2017

Appropriation #1 (FY14), Issued January 26, 2014:	\$	900,000.00
Appropriation #2 (FY15), Issued November 12, 2014:	\$	23,300,000.00
Appropriation #3 (FY16), Issued July 22, 2015:	\$	49,700,000.00
State of NH Funding:	\$	13,500,000.00
Appropriation #4, DHS/RCTC Bond Premium Appropriation (Project Manager) Approved 5/11/2016:	\$	222,756.00
Total Appropriation:	\$	87,622,756.00

Vendor	Description of Services	(A) Contract Totals	(B) HS Portion of Total Amount @ 77.2%	(C) CTE Portion of Total Amount @ 22.8%	(D = B+C) Total Expenditures To Date	(E = A-D) HS & CTE Remaining Balance (Obligations)	District Share of CTE Portion @ 100%	(F = C x 25%) District Share of CTE Portion @ 25%	(G = C x 75%) (Invoiced through 3/31/2017) State Share of CTE Portion @ 75%	State Funding Rec'd To Date 4/18/2017 (Feb Claim)
HMFH	Feasibility Study	\$ 485,000.00	\$ 374,420.00	\$ 110,580.00	\$ 485,000.00	\$0 - Complete	\$ -	\$ 27,645.00	\$ 82,935.00	\$ 82,935.00
HMFH	PSS#1: Frank Locker Visioning Study	\$ 29,150.00	\$ 22,503.80	\$ 6,646.20	\$ 29,150.00	\$0 - Complete	\$ 6,646.20	\$ -	\$ -	
HMFH	PSS#2: Universal Environmental, (Haz Mat)	\$ 6,270.00	\$ 4,840.44	\$ 1,429.56	\$ 6,270.00	\$0 - Complete	\$ 1,429.56	\$ -	\$ -	
HMFH	PSS#2: McPhail Associates, (GeoTech)	\$ 23,650.00	\$ 16,506.76	\$ 4,875.05	\$ 21,381.81	\$ 2,268.19	\$ 4,875.05	\$ -	\$ -	
HMFH	PSS#2: Sebago Technics, (Site Survey)	\$ 43,780.00	\$ 33,798.16	\$ 9,981.84	\$ 43,780.00	\$0 - Complete	\$ 9,981.84	\$ -	\$ -	
HMFH	Add'l Services: Travel, Postage, Printing	\$ 7,811.25	\$ 6,030.29	\$ 1,780.97	\$ 7,811.25	\$0 - Complete	\$ -	\$ 445.24	\$ 1,335.72	\$ 1,335.72
Dover School District	Clerical, Legal and Supply Costs	\$ 14,527.35	\$ 11,215.11	\$ 3,312.24	\$ 14,527.35	\$0 - Complete	\$ 1,116.66	\$ 548.90	\$ 1,646.69	\$ 1,646.69
PC Construction	Construction Manager Services	\$ 96,000.00	\$ 74,112.00	\$ 21,888.00	\$ 96,000.00	\$0 - Complete	\$ -	\$ 5,472.00	\$ 16,416.00	\$ 16,416.00
Subtotal, Feasibility Study:		\$ 706,188.60	\$ 543,426.56	\$ 160,493.85	\$ 703,920.41	\$ 2,268.19	\$ 24,049.31	\$ 34,111.14	\$ 102,333.41	\$ 102,333.41
HMFH	PSS#3: Schematic Design (15%)	\$ 1,008,000.00	\$ 778,176.00	\$ 229,824.00	\$ 1,008,000.00	\$0 - Complete	\$ -	\$ 57,456.00	\$ 172,368.00	\$ 172,368.00
HMFH	PSS#3 / PSS#6: Design Development (20%)	\$ 1,316,000.00	\$ 1,015,952.00	\$ 300,048.00	\$ 1,316,000.00	\$0 - Complete	\$ -	\$ 75,012.00	\$ 225,036.00	\$ 225,036.00
HMFH	PSS#3 / PSS#6: Construction Documents (25%)	\$ 1,633,000.00	\$ 1,235,462.48	\$ 364,877.52	\$ 1,600,340.00	\$ 32,660.00	\$ -	\$ 91,219.38	\$ 273,658.14	\$ 273,658.14
HMFH	PSS#3: Bidding (5%)	\$ 336,000.00	\$ 246,422.40	\$ 72,777.60	\$ 319,200.00	\$ 16,800.00	\$ 72,777.60	\$ -	\$ -	
HMFH	PSS#3: Construction Administration-Phase 1 (30%)	\$ 2,016,000.00	\$ 498,032.64	\$ 147,087.36	\$ 645,120.00	\$ 1,370,880.00	\$ -	\$ 36,771.84	\$ 110,315.52	\$ 82,736.64
HMFH	PSS#3: Construction Administration-Phase 2 (5%)	\$ 336,000.00			\$ -	\$ 336,000.00	\$ -	\$ -	\$ -	
HMFH	Add'l Services: Travel, Postage, Printing	\$ 85,000.00	\$ 14,811.61	\$ 4,374.41	\$ 19,186.02	\$ 65,813.98	\$ 1,567.50	\$ 701.72	\$ 2,105.16	\$ 1,551.59
HMFH	PSS#4: Phail Associates - Geotechnical	\$ 40,700.00	\$ 31,366.58	\$ 9,263.70	\$ 40,630.28	\$ 69.72	\$ 9,263.71	\$ -	\$ -	
HMFH	PSS#5: Synthetic Turf Field Design	\$ 74,250.00	\$ 43,309.20	\$ 12,790.80	\$ 56,100.00	\$ 18,150.00	\$ 12,790.80	\$ -	\$ -	
HMFH	PSS#5: GGD-Technology Procurement	\$ 35,200.00			\$ -	\$ 35,200.00	\$ -	\$ -	\$ -	
HMFH	PSS#5: UEC-Add'l HazMat Services	\$ 19,800.00	\$ 15,285.60	\$ 4,514.40	\$ 19,800.00	\$0 - Complete	\$ 4,514.40	\$ -	\$ -	
HMFH	PSS#5: PLS - Furniture & Equip Procurement	\$ 110,000.00	\$ 39,445.34	\$ 11,649.66	\$ 51,095.00	\$ 58,905.00	\$ 11,649.66	\$ -	\$ -	
HMFH	PSS#7: Irrigation	\$ 9,350.00	\$ 4,670.60	\$ 1,379.40	\$ 6,050.00	\$ 3,300.00	\$ 1,379.40	\$ -	\$ -	
HMFH	PSS#8 & PSS#10: Add'l Geotechnical Engineering	\$ 180,620.00	\$ 106,065.07	\$ 31,324.91	\$ 137,389.98	\$ 43,230.02	\$ 31,324.91	\$ -	\$ -	
HMFH	PSS#9: HMFH Professional Services (COW)	\$ 731.05	\$ 564.37	\$ 166.68	\$ 731.05	\$0 - Complete	\$ 166.68	\$ -	\$ -	\$ -
HEA	Commissioning Agent	\$ 171,630.00	\$ 27,633.16	\$ 8,161.10	\$ 35,794.26	\$ 135,835.74	\$ -	\$ 2,040.28	\$ 6,120.82	\$ 3,392.30
Dover School District	Clerical Support, Legal and Supply Costs	\$ 12,064.65	\$ 9,313.91	\$ 2,750.74	\$ 12,064.65	\$0 - Complete	\$ 599.64	\$ 537.78	\$ 1,613.33	\$ 1,613.33
RW Gillespie	Materials Testing Services & Special Inspections	\$ 141,969.00	\$ 73,430.56	\$ 21,686.75	\$ 95,117.31	\$ 46,851.69	\$ 21,686.75	\$ -	\$ -	
Sebago Technics	Traffic Study	\$ 30,000.00	\$ 14,436.40	\$ 4,263.60	\$ 18,700.00	\$ 11,300.00	\$ 4,263.60	\$ -	\$ -	
Eversource Energy	Install pole, anchor, xarms, cutouts for primary riser	\$ 8,608.00	\$ 6,645.37	\$ 1,962.63	\$ 8,608.00	\$0 - Complete	\$ 1,962.63	\$ -	\$ -	
Seacoast Media Group	Employment Ad for Clerk of Works	\$ 329.46	\$ 329.46	\$ -	\$ 329.46	\$0 - Complete	\$ -	\$ -	\$ -	
State of NH-DES	Wetlands Permit Application	\$ 200.00	\$ 154.40	\$ 45.60	\$ 200.00	\$0 - Complete	\$ 45.60	\$ -	\$ -	\$ -
Michael Brooks	Clerk of Works (est wage & benefits 10/1/16-6/30/17)	\$ 59,674.61	\$ 33,173.24	\$ 9,797.28	\$ 42,970.52	\$ 16,704.09	\$ 9,797.28	\$ -	\$ -	\$ -
PC Construction	GMP, including additions/deductions by change order	\$ 72,310,676.00	\$ 9,997,106.62	\$ 2,732,923.38	\$ 12,730,030.00	\$ 59,580,646.00	\$ 148,514.93	\$ 634,825.08	\$ 1,904,475.23	\$ 974,148.23
Dover School District	Estimated Gas Usage for Construction Heaters	\$ 120,000.00	\$ 20,385.79	\$ 6,020.67	\$ 26,406.46	\$ 93,593.54	\$ 26,406.46	\$ -	\$ -	\$ -
					\$ -	\$ -				
Subtotal, Design, Geotech & Construction Services:		\$ 80,055,802.77	\$ 14,212,172.80	\$ 3,977,690.19	\$ 18,189,862.99	\$ 61,865,939.78	\$ 358,711.55	\$ 898,564.08	\$ 2,695,692.20	\$ 1,734,504.23
Totals:		\$ 80,761,991.37	\$ 14,755,599.36	\$ 4,138,184.04	\$ 18,893,783.40	\$ 61,868,207.97	\$ 382,760.86	\$ 932,675.22	\$ 2,798,025.61	\$ 1,836,837.64

