

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 305 61 Locust Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, March 21, 2017</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	McConnell Center, Room 305 61 Locust Street, Dover, NH 03820	Meeting Date:	Tuesday, March 21, 2017	Meeting Time:	8:30 a.m.
Meeting Type:	Regular Meeting								
Meeting Location:	McConnell Center, Room 305 61 Locust Street, Dover, NH 03820								
Meeting Date:	Tuesday, March 21, 2017								
Meeting Time:	8:30 a.m.								

Call to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chair), Joseph DiGregorio, Otis Perry, and Thomas Massingham.

Members Absent: Jack Buckley, Anthony McManus, and Dennis Ciotti (City Council designee)

Others Present: Christopher Parker (Assistant City Manager), Daniel Barufaldi (Economic Development Director), John Gilbrook (ChargePoint), William Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

A) Review and Approval of February meeting minutes

Commissioner Perry made a motion to approve the minutes from the Feb. 21, 2017 Parking Commission meeting. Motion seconded by Commissioner Massingham. **Approved 5-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

The Assistant City Manager updated the Commission on various development projects throughout the downtown area. Economic Development Director Daniel Barufaldi added that whereas the first quarter is usually slow for downtown businesses, “this has been the best first quarter we’ve seen.”

B) Parking Activity & Budget – William Simons

The Parking Manager reviewed monthly financial numbers, showing that income and expenditures are on target with the projections for FY17.

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Tuesday, March 21, 2017 Meeting Time: 8:30 a.m.
---	---

OLD BUSINESS

A) Electric Charging Stations Presentation (John Gilbrook)

John Gilbrook with ChargePoint made a presentation to the Commission about the current and projected market for plug-in electric vehicles, and the operation of a ChargePoint electric charging system.

B) Fee Schedule

The Parking Manager recommended the following changes to the parking fee schedule:

- a. Raise the fee for Orchard St. Surface Lot monthly permits from \$45 to \$50
- b. Raise the fee for Portland St. Lot monthly permits from \$15 to \$20
- c. Authorize the inclusion of a 50-cent value token at 13 tokens per \$5 a bag, along with the 25-cent value tokens being 26 per \$5.

Commissioner Perry made a motion for the Parking Commission to recommend those fee changes to the City Council. It was seconded by Commissioner DiGregorio. **Approved 4-0** (Commissioner Maglaras had to leave the meeting early.)

C) Indoor Pool Parking Lot Metering

The Parking Manager presented the projected cost and income for the metering and enforcement of the Henry Law Park lot. The Commission discussed purchasing two new meters for the lot.

Commissioner Perry made a motion to establish a cost system where the Parking Bureau will purchase two new meters for use in the Henry Law Park lot, and income from those meters would go to the Parking Bureau until the cost of those meters was recouped. Seconded by Commissioner DiGregorio. **Approved 4-0**

NEW BUSINESS

A) Garage Usage During Winter Storms

The Commission discussed looking into controlling the garage usage during snow storms to insure spaces are available for monthly permit holders.

ADJOURN

Commissioner DiGregorio. moved to adjourn the meeting, seconded by Commissioner Perry. **Approved 4-0 Adjourned at 9:50 a.m.**