



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES DRAFT

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, June 1, 2017**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The June meeting was called to order at 4:01 by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Michael Egan, Denise LaFrance, and Cathleen Beaudoin. Ann Schultz was absent.
2. **MINUTES---MAY 11, 2017** --Minutes of the May meeting were approved on a motion made by Michael Egan and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (APRIL)** --The Report of the Library Director was approved on a motion made by Dorothy Wagner and seconded by Michael Egan. Unanimously approved.
4. **CORRESPONDENCE** --The Library Director received an invitation for Trustees from the NH State Attorney General to attend a Trustees workshop. The New Hampshire Library Trustees are having regional meetings to discuss common concerns. Currently there is not a meeting within close proximity to Dover.
5. **OLD BUSINESS**
 - A. HVAC bid: The HVAC project has been slowed by a problem with the electrical supply. Eversource would like the Library to pay to have an outside meter installed which would involve digging a trench from the street. This could add up to \$100,000 to the project.
 - B. FY'18 Budget: The Library budget passed intact except for the new 20 hour evening/weekend custodian.
 - C. NHLA Conference presentation: Starting July 1 the Library will be advertising that we are a Passport Acceptance Facility. We will contact the press, advertise on our social media accounts, and the Passport Office will do a ribbon cutting ceremony.
6. **NEW BUSINESS**
 - A. Meeting Room Policy revision: The Library Director would like to revise the meeting room policy by adding the following sentence to article 6. "Speakers, authors, musicians, performers, or artists a library-initiated programs may offer items related to their presentation for sale to the audience at the event." Dorothy Wagner made a motion to accept the changes to the Meeting Room Policy, and it was seconded by Susan Story Galt, Unanimously approved.
 - B. Dover Listens: Cathy Beaudoin has been asked to be on the Board of Dover Listens. She will now be attending their 2nd Thursday meetings.
 - C. Dover 400th Anniversary: The City Council voted in an ordinance to form a committee to plan Dover's 400th Anniversary festivities. City employees can't serve on the committee in an official capacity, but the Library Director will have an advisory role.



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UPCOMING PROGRAMS

June 1: Morning Book Group: "Etta, Otto, Russell and James" by Emma Hooper, 10-11am
June 2, 9, 16, 23: Music with benji, 11am
June 3: Paws for Reading with Murphy, 10am
June 3, 10, 17, 24: Lego Saturdays in Children's Room
June 6: Essential Oils program, 6:30pm
June 7: Intro to Word, 6:30pm
June 12: Teen Advisory Board, 6pm
June 12: Knitting Group, 6pm
June 12: How to Trace the History of Your House, 7pm
June 14: 2nd Wednesday movie: "A United Kingdom", 6:30pm
June 19: Evening Book Group: "Major Pettigrew's Last Stand", by Helen Simonson, 6:30pm
June 19—24: Cookbook Booksale
June 20: Declutter Your House, 7pm
June 21: Summer Reading Programs begin "Build a Better World"; Block Party 2-4pm
June 21: Game Night, 6pm
June 26: Monday matinee, "Lego Batman", 2pm
June 26: Escape Room "Forever Monday" (Teens), 6pm
June 27: Jungle Jim "Minecraft Madness" performance, 10:30am
June 29: Trip to Dover Public Works garage, 10am

7. **ITEMS OF CONCERN** : none.

8. **ADJOURNMENT** The meeting was adjourned at 4:35 on a motion made by Susan Story Galt and seconded by Dorothy Wagner.

NEXT MEETING DATE: THURSDAY, SEPTEMBER 7, 2017 @ 4:00PM