Unexpended/Unencumbered Funds Remaining: \$ 6,860,764.63

PC Construction - Guaranteed Maximum Price (GMP)	
Total Contract Sum (includes \$4,270,636 for Procurement and Early Work, 6/20/16-10/7/16)	\$71,643,000.00
Change Order #1, Approved 12/13/2016	
Proposal#190006R1 - Ledge Removal SMH-4 to SMH-2	\$6,200.00
Proposal#190012R1 - RFI-009 Organic Mat at Loading Dock	\$34,405.00
Proposal#190013R1 - Ledge Removal Force Main to SMH-2	\$1,705.00
Proposal#190014R1 - Ledge Removal SMH-2 to SMH-1	\$8,680.00
Proposal#190016R1 -Ledge Removal SMH-1 to Existing SMH	\$3,151.00
Total Change Order #1:	\$54,141.00
Change Order #2, Approved 1/24/2017	
Proposal#190010 - RFI-007 Fabric Under Roadway	\$3,705.00
Proposal#190021 - ASI-001 Catwalk Revisions	-\$1,657.00
Proposal#190022 - ASI-007 Loading Dock Footing Rev.	\$2,197.00
Proposal#190023 - ASI-006R Courtyard & Loading Dock Drainage	\$15,015.00
Proposal#190025 - Organic Soil Removal Area B	\$2,559.00
Proposal#190027 - RFI-125 Road Subgrade Revisions	\$17,926.00
Proposal#190029 - Edge Strip Deletion Credit	-\$6,953.00
Proposal#190034 - ASI-016 Control Joint Addition	\$0.00
Total Change Order #2:	\$32,792.00
Change Order #3, Approved 2/15/2017	
Proposal#190020.1 Ledge Removal for Foundations & Utilities	\$185,297.00
Proposal#190026 RFI-099 Deleted RAP's at AE Line	-\$9,531.00
Proposal#190028R1 - ASI-12 Animal Science Power	\$0.00
Proposal#190031 - ASI-014 Kitchen Equipment Revisions	\$454,539.00
Proposal#190035 - ASI-020 Life Safety Switch	\$14,252.00
Proposal#190036 - PR-001 Slab Depression Deletion	-\$46,832.00
Proposal#190040 - ASI-023 Revised Grease Traps	-\$10,245.00
Propsoal#190047 - RFI-141R1 Fiber Reinforced Concrete	-\$22,212.00
Total Change Orders #3:	\$565,268.00
Change Order #4, Approved 3/21/2017	
Proposal#190030 ASI-013 Window Changes	\$0.00
Proposal#190033 ASI-017 Steel Additions & ASI-026	\$3,858.00
Proposal#190041 - ASI-024 Stair #2 Revisions	\$0.00
Proposal#190043R - ASI-027 Smoke Hatch Revisions	\$19,320.00
Proposal#190043R2 - ASI-027 Smoke Hatch Revisions	-\$2,533.00
Proposal#190044 - ASI-028 Brace at Column B2/BE.1	\$982.00
Proposal#190048 - AIS-029 Cardio/Weight Room Floor Revision	-\$1,520.00
Proposal#190053 - PR-003 Schulters Cove Base	-\$5,777.00
Proposal#190059 - ASI-032 and 037 Revised Brace Bays	\$1,597.00
Proposal#190062 - ASI-039 Bleacher Power	-\$4,605.00
Propsoal#190073 - ASI-041 Lockers in Building Construction	\$4,153.00
Total Change Orders #3:	\$15,475.00
Total Change Orders Approved to Date	\$667,676.00
New Contract Sum Including Approved Change Orders	\$72,310,676.00

Retainage Held To Date (PC Construction):	\$	472,781.00	App#1-#9
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Under original FF & E Budget

MAN. NO. CIPM#DHSCTC069
DATE: 4/18/2017

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 4/18/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
PO Line					
5	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201603137	\$	62,254.08	FY: 2016
11	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201603137	\$	18,385.92	
			\$	80,640.00	#1456
	Invoice #1456, Professional Services through 3/31/2017 (Construction Administration)				
2. 4/18/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
PO Line					
2	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201700407	\$	1,332.72	FY: 2016
1	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201700407	\$	393.60	
			\$	1,726.32	#1457
	Invoice #1457, Professional Services through 3/31/2017 (GeoTech Phase)				
3. 4/18/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
PO Line					
7	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201604242	\$	1,401.18	FY: 2016
8	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201604242	\$	413.82	
			\$	1,815.00	#1457
	Invoice #1457, Professional Services through 3/31/2017 (Furniture & Equipment Procurement)				
3. 4/18/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC Fac. Improv.
PO Line					
1	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201604454	\$	295.85	FY: 2016
2	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201604454	\$	87.37	
			\$	383.22	#1458
	Invoice #1458, Professional Services through 3/31/2017 (Travel Expenses)				
TOTALS				\$84,564.54	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

84,564.54

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date

HMFH Architects, Inc.

