



**CITY OF DOVER**

## LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820  
Meeting Date: Thursday, April 6, 2017  
Meeting Time: 4:00pm

1. **CALL TO ORDER**—The April meeting was called to order at 4:03 by Michael Egan. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Deborah Thibodeaux, Denise LaFrance, and Cathleen Beaudoin. Carol Boc could not attend.
2. **MINUTES---FEBRUARY 2, 2017**--Minutes of the March meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (MARCH)** --The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Ann Schultz. Unanimously approved.
4. **CORRESPONDENCE**—None
5. **OLD BUSINESS**
  - A. HVAC solutions/ unit ventilators: We were notified that the HVAC equipment will be able to be installed in the attic of the library. The job now needs to go out to bid. The unit ventilators have been working well since they were insulated.
  - B. FY'18 Budget: The Library budget has been submitted for a total of \$1,393,557.00 which is a 7.13% increase from last year. Included in the budget are 2 part-time staff members moving to full-time and an addition of a part-time evening custodian. The Library Director will present to the City Council on April 19.
  - C. Sprinkler repairs: Sprinkler repairs were completed on March 1. The sprinkler heads outside on the ceiling in the portico were not rated for outdoor use and were therefore replaced for \$975. Community Services will fix the holes in the portico ceiling that were made to facilitate the replacement of the heads.
6. **NEW BUSINESS**
  - A. Expanded programming (STEM & Escape Room): The Library has been expanding our programming and we are on track to have 2,000 more people in attendance at programs than the previous year. We have focused on STEM programming for kids and have recently purchased a kit which will allow us to offer Escape Room events for patrons of all ages.
  - B. Saturday morning family storytimes 11-11:45am: The Children's Room has added a 7<sup>th</sup> storytime. This storytime is for all ages, and does not require signing up. It is convenient for parents who work during the week and cannot attend weekday daytime sessions.
  - C. NHLA Conference presentations: 3 staff members will be presenting at the New Hampshire Library Association Conference to be held on May 4 and 5 in Portsmouth. Peggy Thrasher will have an "Extreme Excel for Librarians" session, and Cathleen Beaudoin and Susan Dunker will have a session on how to become a passport Library.



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### UPCOMING PROGRAMS

Apr. 1, 8, 22, 29: Saturday matinees: Fantastic Beasts and Where to Find Them; Star Wars Rogue One; Sing!; Monster Trucks 2pm  
Apr. 2, 9, 23, 30: Sunday Classic Cinema: West Side Story; Wings; You Can't Take It With You; Keeper of the Flame 2pm  
Apr. 1, 8, 15, 22, 29: Lego Saturdays in Children's Room, 9-5  
Apr. 3—16: annual Peeps Contest  
Apr. 3 & 26 & 29: Extreme Excel, 6:30pm, 6:30pm, and 3pm:  
Apr. 5: Tiny House program, 6:30pm  
Apr. 5: Introduction to Word, 6:30pm  
Apr. 6: Morning Book Group: "Desert Queen" by Janet Wallach, 10-11am  
Apr. 9-15: Creation Station---make a "Chickie"  
Apr. 10: Teen Advisory Board, 6pm  
Apr. 10: Knitting Group, 6pm  
Apr. 10: Ramblin' Richard, 7pm  
Apr. 11: Canoeing Canada's Arctic, 6:30pm  
Apr. 12: 2<sup>nd</sup> Wednesday movie: "Lion", 6:30pm  
Apr. 14, 21, 28: Music with benji, 11am  
Apr. 15: Paws for Reading, 10am  
Apr. 15: STEM Saturday (Makey Makeys). 2pm  
Apr. 16: closed for Easter Sunday  
Apr. 17: author Carol Johnson "Big Papi and the Kids" 6:30pm  
Apr. 17: Evening Book Group: "Orphan Train" by Christina Baker Kline, 6:30pm  
Apr. 18: Friends program: Faberge Eggs, Marina Forbes, 7pm  
April 19: deadline for entries in student Poetry Contest  
Apr. 19: Game Night, 6pm  
Apr. 19 & 29: Introduction to Excel, 6:30pm and 9:15am  
Apr. 23--29: Creation Station---make a "Name Frame"  
Apr. 24: Teddy Bear Sleepover, 6:30pm  
Apr. 24 & 25: Escape Room---Zombie Apocalypse, 6pm and 2pm  
Apr. 24 & 29: Intermediate Excel, 6:30pm  
Apr. 25: Let's Play Outside! 2pm  
Apr. 26: Escape Room---BFG, 3pm  
Apr. 27: Minecraft Party, 2pm  
Apr. 29: Finger Knitting for kids, 11am

7. **ITEMS OF CONCERN**—The Library Director asked that the next meeting be moved back a week, to May 11, in order for her to attend the NHLA Conference. All in attendance agreed.
8. **ADJOURNMENT**-- The meeting was adjourned at 4:41 on a motion made by Ann Schultz and seconded by Dorothy Wagner.



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**NEXT MEETING DATE: THURSDAY, MAY 11, 2017 @ 4:00PM**