



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, April 17, 2017
Meeting Time: **7:00pm**

DRAFT

Members Present: Jess Bonello, Pat Campbell, Sue Medbery, Tim Paiva, Suzanne Petersen (honorary)

City Personnel Present: Gary Bannon, John O'Connor

Members Absent: Christophe Cloitre

Meeting was called to order at 7:02

Approval of Agenda:

Tim Paiva made a motion to approve the agenda as presented. Sue Medbery seconded. Agenda was approved unanimously.

Approval of Minutes from March 20, 2017:

Jess Bonello made a motion to approve the minutes as presented. Sue Medbery seconded. Minutes were approved unanimously.

Citizens' Forum:

n/a

Reports:

Gary:

- Spring lessons are underway. The outdoor pool has been drained so that work on the pool shell can take place. One pump has been replaced and the other will be replaced later this year and one of the existing pump motors will be rebuilt so we have a spare pump motor available if needed. Opening in mid-May is planned.
- Plans for July 4 include fireworks from Maglaras Park as usual with entertainment at the Henry Law Park bandshell.
- The dedication ceremony for the Henry Law Park playground is planned for June 24 at 10:00.
- The whale flukes sculpture will be installed following issuance of the structural engineering report.

Long-Range Planning:

- Seacoast Swim Association has indicated a desire to partner with the city to rebuild the storage shed at the outdoor pool in exchange for the right to use some of the space.
- SSA has started very preliminary research into installing lights to enable after-dark pool use.
- Fund-raising efforts for the proposed aquatic center are not producing significant results so far.



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Finance and Budget:

- Three new diving boards have been approved and are on order.
- Some capital improvement money is available for the outdoor pool shed.
- Financial statement for the end of March shows a net cost to the city of \$180,000 which is slightly lower than the projected amount.

Old Business

Parking Permit Discussion:

- The city council approved the proposal to add meters to the Henry Law Park lot.
- The meters will go live on June 1, requiring payment from 9:00 to 5:00.
- Internal processes and how passes will be issued are being discussed.
- At least one patron was concerned that the projected slight increase in membership fees per person was related to parking passes. Pool membership fees reflect higher pool costs and are independent of parking.
- As a reminder, parking fees will be used to cover parking expenses and any extra will go to the Henry Law Park Trust fund.
- Concern was noted that people with handicap placards or license plates might not be able to park in the few designated handicap spots or be forced to walk an extra distance to get a parking receipt. Per Dover parking policy, people with handicap placards or plates can park in any open spot without having to pay for a receipt.

Credit Cards Status:

- The hardware has arrived and it is installed.
- The next step will be determining how to handle the transaction fee with on-site sales: Will credit card patrons pay per use? Will the city assume the costs? Will all patrons pay a bit more to cover the costs?
- Integrating the credit card system with the Rec Track system will require lots of training for staff.
- The city council has thus far been supportive of including a second full-time pool position in the FY 2018 budget. The added position raises the total recreation budget by 2-3%.

New Business

Budget Status:

- Gary reported on budget



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Other:

- It was noted that the pool has been really clean lately; kudos to the custodial staff.
- Some changes in the custodial staff are taking place to accommodate family schedules. A new custodian is being sought for weekends.
- Tim announced that his work will prevent him from attending meetings in May, June, July, and August. He requested input from other committee members. By consensus, the others agreed that he should stay on the committee and provide updates to Gary as needed.

Matters of Interest

None

Adjournment:

Tim made a motion to adjourn. Pat seconded. Meeting was adjourned at 7:54
Submitted by Suzanne Petersen