



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers Conference Room, City Hall**
Meeting Date: **Tuesday, May 16, 2017**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Rick Schnable, and Steve Oman

Staff Present: Assistant City Planner Donna Benton and Officer Joe Caproni.

B. Hardwick opened the meeting at 5:30pm.

1. Introductions
2. Approval of April 18, 2017 Minutes
 - Approved unanimously on a motion by R.Schnable and seconded by S.Oman.
3. Recap Clean-Up Days
 - D.Benton passed around a thank you note to send to Liberty Mutual who held their annual "Serve with Liberty" clean-up event on the Dover Community Trail on May 2. They picked up trash along the entire trail including both sections, added the rope handle down to the bank along the Cochecho River near the bridge to the Transportation Center lot, and painted the inside of the Silver Street Tunnel and posed with the Mounted Patrol for a group photo. The CTAC discussed how nice the trail looked and how appreciative they were of Liberty Mutual's volunteerism.
 - Dover Pride Clean-Up Day happened on May 6. A group of 7 or so residents signed up online to clean the Community Trail. As their contact information was not provided, the CTAC appreciates their efforts but is unable to send a thank you note directly.
4. Update on TAP Extension Phase III Preliminary Design
 - D.Benton explained that the consultants were finishing up the preliminary plans and drainage calculations and would be submitting to NH Department of Transportation (DOT) soon. The project will appear before the Conservation Commission on June 12 and the Planning Board on June 27th.
5. Update on TAP Extension Phase IV
 - D.Benton explained that the City received the Municipal Agreement for this phase from the state. It is being reviewed by the City's Legal Counsel and will need to be signed by the City Manager. Once signed, it will be returned to DOT and a scoping meeting with DOT and City Staff will take place. From there, staff can go out to bid to find a design consultant for that phase of the expansion.
6. Discuss video advertisement for Community Trail
 - D.Benton asked for volunteers to be on the video addressing the value and benefits of the trail. The idea is to have one or two Committee Members and a few trail users speak on camera on site in the coming weeks. If you'd like to volunteer, please email D.Benton as soon as possible.
7. Update on Promotion/Advertising/Adopt-A-Spot/Public Relations/Any Homework
 - B. Hardwick reached back out to Dr. Pike about the phenology trail but never got a response.
 - B.Hardwick found the Dover Main Street's Adopt-A-Spot program documents and brought to the meeting. It was decided that he will re-type it and cater the document to CTAC. He will then send to D.Benton who will ask the City's Legal Counsel to review.



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- B.Hardwick reached out to a local Art Teacher who owes him a call back about doing a mural in the Silver Street tunnel.
8. Other Business
- D.Benton recounted her time on New York City's High Line.
 - D.Benton explained the idea of doing a "paint-by-number" mural in the Silver Street tunnel. She and Officer Caproni will look into who did the river walk murals.
 - D.Benton reminded the CTAC about Bike/Walk to work day at Dover City Hall on May 19th from 7am-9am. Thanks to Jim Verschueren, Carlo Nittoli and R.Schnable for volunteering to staff the booth. Flight Coffee is providing refreshments.
 - D.Benton explained that she met with Brian Crowley this week about the opportunity to have mountain biking trails in Dover.
9. Next meeting June 20, 2017
- The next meeting will include updates of the TAP grant project including, the video advertisement of the Community Trail, murals, and updates on Bike/Walk to work station.
10. The meeting adjourned at 5:57pm on a motion by Officer Caproni and seconded by S.Oman. Vote: U/A.