130 Bishop Allen Drive
Cambridge, MA 02139
t 617 492 2200
f 617 876 9775
www.hmfh.com



Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820

Invoice # : 1456
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 4/10/2017

Attention: Libby Simmons, Business Admin.

For Professional Services Rendered through March 31, 2017

Phase Name	Phase Fee	Previous Amount	Current Amount	% Complete	Total Fee Earned
Feasibility Study	485,000.00	485,000.00	0.00	100.00	485,000.00
Schematic Design (PSS3)	1,008,000.00	1,008,000.00	0.00	100.00	1,008,000.00
Design Development (PSS3,6)	1,316,000.00	1,316,000.00	0.00	100.00	1,316,000.00
Construction Documents (PSS3,6)	1,633,000.00	1,600,340.00	0.00	98.00	1,600,340.00
Bidding/Negotiations (PSS3)	336,000.00	319,200.00	0.00	95.00	319,200.00
Construction Administration (PSS3)	2,016,000.00	645,120.00	80,640.00	36.00	725,760.00
Construction Admin Phase 2 (PSS3)	336,000.00	0.00	0.00	0.00	0.00
Visioning/Educ Plan Proc. (PSS1)	29,150.00	29,150.00	0.00	100.00	29,150.00
Total Fee:	7,159,150.00				
Total Fee Earned To Date					5,483,450.00
Less Previous Billings					5,402,810.00
Amount Due This Invoice					<u>80,640.00</u>

HMFH Architects, Inc.

130 Bishop Allen Drive
Cambridge, MA 02139
t 617 492 2200
f 617 876 9775
www.hmfh.com



Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820
Attention: Libby Simmons, Business Admin.

Invoice # : 1457
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 4/10/2017

For Professional Services Rendered through March 31, 2017

Phase Name	Phase Fee	Previous Amount	Current Amount	Total Fee Earned	Remaining Fee
Survey (PSS2)	43,780.00	43,780.00	0.00	43,780.00	0.00
HazMat (PSS2)	6,270.00	6,270.00	0.00	6,270.00	0.00
GeoTech/GeoEnv (PSS2)	23,650.00	21,381.81	0.00	21,381.81	2,268.19
Addtl. GeoTech Services (PSS4)	40,700.00	40,630.28	0.00	40,630.28	69.72
Furniture & Equip Proc (PSS 5)	110,000.00	51,095.00	1,815.00	52,910.00	57,090.00
Turf Field Design (PSS 5)	74,250.00	56,100.00	0.00	56,100.00	18,150.00
Technology Procurement (PSS 5)	35,200.00	0.00	0.00	0.00	35,200.00
Addtl HazMat Services (PSS 5)	19,800.00	19,800.00	0.00	19,800.00	0.00
Addtl Irrigation Alt. (PSS 7)	9,350.00	6,050.00	0.00	6,050.00	3,300.00
Geotech CA Phase (PSS 8)	139,150.00	137,389.98	1,726.32	139,116.30	33.70
Addtl Geotech CA Serv. (PSS 10)	41,470.00	0.00	0.00	0.00	41,470.00
Project Total	543,620.00	382,497.07	3,541.32	386,038.39	157,581.61
Amount Due This Invoice:			3,541.32		

Project : 403114 -- Dover High School & RTC

Invoice # : 1457

Phase : Furniture & Equip Proc (PSS 5)

Expenses

<u>Vendor Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Reimb Consultants					
Point Line Space, Inc.	028-2017	3/31/2017	1,650.00	1.10	1,815.00
<i>Expenses</i>					<i>1,815.00</i>

Total Phase : Furniture & Equip Proc (PSS 5)

Labor : 0.00

Expenses : 1,815.00

Phase : Geotech CA Phase (PSS 8)

Expenses

<u>Vendor Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Reimb Consultants					
McPhail Associates, Inc.	55194	3/23/2017	1,569.38	1.10	1,726.32
<i>Expenses</i>					<i>1,726.32</i>

Total Phase : Geotech CA Phase (PSS 8)

Labor : 0.00

Expenses : 1,726.32

Total Project: 403114 -- Dover High School & RTC

3,541.32

Point Line Space, Inc.



INVOICE

Invoice No	Invoice Date	Services Rendered Through
028-2017	04.01.17	03.31.17

Project	Attention
Dover HS - CTC - FFE Design/Procurement HMFH Project No. 403114 Dover, NH PLS Project No. 2015-003	Ms. Laura Wernick, AIA, REFP, LEED AP Project Manager HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139

Phase	Contract Amount	% Complete	Total Billed	Previously Billed	Invoice Amount
AEC FS/SD (Phase 1)	\$25,000.00	100%	\$25,000.00	\$25,000.00	\$00.00
AEC DD/CD (Phase 2)	\$33,000.00	70%	\$23,100.00	\$21,450.00	\$1,650.00
FFE Procurement/DD Final Selection (Phase3)	\$42,000.00		\$00.00	\$00.00	\$00.00
Total Project	\$100,000.00			Total Invoice	\$1,650.00

Please make check payable to Point Line Space, Inc., Thank you.

