



CITY OF DOVER

CWDAC DESIGN GUIDELINES SUB-COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Cafeteria, 61 Locust Street, Dover, NH
Meeting Date: Friday, July 14, 2017
Meeting Time: 8:00 AM

PRESENT: Dana Lynch, Robbie Woodburn, Carla Goodknight, Norm Fracassa

1. Meeting was called to order by Lynch at 8:00 am.

2. Approval of Minutes

Motion: Fracassa made a motion to approve the minutes of 6/16/17, Woodburn seconded. Vote: Unanimous

3. Citizens Forum: None

4. Discussion on Work Progress

- A. Introduction, Scope and Design Review Process –Updated process flow chart was discussed.
- B. Architectural Character and guidelines – Goodknight has made substantial progress and will refine for 90% submission on 7/17/17.
- C. Landscape and Streetscape Guidelines – 90% submission including incorporation of Abramson comments on 7/17/17.
- D. Discussed overall site design section. Lynch will continue to work on this section per group discussion and make 90% submission on 7/17/17.

5. Discussion of Next Steps

Subcommittee will issue draft PowerPoint presentation and handouts to City for discussion purposes with CWDAC at July 18th meeting.

Subcommittee agreed that task was complete and would work with City/CWDAC to “polish” the finished product.

6. Adjourn

Lynch declared the meeting adjourned at 9:35 AM.