

 CITY OF DOVER	CLIMATE ADAPTATION MASTER PLAN STEERING COMMITTEE MINUTES Meeting Type: Regular Meeting Meeting Location: 2nd Floor Conference Room, City Hall, 288 Central Avenue Meeting Date: April 24, 2017 Meeting Time: 6:00 – 7:30 PM
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Members Present: Malone Cloitre, Marcia Gasses, Haley Harmon, Jan Nedelka, John Peterman, Tom Thompson

Members Absent: Bill Baber, Cora Quisumbing-King, Brian Sullivan

Staff Present: Steve Bird, City Planner; Dave Carpenter, Community Development Planner

Others: Kyle Pimental, Strafford Regional Planning Commission; Amanda Stone, UNH Cooperative Extension; Lisa Graichen, UNH Cooperative Extension

1. Welcome and Introductions

The meeting was called to order at 6:00 p.m. Bird introduced himself and welcomed everyone to the meeting. The attendees introduced themselves.

2. Basic Master Plan 101

Pimental discussed the purpose of a comprehensive plan and the role that it can play in the development of a community.

3. Update Process

a. Project Timeline

Pimental discussed the proposed timeline for completing the chapter and that the proposed final chapter would be presented to the Planning Board for their review and adoption.

b. Steering Committee Roles and Responsibilities

Pimental discussed with the Committee the responsibilities that he and the Strafford Regional Planning Commission, as well as Amanda Stone and Lisa Graichen from the UNH Cooperative Extension, would be addressing during the development of the chapter. It was also discussed that the committee would be providing input throughout process and feedback on draft documents.

4. Selection of Committee Chair and Vice Chair

Bird discussed the roles of the chair and vice chair. Motion by Gasses to nominate John Peterman as chair and Tom Thompson as vice-chair, seconded by Harmon. Motion passed unanimously.

5. Discussion of Outreach Event

A discussion was held by the Committee, led by Stone and Graichen from the UNH Cooperative Extension regarding public feedback options.

6. Brainstorming Exercise

a. Identify Existing Studies and Past Projects Completed in Dover



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The Committee and city staff provided examples of existing projects, studies and other research that may provide useful information for the development of the chapter.

b. Determine Climate Topic Areas for Inclusion in Chapter

The committee provided Pimental, Stone and Graichen with issues that they believed should be considered during the development of the chapter.

7. Next Steps

a. Determine Future Meeting Schedule

Each member of the committee provided information that will be used to help determine the most likely days of the month at which that the entire committee will be able to meet.

8. Member Questions

9. Citizens Forum

No one spoke during the Citizens Forum.

10. Adjournment

Motion: Gasses made a motion to Adjourn. Seconded by Harmon. U/A

The meeting adjourned at 7:37 pm.