Date Rec'd	4/3/17	Phase:	BOS
Approved	05/10/17	Type:	
Vendor ID:	Point	Status:	
Post Date:	3/17	100%:	
Acct. #:	51W	Date Entered:	4/4/17
Project	403114	Ctrl Number:	7347
			B187



Date Rec'd 3/30/17 Phase: B08
 Approved CS 4/10/17 Type:
 Vendor ID: mcp h Status:
 Post Date: 3/17 1099:
 Acct. #: 510 Date Entered: 3/30/17
 Project 403114 Ctrl Number: 7323
 B168

March 28, 2017

Project No: 5883.2.C1

Invoice No: 0055194

HMFH Architects, Inc.
 130 Bishop Allen Drive
 Cambridge, MA 02139

Attention Ms. Tina Stanislaski

Dover High School; Dover, New Hampshire
 Geotechnical Engineering Services - Construction Phase
 Proposal dated 6/28/16 - Budget \$126,500

Professional Services from February 1, 2017 to February 28, 2017

Professional Personnel

	Hours	Amount	
Totals	15.50	627.75	
Total Labor		2.5 times 627.75	1,569.38
		Total this Invoice	\$1,569.38

Outstanding Invoices

Number	Date	Balance
0054485	2/4/2017	11,550.75
0054739	3/1/2017	12,589.60
Total		24,140.35

Billings to Date

	Current	Prior	Total
Labor	1,569.38	124,899.98	126,469.36
Totals	1,569.38	124,899.98	126,469.36

Project	5883.2.C1	Dover High School - Construction Phase	Invoice	0055194
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Billing Backup

Tuesday, March 28, 2017

McPhail Associates, LLC

Invoice 0055194 Dated 3/28/2017

11:35:46 AM

Professional Personnel

			Hours		Amount	
00105	Babic-Konjic, Fatima	2/1/2017	2.00	40.50	81.00	
00105	Babic-Konjic, Fatima	2/2/2017	.50	40.50	20.25	
00105	Babic-Konjic, Fatima	2/6/2017	1.00	40.50	40.50	
00105	Babic-Konjic, Fatima	2/7/2017	1.00	40.50	40.50	
00105	Babic-Konjic, Fatima	2/8/2017	1.00	40.50	40.50	
00105	Babic-Konjic, Fatima	2/9/2017	1.00	40.50	40.50	
00105	Babic-Konjic, Fatima	2/10/2017	2.50	40.50	101.25	
00105	Babic-Konjic, Fatima	2/13/2017	1.00	40.50	40.50	
00105	Babic-Konjic, Fatima	2/14/2017	1.00	40.50	40.50	
00105	Babic-Konjic, Fatima	2/15/2017	2.00	40.50	81.00	
00105	Babic-Konjic, Fatima	2/16/2017	2.50	40.50	101.25	
	Totals		15.50		627.75	
	Total Labor			2.5 times	627.75	1,569.38
				Total this Project		\$1,569.38
				Total this Report		\$1,569.38

HMFH Architects, Inc.

130 Bishop Allen Drive
Cambridge, MA 02139
t 617 492 2200
f 617 876 9775
www.hmfh.com



Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820

Invoice # : 1458
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 4/10/2017

Attention: Libby Simmons, Business Admin.

For Professional Services Rendered through March 31, 2017

Phase : Travel Expense

Expenses	306.38
Unit Pricing Expenses	76.84

	383.22
	=====
Amount Due This Invoice	383.22

NOTE - We were advised that we overpaid for two car rentals for which you were invoiced on our Invoice 1395 dated 2/15/17. We have credited you for this overcharge as attached. Please let us know if you have any questions. Thank you.

Phase : Travel Expense

Expenses

<u>Vendor Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Reimb Travel					
Default		3/28/2017	-68.32	1.10	-75.15
		3/28/2017	-66.24	1.10	-72.86
			-----		-----
			-134.56		-148.01
Christina Stanislaski	ER00000927	2/6/2017	10.01	1.10	11.01
	ER00000927	2/15/2017	5.50	1.10	6.05
			-----		-----
			15.51		17.06
Enterprise Rent-A-Car	12591533	2/28/2017	63.57	1.10	69.93
	12686905	3/8/2017	65.25	1.10	71.78
	7BB7XS	3/23/2017	67.03	1.10	73.73
			-----		-----
			195.85		215.44
Foley Buhl Roberts & Assoc., Inc.	34289	3/24/2017	201.72	1.10	221.89
Total: Reimb Travel					306.38
<i>Expenses</i>					306.38

Unit Pricing Expenses

<u>Vendor / Employee Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
D*Unit Pricing Debit Account					
Mile Exp					
Christina Stanislaski	ER00000927	2/15/2017	136.00	0.57	76.84
<i>Unit Pricing</i>					76.84

Total Phase : Travel Expense

Labor : 0.00
Expenses : 383.22

Total Project: 403114 -- Dover High School & RTC

383.22



25 RIVER STREET
CAMBRIDGE, MA 02139-3321

CREDIT

Rental Agreement #:

Bill Ref #:

Invoice Date:

Account #:

6FXG4H

7000-1782-4714

12/15/2016

G48404

BILL TO

HMFH ARCHITECT INC.
ATTN: CANTON, DEVIN
130 BISHOP ALLEN DR.
CAMBRIDGE, MA - 02139

RENTAL INFORMATION

Date/Time Out
12/13/2016 08:18 AM

Date/Time In
12/13/2016 12:00 PM

Renter
PEMSTEIN, ALAN

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
BLUE	3VR994	CAMR	7MW6J5	12,304 13,341

VIN: 4T1BF1FK5GU601585

CLAIM INFORMATION

Claim# / PO# / RO# Insured

Date of Loss Type of Loss Type of Vehicle

Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	43.99	43.99
FUEL SERVICE OPTION	1 RNT	37.91	37.91
TOLL PASS DEVICE	1 DAY	3.95	3.95
REFERRAL EXPENSE	1 RNT	-25.00	-25.00

Subtotal 60.85

MA PARKING SURCHARGE 1 RNT 0.60 0.60

VEHICLE LICENSE COST RECOVERY FEE 1 DAY 2.85 2.85

MASSACHUSETTS STATE SALES TAX PCT 6.25 4.02

Amount Due (USD)

68.32

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

Dover High School

For Billing Inquiries / Payment Terms :

Tel#: 6175477400

BOS99ARADMIN@EHI.com

Payment Due within 30 days of invoice date

Late payments are subject to a finance charge.

Date Rec'd: 1/26/17 VB Phase: XTRAV

Approved: 1/26/17 MFS Type:

Vendor ID: Enter Satus:

Post Date: 12/16 1099:

Acct. #: 5130 Date Entered: 1/31/17 VB

Project: 403114 Ctrl Number: 6982

B# 299

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Remit To :

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

Amount Due (USD)

68.32

Paid By:

HMFH ARCHITECT INC.
130 BISHOP ALLEN DR.
CAMBRIDGE, MA 02139

Fed Tax Id: 43-1526718

Account #
G48404

Rental Agreement
6FXG4H

Amount
68.32

GPBR
1028

CREDIT



25 RIVER STREET
CAMBRIDGE, MA 02139-3321

Rental Agreement #:

Bill Ref #:

Invoice Date:

Account #:

6G0B5R

7000-1779-9539

12/14/2016

G48404

BILL TO

HMFH ARCHITECT INC.
ATTN: Mircha Suero
130 BISHOP ALLEN DR.
CAMBRIDGE, MA - 02139

RENTAL INFORMATION

Date/Time Out
12/13/2016 11:47 AM

Date/Time In
12/14/2016 06:55 AM

Renter

WERICK, LAURA

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
BLUE	KDL1143	ALTIMA	7N39CP	10,751 10,897

