



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Room, McConnell Center
Meeting Date:	Tuesday, July 18, 2017
Meeting Time:	5:00 P.M.

1. Call to Order and Roll Call
2. Citizens' Forum
3. Approval of Agenda
4. Update on DRED conversion
5. Project Financial Update
6. Review Project timeline
7. Approval of Minutes of June 20, 2017 meeting
8. Manifest Approval
9. Review Action Items
10. Matters of Interest
11. Build Next Agenda and Select Date for next meeting
12. Adjournment

Garrison Project Reconciliation

Total Appropriation

\$ 7,060,786.36

Paid to Date

Vendor		Description
Harriman	\$ (50,932.21)	Facilities Study
Harriman	\$ (113,850.00)	Phase I Design (Lump Fee - A/E Services)
	\$ (293.82)	Phase I Design (Reimbursable Expenses)
	\$ -	Phase I Design (Permitting Fees)
Titcomb	\$ (9,100.00)	Topographical/Boundary Field Survey
Total Paid to Date	\$ (174,176.03)	

Remaining Contract Balance

Harriman	\$ (4,467.79)	Facilities Study
Harriman	\$ (381,150.00)	Phase I Design (Lump Fee - A/E Services)
	\$ (29,706.18)	Phase I Design (Reimbursable Expenses)
	\$ (75,000.00)	Phase I Design (Permitting Fees)
John Turner Consulting	\$ (6,400.00)	GeoTech Investigation
Titcomb Associates	\$ (2,000.00)	Wetland Delineation
Total Encumbered to Date	\$ (498,723.97)	

Total Budget Availability \$ 6,387,886.36

Values as Noted on Harriman Document Rec'd 7/3/2017

Less Items Already Encumbered Above

\$ (6,141,597.00)	Construction Contract
\$ (184,248.00)	Moveable Equipment
\$ (184,248.00)	Technology
\$ (55,000.00)	Advertising and Legal
\$ (307,080.00)	Project Contingency
\$ (225,586.00)	A/E Basic Services (Less \$495,000 already encumbered above)
\$ -	A/E Reimbursables (\$30,000 already encumbered above)
\$ -	A/E Permitting & Approvals (\$75,000 already encumbered above)
\$ (55,000.00)	Survey and Soils
\$ (40,000.00)	Construction Testing
\$ (35,000.00)	Clerk of Works
\$ (50,000.00)	Commissioning
\$ (7,277,759.00)	

Add'l Funds Required \$ (889,872.64)



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- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, June 20, 2017 at 5:00 p.m. in the Superintendent's Conference Room of the McConnell Center by JBC Chair Betsey Andrews Parker. In addition to Ms. Andrews Parker, present JBC members included Dennis Ciotti, Keith Holt, Steve Haight, and Karen Weston. Jan Nedelka was excused. Also in attendance were GES Principal Beth Dunton, Harriman representative Dan Bisson, Harvey Construction representative Carl DuBois and Clerk of Works Mike Brooks,
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVAL OF AGENDA:** The agenda was approved unanimously.
- IV. UPDATE ON DRED CONVERSION:** There is no update at this time. Dan reiterated that the line will be determined by the City and DRED will be asked to agree on the same line which will be the basis for negotiation. There will be no DRED impact with if renovations only are completed.
- V. HARRIMAN UPDATE:** Mr. Bisson summarized the 3 different project tracking budgets for Option 2 which was the preferred choice of the JBC. These budgets included alternates and soft costs. Mr. DuBois stated that he believes there is a 3rd scenario which would be all wings and no admin and no site. Mr. Bisson stated that it would be part of option 2 without alternates. Beth reminded the committee that they had decided to proceed with the wing renovations only at the last meeting. The additional soft and hard costs for this plan could be approximately \$600,000 more than is currently in the JBC budget.

Mr. Bisson will bring a hard number for Option 3 that can be requested in the CIP. A column will be added to the work sheet of what has been spent to date. Mr. DuBois cautioned that numbers are still preliminary. The administrative area will be included in the drawings so that this will be ready when needed.

Ms. Andrews Parker asked for assurance that life safety issues would be addressed to which Ms. Dunton responded that there would ways to incorporate all life safety issues with the proposed renovations.
- VI. HARVEY UPDATE:** Included in above section and timeline
- VII. KINDERGARTEN WAIVER UPDATE:** State of NH Engineer Amy Clark sent a waiver letter for relocation of kindergarten classes if needed.
- VIII. REVIEW PROJECT TIMELINE:** Mr. DuBois provided and reviewed a detailed timeline for the project
- IX. APPROVAL OF MEETING MINUTES FOR JUNE 6:**

Dennis Ciotti moved, Keith Holt seconded to approve meeting minutes of June 6, 2017 as amended. An oral **VOTE PASSED 5/0.**



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- X. MANIFEST APPROVAL:** Keith Holt moved, Dennis Ciotti seconded to approve manifest CIPM#GES12 to Harriman Architects in the amount of \$9,964.74 for professional services and expenses through May 31, 2017. A roll call **VOTE PASSED 5/0**.
- XI. REVIEW ACTION ITEMS:** Mr. Bisson will provide updated figures for Option 3 with drawings for administrative area with additional column.
- XII. MATTERS OF INTEREST:** No matters of interest.
- XIII. BUILD NEXT AGENDA:** DRED Update, Harvey and Harriman updates with more concrete numbers, select a future meeting schedule. The next meeting will take place on July 18 at 5:00 p.m.
- XIV. ADJOURNMENT:** Karen Weston moved, Steve Haight seconded to adjourn the meeting at 6:00 p.m.