



**DOVER SCHOOL  
DISTRICT**

**JOINT BUILDING COMMITTEE – DOVER HIGH  
SCHOOL AND REGIONAL CTC FUNDRAISING  
SUBCOMMITTEE  
MEETING NOTICE**

|                   |                                                           |
|-------------------|-----------------------------------------------------------|
| Meeting Type:     | <b>Regular Meeting</b>                                    |
| Meeting Location: | <b>Superintendent's Conference Room, McConnell Center</b> |
| Meeting Date:     | <b>Tuesday, June 27, 2017</b>                             |
| Meeting Time:     | <b>3:30 P.M.</b>                                          |

1. Call to order and roll call
2. Citizens' Forum
3. Approve Minutes from May 16, 2017
4. General Discussion
5. Matters of Interest
6. Build next agenda and review action items
7. Adjournment



**DOVER SCHOOL  
DISTRICT**

## **JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES**

|                   |                                                  |
|-------------------|--------------------------------------------------|
| Meeting Type:     | Sub-Committee Regular Meeting                    |
| Meeting Location: | Superintendent's Conference Room, McConnell Ctr. |
| Meeting Date:     | <b>Tuesday, May 16, 2017</b>                     |
| Meeting Time:     | <b>3:30 p.m.</b>                                 |

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, May 16, 2017 at 3:37 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier and Amanda Russell. Sarah Greenshields arrived at 3:40. Also present were Media Services Specialist Mike Gillis, BA Libby Simmons, Evonne Kill-Kish and Robin LaFleur. JBC member Matt Severson also attended the meeting.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF APRIL 4, 2017:** Amanda Russell moved, Bob Carrier seconded to approve the meeting minutes from April 4, 2017. An oral **VOTE PASSED 2/0.**
- IV. DRAFT FUNDRAISING RESOLUTION:** The committee reviewed the draft that was created by City Attorney Blenkinsop and made a change to the language in the second paragraph which included the deletion of language, "not otherwise included in the Project budget" and the addition of the word, "enhance" to the prior sentence. The amended resolution is on the agenda of the DHS JBC for approval. After it has been approved, it will be added to the May 22 School Board special session agenda for approval by the School Board and then sent to the City Council for approval assuming Attorney Blenkinsop is agreeable with the minimal language change.
- V. GENERAL DISCUSSION:** The kick off for the fundraising campaign will happen after all approvals of the resolution. The press release will be finalized at the next meeting. Ms. Greenshields, Mr. Wotton and Mr. Driscoll will make an appointment to meet with administrators at Wentworth Douglas Hospital to discuss a donation. Others will be scheduled after this initial meeting. Ms. Kill-Kish will be the primary contact person for this campaign.
- VI. MATTERS OF INTEREST:**  
None.
- VII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
  - a. Ms. Russell will revise the letter to boosters.
  - b. Resolution will be added to School Board and City Council agendas for approval
  - c. Mr. Gillis will change the original release and bring to the next meeting.
  - d. Social media will be explored as a possible mode of communication
  - e. Go Fund Me and other fundraisers websites will be researchedThe next meeting will be May 30 at 3:30 pm.
- VIII. ADJOURNMENT:** Sarah Greenshields moved, Amanda Russell seconded to adjourn the JBC meeting at 4:15 p.m. An oral **VOTE PASSED 3/0.**