VIN: 1N4AL3AP9GN370519

CLAIM INFORMATION

Claim# / PO# / RO#

Insured

Date of Loss

Type of Loss

Type of Vehicle

Repair Shop

Dover High School

Date Rec'd: 1/24/17 VB Phase: XTRAV
Approved: 1/24/17 MFS Type:
Vendor ID: ENTER Status:
Post Date: 12/14/16 1099:
Acct #: 5130 Date Entered: 1/31/17 VB
Project: 403114 Ctrl Number: 6984
B#209

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	48.99	48.99
REFUELING CHARGE	3 GAL	3.30	9.90
Subtotal			58.89
MA PARKING SURCHARGE	1 RNT	0.60	0.60
VEHICLE LICENSE COST RECOVERY FEE	1 DAY	2.85	2.85
MASSACHUSETTS STATE SALES TAX	PCT	6.25	3.90

Amount Due (USD)

- 66.24

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :

Tel#: 6175477400

BOS99ARADMIN@EHI.com

Payment Due within 30 days of invoice date

Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance**Remit To :**

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

Amount Due (USD)

66.24

Paid By:

HMFH ARCHITECT INC.
130 BISHOP ALLEN DR.
CAMBRIDGE, MA 02139

Fed Tax Id: 43-1526718

Account #
G48404

Rental Agreement
6G0B5R

Amount
66.24

GPBR
1028

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHL.com

ENTERPRISE HOLDINGS

Alamo Enterprise National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 12591533

Consolidated Inv. Date: 28-Feb-2017

Fed Tax Id : 43-1526718

RA #	Ext Bill Ref # 1	Pickup Date	Charges	Total Charges	Amount in USD
Renter Name	Ext Bill Ref # 2	Pickup Location			
CARD/OTTO	Ext Bill Ref # 3	Return Date			
	Ext Bill Ref # 4	Return Location			
	Ext Bill Ref # 5	Car Class			

Enterprise Rent-A-Car

Contract ID / Account Number G48404 HMFH ARCHITECT INC.

Billing Number 842553 HMFH ARCHITECT INC.

736JWD		02/28/2017 08:20	1 DAY @ 38.99	38.99	
PEMSTEIN, ALAN		CAMBRIDGE, MA	REFUELING CHARGE	13.44	
DOVER H.S.	5130	02/28/2017 17:31	TOLL PASS DEVICE	3.95	
	XT RAV	CAMBRIDGE, MA	Tax, Surcharge and Fee	7.19	
		ICAR	Total	63.57	63.57

G48404 HMFH ARCHITECT INC. - Billing Number 842553

Grand Total in USD

Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD



Date Rec'd: 3-6-17 Phase:
Approved: 3/11/17 Type:
Vendor ID: Enter
Post Date: 2/17
Acct #: 1099:
Date Entered: 3/7/17
Project: 7029
Ctrl Number: 08/166

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHL.com

ENTERPRISE HOLDINGS



HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 12686905
Consolidated Inv. Date: 08-Mar-2017

Fed Tax Id : 43-1526718

RA #	Ext Bill Ref # 1	Pickup Date	Charges	Total Charges	Amount in USD
Renter Name	Ext Bill Ref # 2	Pickup Location			
CARD/OTTO	Ext Bill Ref # 3	Return Date			
	Ext Bill Ref # 4	Return Location			
	Ext Bill Ref # 5	Car Class			

Enterprise Rent-A-Car

Contract ID / Account Number G48404 HMFH ARCHITECT INC.

Billing Number 842553 HMFH ARCHITECT INC.

75CV35			1 DAY @ 43.99	43.99	
PEMSTEIN, ALAN		CAMBRIDGE, MA	REFUELING CHARGE	10.02	
	5130 403 114	03/08/2017 08:17	TOLL PASS DEVICE	3.95	
	K TRAV	CAMBRIDGE, MA	Tax, Surcharge and Fee	7.29	
		SCAR	Total	65.25	65.25

Date Rec'd: 3-13-17 Phase:

Approved: 3/16/17 Type:

Vendor ID: Enter Status:

Post Date: 3/17 1099:

Acct #: Date Entered: 3/16/17

Project: Ctrl Number: 7265

2#179



ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

ENTERPRISE HOLDINGS

Alamo Enterprise National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 12844208
Consolidated Inv. Date: 23-Mar-2017

Fed Tax Id : 43-1526718

RA # Renter Name CARD/OTTO	Ext Bill Ref # 1 Ext Bill Ref # 2 Ext Bill Ref # 3 Ext Bill Ref # 4 Ext Bill Ref # 5	Pickup Date Return Date Return Location Car Class	Charges	Total Charges	Amount in USD
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Enterprise Rent-A-Car

Contract ID / Account Number G48404 HMFH ARCHITECT INC.

7BB7XS PEMSTEIN, ALAN Dover Hs.	403114 \$130 XTRAN CM #: 7380	03/23/2017 08:07 CAMBRIDGE, MA 03/23/2017 16:57 CAMBRIDGE, MA ICAR	1 DAY @ 38.99 REFUELING CHARGE TOLL PASS DEVICE Tax, Surcharge and Fee Total	38.99 16.70 3.95 7.39 67.03	67.03
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G48404 HMFH ARCHITECT INC. - Billing Number 842553

Grand Total in USD

Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD

Date Recd: 3-31-17 Phase:
Approved: 4/5/17/17/15 Type:
Vendor ID: Enk Status:
Post Date: 03/17 1099:
Acct #: Date Entered: 4/6/17/17/15
Project: Ctl Number: BH 214



Foley Buhl Roberts & Associates, Inc.
2150 Washington Street
Newton, MA 02462
Tel: 617-527-9600 Fax: 617-527-9606

HMFH Architects, Inc.
Attn: Accounts Payable
130 Bishop Allen Drive
Cambridge, MA 02139

March 24, 2017
Project No: 2014184
Invoice No: 34289

Project 2014184

Dover High School & Regional Career Technical Center - 403114

Reimbursable Expenses

Reimb. Exp. - Travel & Auto

3/13/2017	John P. Sticklen	01/17/17 Site Visit: Mileage	62.49	
3/13/2017	John P. Sticklen	01/17/17 Site Visit: Tolls	4.75	
3/13/2017	John P. Sticklen	01/31/17 Site Visit: Mileage	62.49	
3/13/2017	John P. Sticklen	01/31/17 Site Visit: Tolls	4.75	
3/13/2017	John P. Sticklen	02/22/17 Site Visit: Mileage	62.49	
3/13/2017	John P. Sticklen	02/22/17 Site Visit: Tolls	4.75	
	Total Reimbursables		201.72	201.72

Total this Invoice \$201.72

Date Rec'd 3/28/17 Phase: XTRAV
Approved CS 4/10/17 Type: _____
Vendor ID: FBRA Status: _____
Post Date: 3/17 1099: _____
Acct.#: 5130 Date Entered: 3/28/17
Project 403114 Ctrl Number: 1302
B148

