



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Session #11
Meeting Location:	Media Center (Rm 306), McConnell Center
Meeting Date:	Monday, June 26, 2017
Meeting Time:	6:00 P.M.

- A. A special session of the Dover School Board was called to order by Chair Amanda Russell on Monday, June 26, 2017 at 6:03 P.M. in the Media Center (Rm 306) of the McConnell Center.
- B. **ROLL CALL**: Present were Amanda Russell, Betsey Andrews Parker, Keith Holt, Michelle Muffett-Lipinski, Matt Lahr, and Carolyn Mebert. Kathy Morrison was excused. Also present was: Business Administrator Libby Simmons, DHS Principal Peter Driscoll.
- C. **PLEDGE OF ALLEGIANCE**: Matt Lahr led the Pledge of Allegiance.
- D. **CITIZEN'S FORUM (LIMITED TO AGENDA ITEMS)**: No one addressed the Board.
- E. **CONSENT AGENDA**
1. **Correspondence**: none
 2. **Resignations/Retirements**:
 - a. Emily Piller—GES Music
 - b. Robert Finch—DMS Music Teacher
 - c. Maria Frangione—WPS Grade 1 Teacher
 3. **Leaves of Absence**: none
 4. **Nominations**:
 - a. Teacher nominations
 5. **Extended Travel (Student Trips)**: none
 6. **Donations**: June 26 Donations

Michelle Muffett-Lipinski moved, Matt Lahr seconded to approve the consent agenda as amended. An oral **VOTE PASSED 6/0**.

- F. **RESOLUTIONS**:
- a. Establish Dover Career Technical Center Expendable Trust Account

Betsey Andrews Parker moved, Michelle Muffett-Lipinski seconded to approve the resolution establishing a Dover Career Technical Center Expendable Trust Account. An oral **VOTE PASSED 6/0**.

This resolution will dissolve the Vocational Trust.

- G. **NEW SUPERINTENDENT ENTRY PLAN**:

The Board discussed the entry plan formulated by Dr. Harbron and plans for his arrival. It was agreed that his plan is a robust one and all stated their excitement for his arrival. Mr. Holt stated that Dr. Harbron needs to have a thorough knowledge of the budget and this can possibly be added to his plan. Ms. Andrews Parker asked how the Board would help to familiarize Dr. Harbron with the District and how his goals would be set.



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Dr. Mebert added that the strategic planning committee is still working and this may be helpful to Dr. Harbron. Ms. Andrews Parker would prefer that he doesn't list what he has done at each Board meeting. She requests that the Board discuss in a public meeting his onboarding process.

Dr. Mebert reminded the Board of limitations in the District when discussing goals.

Ms. Muffett-Lipinski recommended that Dr. Harbron report monthly on the status of his goals. Ms. Andrews Parker continued to say that Dr. Mebert, Mr. Holt and Ms. Muffett-Lipinski should meet with Dr. Harbron to discuss goals and then discuss the findings at a meeting so that the entire Board is included in the goal setting process.

Mr. Holt added that goals should be clearly defined. Ms. Russell reminded that his entry plan does not include his goals and he will need to collect data.

Dr. Mebert recommended that the Board meet again after Dr. Harbron meets with all Board members which could help with goal setting. The Board agreed with this and asked that Dr. Harbron meet with all School Board members prior to mid-August so that goals can be set by an August 28 Special Session. It will also be discussed at the August 14 School Board meeting.

Mr. Holt will send an evaluation document to Ms. LaFleur who will forward to Dr. Harbron and the Board.

The Board agreed that Dr. Harbron's plan is comprehensive. Ms. Muffett-Lipinski added her appreciation for the entry plan and noted that he put a great deal of time and effort into the plan. She stated it shows his professionalism and that he wants to "hit the ground running".

It was recommended that Dr. Harbron meet with individual committees as well as groups included on his entry plan. Mr. Holt added that committees should be reviewed to make sure that they are all still needed and relevant.

Ms. Muffett-Lipinski would like Dr. Harbron to start thinking about his goals so that they are ready to meet in July and early August.

H. BUDGET UPDATE:

Ms. Andrews Parker summarized the issue and stated there will be no additional revenue for FY18 due to kindergarten funding. Dr. Mebert added that Keno has been approved as a source of funding, but it won't occur until FY19. This would provide an additional \$1100 per child for kindergarten funding.

Mr. Holt noted that the City Council approved a budget that didn't include revenue but meets the needs of the students. The Council approved the budget that was presented minus \$6,000. His feeling is that they only have bottom line authority and the School District budget should remain intact.



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Ms. Andrews Parker stated that it seems that sometimes it's convenient for the school district to be a part of the city and sometimes it is not. She would like to be a team and resolve the problem together. She continued to say that parents already pay many costs.

Ms. Russell added that the Joint Fiscal Committee meeting should have addressed the issue and had hoped the Council would have provided guidance on funding and the issue.

Dr. Mebert reiterated that Dover cost per pupil is much lower than average and fewer tax dollars go toward education.

Mr. Holt expressed concern that critical positions are still in question and employees are moving to other districts due to uncertainty in their positions.

Ms. Russell stated that it is difficult to know if we will have additional funds since positions haven't been filled and we are unsure as to how many will take health benefits.

Ms. Andrews Parker stated there should be equality among elementary schools and the community should support education. When the District eventually gets additional revenue, the Board needs to make sure it isn't reduced due to the new revenue source.

Ms. Russell stated her fear that the July meeting will consist of determining which vacant positions will not be filled. Dr. Mebert confirmed that new positions have not been filled yet.

Ms. Russell will try to obtain clarification from the Council, Mayor, or City Manager on the status of the budget so the Board and Supt will know how to proceed for the new fiscal year.

All agreed it was an unfortunate situation.

K. SCHOOL BOARD MATTERS OF INTEREST:

Ms. Russell commended the staff and student on the 8th grade award ceremony. She also commended DALC graduates at their recent ceremony and added that it is one of her favorite events. 12 earned their high school diplomas and approximately 114 completed their HiSet.

L. ADJOURNMENT: Betsey Andrews Parker moved, Michelle Muffett-Lipinski seconded to adjourn the Special Session at 6:50 p.m. An oral **VOTE PASSED 6/0.**