



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers Conference Room – City Hall, 288 Central Ave.**
Meeting Date: **Wednesday, May 17, 2017**
Meeting Time: **5:30 PM**

1. Welcome

Meeting called to order at 5:30 pm.

Members Present: Chair Walter King, Vice Chair Bill Baber, Jeff Chierepko, Julie Fournier, Rob Weir.

Members Absent: Otis Perry, City Council Liaison Deborah Thibodeaux.

Others Present: Staff Liaison Elena Piekut, General Legal Counsel Anthony Blenkinsop.

2. Citizen's Forum

Chair Walter King opened the Citizen's Forum; none spoke.

3. Approval of Meeting Minutes of April 6, 2017.

Bill Baber moved to approve the minutes as written. Julie Fournier seconded. Vote: U/A

4. Staff Update

A. NH "Right-To-Know" Law Presentation by General Legal Counsel Blenkinsop

Elena Piekut introduced the City's General Legal Counsel, Attorney Anthony Blenkinsop. Atty. Blenkinsop provided an overview of NH RSA 91-A, commonly known as the "Right-To-Know" law regulating the meetings and records of public bodies. Discussion ensued concerning the definition of a meeting, email communications, nonpublic meetings, the definition of a quorum, when private emails may be subject to a 91-A request, and the importance of maintaining one-way email communication.

B. Solar Photovoltaic Project

C. Energy Star Portfolio Manager

Elena Piekut provided an update; new RFPs have not yet been started but her goal is to submit a draft prior to the June meeting. Jeff Chierepko questioned whether the City uses a broker when securing third-party electricity supply. He also noted that the next bid process could require the respondents to include inputting data into the Energy Star Portfolio Manager and remove a step for City staff.

Bill Baber asked about the City's energy management strategies and discussion ensued regarding the City's previous work with Johnson Controls.



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Elena explained that she spent time comparing the Energy Start Portfolio Manager's bulk-upload template with the City's financial spreadsheets. She will complete the bulk upload of data since 2007.

5. Old Business

Chair Walter King asked that item 5C be heard prior to items 5A and 5B.

C. Vote on Resolution to Move Forward on Offshore Wind Development as presented by citizens March 15, 2017

Dover resident Dan Pontoh of 350NH and Doug Bogen of Seacoast Anti Pollution League were present to represent the resolution request.

Bill Baber addressed two suggested changes to the resolution regarding a former NH Governor's commitment to greenhouse gas reductions, and regarding environmental and public health impacts. The group agreed to make minor changes. Walter King called for a vote on the resolution. Vote: U/A

A. Seacoast Energy Hub Update

Walter King provided an update on the results of the Energize 360 campaign kickoff in Dover and Bill Baber explained that the program has been opened up to the next "tier" of municipalities. Bill said local leaders are needed to drive the effort in each town.

B. Energy Action Plan/Report

The group discussed progress on revisions and sections that need to be completed. Julie Fournier is working on a summary of charts reflecting City data. Bill Baber agreed to write a section on net metering and Jeff Chierepko will write about the Energy Star Portfolio Manager. Walter King noted there should be recommendations of the next City facilities needing energy improvements.

6. New/Other Business

Elena will find out more about any City plans to replace lighting with LEDs aside from the streetlight project planned for 2019.

7. Call for Agenda Items

8. Adjourn

Julie Fourier moved to adjourn. Jeff Chierepko seconded. Vote: U/A Adjournment: 7:18 pm.