MAN. NO. CIPM#DHSCTC070
DATE: 4/18/2017

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 4/18/2017	Sebago Technics 75 John Roberts Road, Suite 1A South Portland, ME 04106-6963				DHS/CTC Fac. Improv.
PO Line					FY: 2016
1	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201701772		\$ 4,053.00	Inv#201702051
2	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201701772		\$ 1,197.00	
				\$ 5,250.00	
	For professional services through 1/27/2017				
2. 4/18/2017	Sebago Technics 75 John Roberts Road, Suite 1A South Portland, ME 04106-6963				DHS/CTC Fac. Improv.
PO Line					FY: 2016
1	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201701772		\$ 1,351.00	Inv#201703067
2	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201701772		\$ 399.00	
				\$ 1,750.00	
	For professional services through 2/24/2017				
TOTALS				\$7,000.00	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

7,000.00

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date

February 9, 2017

City of Dover
Christopher Parker
Assistant City Manager and
Director of Planning and Strategic Initiatives
288 Central Ave.
Dover, NH 03820

*REC'D SAU
4/14/2017*

Project No. 15512
Project Name Rte. 108 South Corridor Study
Invoice No. 201702051

Dear Christopher:

Enclosed is our progress invoice for transportation services through January 27, 2017 for the School portion of the study. These services, as per our purchase order dated May 23, 2016, include the following:

- Finalize future capacity analysis
- Begin preparing draft final report
- Prepared draft final ped/bike recommendations

School Tasks	Budget Amount	Total Billed To Date	Prior Invoices	Current Invoice
Kick-off Meeting	\$1,400.00	\$1,400.00	\$1,400.00	\$0.00
Congestion Mitigation	9,300.00	9,050.00	7,300.00	1,750.00
Safety	0.00	0.00	0.00	0.00
Bike/Ped Facilities	11,250.00	11,000.00	9,000.00	2,000.00
School Coordination	5,500.00	4,100.00	4,100.00	0.00
Final Report	2,550.00	1,500.00	0.00	1,500.00
Total	\$30,000.00	\$27,050.00	\$21,800.00	\$5,250.00

Please call me if you have questions. Thank you for your business.

Sincerely,

SEBAGO TECHNICS, INC.



Stephen S. Sawyer, Jr. P.E.
Vice President, Transportation Services

SSS:jg
Enc.

Sebago Technics, Inc
75 John Roberts Road, Suite 1A
South Portland, ME 04106-6963

City of Dover
Christopher Parker
288 Central Avenue
Dover, NH 03820-4169

Invoice number 201702051
Date 02/09/2017

Project 15512 Rte. 108 South Corridor Study

For Professional Services through January 27, 2017

Description	Current Billed
Transportation Services	5,250.00
Total	5,250.00

Invoice total **5,250.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
201611020	11/08/2016	2,200.00				2,200.00	
201612068	12/14/2016	900.00		900.00			
201702051	02/09/2017	5,250.00	5,250.00				
	Total	8,350.00	5,250.00	900.00	0.00	2,200.00	0.00

March 15, 2017

City of Dover
Christopher Parker
Assistant City Manager and
Director of Planning and Strategic Initiatives
288 Central Ave.
Dover, NH 03820

*REC'D SAW
4/14/2017*

Project No. 15512
Project Name Rte. 108 South Corridor Study
Invoice No. 201703067

Dear Christopher:

Enclosed is our progress invoice for transportation services through February 24, 2017 for the School portion of the study. These services, as per our purchase order dated May 23, 2016, include the following:

- Prepared draft final report

School Tasks	Budget Amount	Total Billed To Date	Prior Invoices	Current Invoice
Kick-off Meeting	\$1,400.00	\$1,400.00	\$1,400.00	\$0.00
Congestion Mitigation	9,300.00	9,350.00	9,050.00	300.00
Safety	0.00	0.00	0.00	0.00
Bike/Ped Facilities	11,250.00	11,250.00	11,000.00	250.00
School Coordination	5,500.00	4,800.00	4,100.00	700.00
Final Report	<u>2,550.00</u>	<u>2,000.00</u>	<u>1,500.00</u>	<u>500.00</u>
Total	\$30,000.00	\$28,800.00	\$27,050.00	\$1,750.00

Please call me if you have questions. Thank you for your business.

Sincerely,

SEBAGO TECHNICS, INC.



Stephen S. Sawyer, Jr. P.E.
Vice President, Transportation Services

SSS:jg
Enc.

Sebago Technics, Inc
75 John Roberts Road, Suite 1A
South Portland, ME 04106-6963

City of Dover
Christopher Parker
288 Central Avenue
Dover, NH 03820-4169

Invoice number 201703067
Date 03/15/2017
Project 15512 Rte. 108 South Corridor Study

For Professional Services through February 24, 2017

Description	Current Billed
Transportation Services	1,750.00
Total	1,750.00

Invoice total **1,750.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
201611020	11/08/2016	2,200.00					2,200.00
201612068	12/14/2016	900.00				900.00	
201702051	02/09/2017	5,250.00		5,250.00			
201702052	02/09/2017	1,600.00		1,600.00			
201703067	03/15/2017	1,750.00	1,750.00				
	Total	11,700.00	1,750.00	6,850.00	0.00	900.00	2,200.00

Libby Simmons

From: Parker, Christopher G. <C.Parker@dover.nh.gov>
Sent: Friday, April 14, 2017 7:16 AM
To: Libby Simmons; Robin Lafleur
Subject: RE: DHS JBC agenda
Attachments: 2017041407_05_0707.pdf

Here you go

I believe that the total to be approved would be 1750 for the current invoice and 5250 for the Feb 9 invoice. I explained to both Sebago and Dr. Arbour, at our meeting Wednesday, that we held off on the Feb one until we saw some deliverables, which have been submitted.

I placed the hard copies in the mail.

Chris

Christopher G. Parker, AICP
Assistant City Manager: Director of Planning and Strategic Initiatives
City of Dover, NH
288 Central Avenue
Dover, NH 03820-4169
e: c.parker@dover.nh.gov
p: 603.516.6008 f: 603.516.6049

Dover: First in New Hampshire, First with you!
www.dover.nh.gov
<http://dovernhplanning.tumblr.com/>
Facebook: <https://www.facebook.com/DoverNHPlanning>
Twitter: @DoverNHPlanning

From: Libby Simmons [mailto:l.simmons@dover.k12.nh.us]
Sent: Friday, April 14, 2017 7:00 AM
To: Lafleur, Robin; Parker, Christopher G.
Subject: Re: DHS JBC agenda

Hi Chris,

Yes, please email a copy of the invoice to me so they can be part of the materials going out today...and original in interoffice if available.

Thanks,

Libby

From: Robin Lafleur
Sent: Friday, April 14, 2017 6:53:39 AM
To: Parker, Christopher G.
Cc: Libby Simmons
Subject: RE: DHS JBC agenda

So it sounds like we will wait until after Peter reviews to place on the agenda. If you have invoices, please send to Libby via email as soon as possible so that we can place on the agenda for Tuesday.



