



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers Conference Room, City Hall**
Meeting Date: **Tuesday, April 18, 2017**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Rick Schnable, Terrence Glazier, Liz Wilber, and Randy Willard

Consultants Present: Rick Lundborn, CLD Consulting Engineers and Robbi Woodburn, Woodburn & Company

Staff Present: Assistant City Planner Donna Benton and Officer Michelle Murch.

B. Hardwick opened the meeting at 5:30pm.

1. Introductions

2. Approval of March 21, 2016 Minutes

- Approved unanimously on a motion by R.Schnable and seconded by Officer Murch.

3. Update on TAP Extension Phase III Preliminary Design with Consultant

- Rick Lundborn of CLD Consulting Engineers gave an overview of the trail plans. He discussed drainage, trail width, the bumpout locations every 300' from Fisher Street to Central Av, the wetland impacts, the slope along Fourth Street, etc. and answered questions from the CTAC.
- There would not be a crosswalk on Fisher Street but rather a trail crossing similar to on Washington Street with signs both for pedestrians and vehicles as the Dover Transportation Advisory Committee does not allow mid-block cross walks due to the lack of safety for pedestrians and bicyclists.
- The next steps would be to clean-up the plans a bit more and then submit to NH Department of Transportation for approval to proceed to the next phase.
- Robbi Woodburn, of Woodburn and Company, discussed the trailheads in more detail, the landscaping and other amenities.
- The construction of the two trail segments must be completed by the end of 2018.
- The group discussed lighting on the trail in addition to just at the trailheads in regards to the abutters as well as the restrictive hours the trail is open. R.Lundborn will look more into lighting and D.Benton will find out more information about the decision to have restrictive hours and consideration to make the trail a linear park. The consensus was lighting should be at the trailheads and potentially at the rest area bump-outs. Lighting along the trail would have to be determined after more information was provided on the lumination levels and the trail hours of operation. D.Benton pointed out that the section that is open for commuters to use after-hours is not part of the current TAP funding.

4. Update on TAP Extension Phase IV

- D.Benton explained that she is still waiting to hear back from DOT with a Municipality Agreement which she expects in May.
- D.Benton handed out a map showing an overview of where the proposed trail would go as well as a zoomed in version of the proposed trail on the site plan for the new High School.

5. Discuss video advertisement for Community Trail

- D.Benton explained there was not much to update on. Mike Gillis, Media Services Manager is working on some footage and plans for the video and will get back to the CTAC later this spring.

6. Update on Promotion/Advertising/Adopt-A-Spot/Public Relations/Any Homework



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- B.Hardwick has not heard back from the InterAct Club or Dr. Pike.
- T.Glazier went over the trail information he added for the Dover Community Trail to the app called "All Trails". The CTAC thanked him for his effort.
- D.Benton explained that Dover Main Street is not willing to join forces for an adopt-a-spot program so the CTAC will have to create their own. B.Hardwick nicely offered to look at the national adopt-a-spot program and Dover Main Street's (which was originally the City's) to use help create CTAC's own program.

7. Other Business

- Officer Murch stated that the Mounted Patrol has been seeing lots of graffiti in the tunnel. Ideas were brainstormed about reaching out to a High School Art Teacher to see if students would be interested in a contest or painting under there (which B.Hardwick volunteered to do), and possibly a professional graffitiist.
- The Mounted Patrol would like to see cameras and more lighting on the trail at least in certain areas.
- D.Benton reminded the Group about Bike/Walk to Work Week and the booth that R.Schnable, J.Verschueren and C.Nittoli volunteered to work on May 19.
- D.Benton told the CTAC that the Liberty Mutual clean-up is scheduled for May 1 and 2. The CTAC noted that if Liberty Mutual was looking for a project to do besides the rope railing, suggestions included painting over the graffiti in the tunnel and cleaning up the trash and the mattress near the rope railing.
- The Dover Main Street annual clean-up day is May 6 if anyone would like to volunteer

8. Next meeting May 16, 2017

- The next meeting will include updates of the TAP grant project including, the video advertisement of the Community Trail, and updates on the Dover Clean-up Day, Liberty Mutual Clean-up, and Bike/Walk to work station.

9. The meeting adjourned at 6:55pm on a motion by L. Wilber and seconded by T. Glazier. Vote: U/A.