



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, June 19, 2017
Meeting Time: 7:00pm

Roll Call

Representatives Present: Susan Ball, Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (citizen volunteer)

City Personnel Present: Mick Arsenault, Gary Bannon, John O'Connor

Meeting began at 7:00.

Approval of Agenda: Pat made a motion to approve the agenda as presented. Tim seconded. Agenda was approved unanimously.

Approval of Minutes from May 15, 2017: Jess made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Reports:

Gary:

- FY2016 will close at the end of June.
- CIP process and new budget begin July 1. New boilers for the indoor pool will likely be installed in FY2019. CIP proposals for FY2019 will include a new heater for the outdoor pool (Current one is 15 years old and is temperamental.) and replacing at least one garage door at the indoor pool with glass or some sort of structure that will allow natural light into the pool.

Mick:

- Swim lesson registration took place last weekend.
- The outdoor pool will officially open for the season on June 26.
- The issues with cool temperatures at the indoor pool have been resolved. The cause was due to a flow rate issue, not a thermometer.
- The decking behind the starting blocks and a few other areas at the outdoor pool needs attention. This should be taken care of soon.
- A weekend janitor for the indoor pool has just been hired.

Long-Range planning:

- SSA is working on plans to build a new storage and maintenance shed at the outdoor pool. The plans will be submitted to the city for approval.
- No updates for the JTAC.

Finance and Budget:

- Year-to-date is on track with last year. Total city cost for both pools will be between \$240,000 and \$260,000.
- Membership rates will go up slightly starting July 1.



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Parking:

- Payment pedestals will be installed within two weeks.
- The strategy for roll-out and issuance of passes is being finalized. This will be shared with committee reps soon. Signs and staff members will offer abundant, clear communications inside and outside the pool to minimize issues.

Henry Law Adventure Playground:

- Grand opening will occur on June 24 at 9:30am. Workers are busily finishing fences, bark mulch, masonry, turf, and plants.
- Mini-whale flukes will be placed in the museum's garden until the full-size flukes are installed on the pool roof. The big flukes (and roof) will need to withstand wind gusts up to 105 mph.
- A clear sign for both the pool and the museum is due to be installed at the parking lot entrance.
- Gary was commended for all his planning, management, and hands-on assistance with this terrific project.

Other:

Staffing

For instructors is complete. Finding life guards is more challenging.

Pools Supervisory

- Position recruitment has been narrowed to four candidates and interviews will take place next week.
- A discussion about the handicap access chair took place. Concern was noted that some staff members might not be thoroughly trained, but recent events indicate that the person who might benefit from using it declined to use it and that deploying it during lap swim was not a good idea. Mick is in regular contact with the person, her family, and staff.
- A request was made to make sure that new staff members are aware of and enforce rules for access to the locker rooms.

Tim made a motion to cancel the July meeting. Pat seconded. Motion was passed unanimously.

adjournment:

Tim made a motion to adjourn. Pat seconded. Meeting was adjourned at 7:56.

Submitted by Suzanne Petersen