CONSTRUCTION

131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

**15027: Dover High School and Career
Technical Center**
25 Alumni Drive
Dover, NH 03820

Change Request Proposal 190037

Title **ASI-022 Elevator Roof Structure**
Date Issued **13-Mar-2017**
Proposal Status **Submitted**

Architect

Alan Pemstein
HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

T: 617.844.2140
F: 617.876.9775
E: apemstein@hmfh.com

Owner

Robert Carrier
Dover School District
61 Locust Street 409
Dover, NH 03820-4132

T: 603-516-6800
F: 603-516-6809
E:

Project Cost And Schedule Impacts

This proposal will increase the value of this contract by \$0.00.

Scope Of Work

This no cost proposal covers the changes made in ASI-022. The minor costs from Norgate for the structural steel revisions will be covered by the CM Contingency.

Cost Items

<i>Description</i>	<i>Company</i>	<i>Amount</i>
ASI-022 Elevator Roof Structure	Lighthouse Masonry, Inc.	\$0.00
ASI-022 Elevator Roof Structure	Norgate Metal 2012 Inc.	\$109.00
Contingency	PC Construction	\$-109.00
Total		\$0.00

Architect Recommendation

In accordance with my contract for services, I have reviewed this change proposal and agree that it appears to be fair, reasonable, necessary, and consistent with the design intent. I hereby recommend acceptance.

Signature

Date

Name & Title of Authorized Representative

Alan Pemstein

HMFH Architects, Inc.

Owner Approval

Please sign below to indicate approval of this Change Request Proposal. If accepted, this Change Request Proposal will be included in the next Contract Change Order.

Signature

Date

Name & Title of Authorized Representative

Robert Carrier
Joint Building Committee Chair
Dover School District

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.

Scott Blair

From: Jason Alves <jalves@lighthousemasonry.com>
Sent: Tuesday, January 17, 2017 2:53 PM
To: Scott Blair; Michael Boussy
Cc: Joseph Slattery
Subject: RE: Dover HS & CTC ASI-022 Additional Structure for Elevator Shafts

Hi Scott,

No cost impacts.

Jason Alves, P.E.
Lighthouse Masonry, Inc.

From: Scott Blair [mailto:sblair@pcconstruction.com]
Sent: Wednesday, January 11, 2017 2:56 PM
To: Jason Alves <jalves@lighthousemasonry.com>; Michael Boussy <mboussy@lighthousemasonry.com>
Cc: Joseph Slattery <jslattery@lighthousemasonry.com>
Subject: Dover HS & CTC ASI-022 Additional Structure for Elevator Shafts

Attached please find ASI-022 for revisions to the tops of the elevator shafts. Please review and if there is any cost impact related to this ASI please forward a detailed proposal by 1/18/17.

Thank you.

Scott Blair

Project Manager
PC Construction Company
Dover High School & CTC
25 Alumni Drive
Dover, NH 03820
603-664-3017 office
603-343-3289 cell
www.pcconstruction.com

AT PC WE GO ABOVE AND BEYOND ON EVERY JOB, PERIOD.

**NORGATE**

791 8e Rue Est, La Guadeloupe (Qc) G0M 1G0

NOTIFICATION OF CHANGESNOC No: 12 Date of request: 3-13-2017 response required by: 3-27-2017Contractor: PC Construction Project's name: Dover High SchoolTo: Scott BlairFrom: Pierre Perron

Phone: _____

Fax: _____

Ref. Document: ASI #022 Attachments: _____**Description:** We hereby submit the cost per the new ASI #0022.

Steel:	W shape	0 lbs	0,65 \$ \$/lbs	0,00 \$
	L & C	-100 lbs	0,65 \$ \$/lbs	(65,00) \$
	Plate	0 lbs	0,85 \$ \$/lbs	- \$
	HSS	0 lbs	0,85 \$ \$/lbs	- \$
	10% connections	-10 lbs	0,65 \$ \$/lbs	(6,50) \$
	#4 coupler	0	3,00 \$ \$/ea	- \$
	studs	0	5,00 \$ \$/ea	- \$
	T.C. bolts	0	1,88 \$ \$/ea	- \$
	anchor bolts		4,00 \$ \$/ea	- \$
	galvanized	0 lbs	0,39 \$ \$/lbs	- \$
	primer	lbs	0,08 \$ \$/lbs	- \$
Joist & Deck:				- \$
			sub-total	(71,50) \$
			TAXES: 6,25%	(4,47) \$
			sub-total	(75,97) \$
			Administration & Profit 0%	- \$
			sub-total (material)	(75,97) \$
Project manager:	1 hr		100,00 \$ \$/hr	100,00 \$
Drawings:	4 hr		85,00 \$ \$/hr	340,00 \$
Engineering:	0 hr		125,00 \$ \$/hr	- \$
Fabrication:	-3 hr		90,00 \$ \$/hr	(270,00) \$
Transport:	$\frac{-110 \text{ lbs}}{44\ 000 \text{ lbs}} \times$		1 500,00 \$ \$/ each load	(3,75) \$
			sub-total	166,25 \$
			Administration & profit 10%	16,63 \$
			sub-total (workforce)	182,88 \$
Erection:	0 tons	x	850,00 \$ \$/ton	- \$
			Administration & profit 10%	0,00 \$
			sub-total (erection)	- \$
			Bond:	
			Insurrances: 1,5%	1,60 \$
			Total	108,51 \$
Impact on the global delivery schedule: 0 days, if this extra is approved by				3-27-2017



Architect's Supplemental Instructions

NO:
022

Date of Issuance: 01/09/2017

Project:	Dover High School / Career Technical Center	Contract For:	New Construction
Address:	25 Alumni Drive Dover, NH	Contract Date:	03/15/2106
Owner:	City of Dover		
Address:	288 Central Ave. Dover, NH 03820	Project ID:	403114
From:	HMFH Architects	To:	PC Construction
Address:	130 Bishop Allen Drive, Cambridge, MA 02139	Address:	193 Tilley Drive South Burlington, VT

Architect's Supplemental Instruction Description:

The Work shall be carried out in accordance with the following Supplemental Instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no change in the Contract Sum or Contract time.

