



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 323
Meeting Date: Monday, June 26, 2017
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Steve Pruyne called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Denny Anderson; Gary Bannon, Administrator; Doug DeDe; Steve Pruyne, Chair; Joseph Walent; