



CITY OF DOVER

CWDAC DESIGN GUIDELINES SUB-COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Cafeteria, 61 Locust Street, Dover, NH
Meeting Date: **Friday, May 19, 2017**
Meeting Time: **8:00 AM**

PRESENT: Dana Lynch, Robbie Woodburn, Carla Goodknight, Kim Schuman, Matt Cox

1. Meeting was called to order by Lynch at 8:05 am.

2. Citizens Forum: No citizen input.

3. Discussion on Work Progress

- A. Introduction, Scope and Design Review Process – Lynch and Cox reviewed progress. Cox will send out a “clean” revised pdf for review and comment prior to the next meeting.
- B. Architectural Character and guidelines – Goodknight and Schuman presented the page format and reviewed general section content.
- C. Landscape and Streetscape Guidelines – Woodburn reviewed map of “zones” and discussed buffer yard requirements as well as limits of city responsibilities for infrastructure.
- D. Discussed overall site design section

4. Discussion of Next Steps

Next meeting set for June 2nd at Portable Pantry at 8:00 am

5. Adjourn

Lynch declared the meeting adjourned at 9:30 AM.