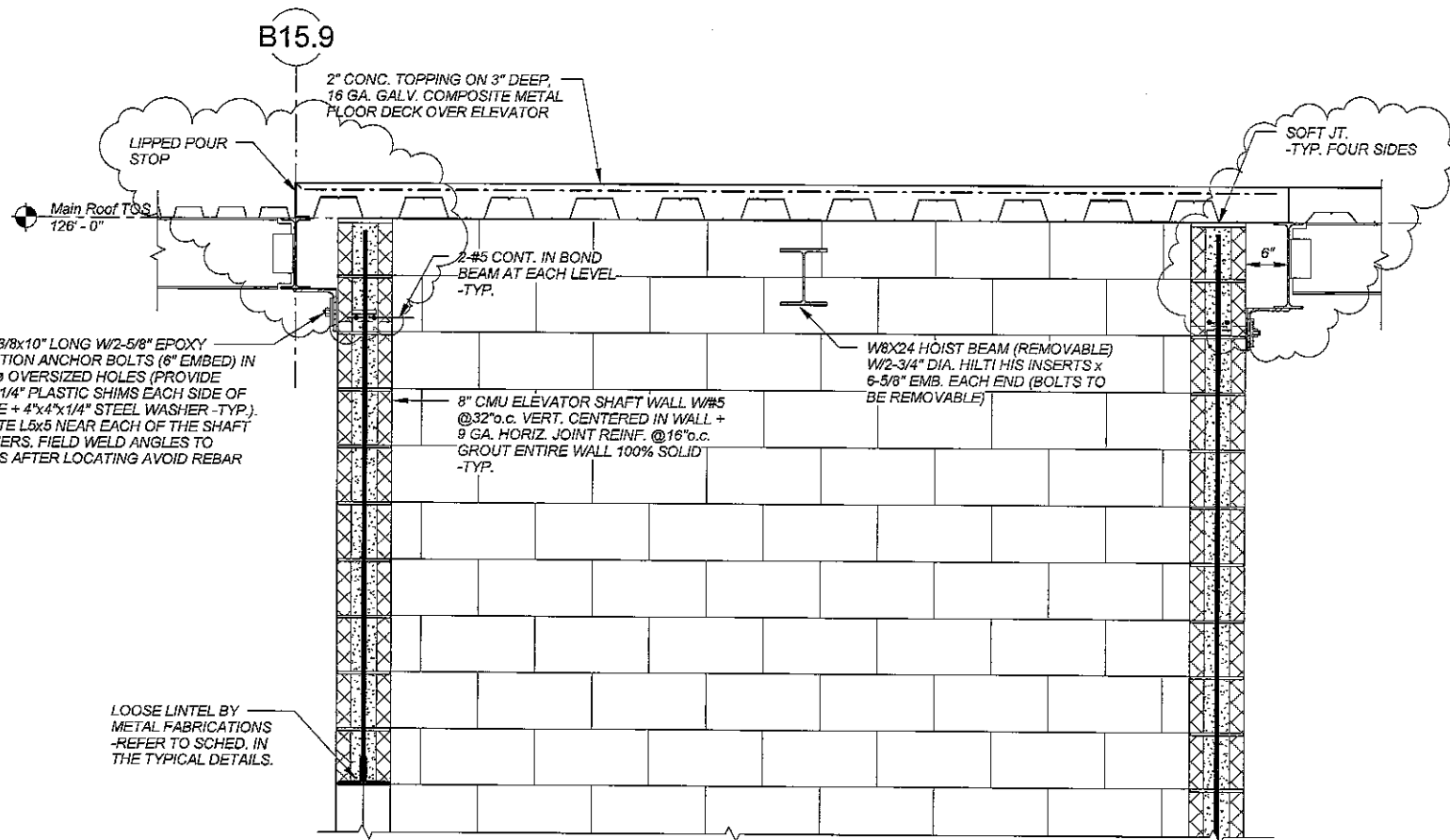
See attached Sketches SKS-07 & 08 for revisions to the Elevator Roof in Part A & Part E.

Attachments:	SKS-07 & 08	
Distribution:	☒ Owner – City of Dover	☒ Architect – HMFH Architects
	☐ OPM –	☒ Contractor – PC Construction
	☒ Consultant – FBRA	☒ Field – Mike Brooks
	☐ Consultant –	☐ Other –

Issued By:		
Reviewed By:		



130 Bishop Allen Drive
Cambridge, MA 02138
617 492 2200
@HMFHarch hmfh.com



9 SECTION
3/4" = 1'-0"

REF. S6.3

DRAWING NUMBER

SKS 8

2014.04

Dover HS / CTC
Dover, NH

Revisions to Part A Elevator Roof

FoleyBuhlRoberts
& ASSOCIATES INC.
structural
engineers

2150 Washington St.
Newton MA 02462
T 617-527-9800
F 617-527-9808
www.fbr.com

HMFH ARCHITECTS

130 Bishop Allen Drive
Cambridge, MA 02138
617 492 2200
@HMFHarch hmfh.com

H M F H

SCALE: 3/4" = 1'-0" DATE: 01/25/17 DRAWN: CEK CHECKED: JAB

WEEKLY SITE REPORTS

Dover High School

25 Alumni Drive

Date: 04/07/17

Work in progress:

DULAC:

Continued work with placement of interior grade beams and footings in building F.

SUR:

Continued work with excavation of footings in area f and sub- grading for slab on grade in area C.

Completed the crushed stone base for kitchen slab on ground floor of area A.

Work started with the installation of underdrain in the auditorium.

AE LEMERE: Continued work with under slab plumbing and roof drain connections in building C.

GRIFFIN: Installation of under slab conduits through building C.

AP CONCRETE: placed concrete slabs on 1st and 2nd floors of building C on 4/5 and 4/7 with a few roof top pads. Placed slab in basement of A for the kitchen walk in refrigerator.

METRO: interior framing in both buildings A and B with exterior framing and sheathing continue on the exterior of building C.

ROSE STEEL: Start of steel erection on front Building F with ongoing detail welding in D.

STANLEY ROOFING: Started work on building C roof.

McPhail: on site part time as needed.

Gillespie: On site everyday with concrete, rebar, and compaction testing. RH White had some steel inspections this week for slab on deck and overall frame connections.

ISSUES: Had some concrete mix issues with Redi mix due to the Dover plant going down. This issue was corrected and vetted out with the REDI MIX concrete QC department and meeting on site.

Clerk of the Works: Michael Brooks (603) 534-0367

WEEKLY SITE REPORTS

Dover High School

25 Alumni Drive

Date: 04/14/17

Work in progress:

DULAC: Started the footings and grade beams for building E. This is the last building for foundations on the project minus the soon to be animal science building.

AP CONCRETE: placed a large slab on deck on the 2nd floor of building C.

AE LEMERE: Finishing up with under slab connections in building C and started the coordination with building D.

GRIFFIN: Completing the under slab conduit runs in building C to D.

STANLEY ROOFING: continued work on building C roof.

METRO: Continued interior framing on 1st and 2nd floor of buildings A and B. working on framing and sheathing on the exterior of Building A and C. Assembled a building mock up north side of gym.

DHF FIREPROOFING: Started the fireproofing of columns in gym of area B with some set up for Auditorium work.

SUR: Backfilling foundations in area F and surface grading for Building E.

Started excavation of footings in Building E with ongoing work of the underdrain in auditorium.

Completed the installation of the double baseball batting cages off Bellamy.

ROSE: Continued work with steel erection on building F with detail welding ongoing on building D.

ACC: waterproof coating base of columns in auditorium.

RELCO: Wired the scoreboard for the baseball field.

Gillespie: on site with concrete, rebar and compaction testing.

McPhail: On site part time as needed.

ISSUES: PC having a hard time with getting the warning track at the baseball field ready for 2 home games this week. The field was way too wet and muddy for equipment. This work will be done next week and the games were moved.

Clerk of the Works: Michael Brooks (603) 534-0367

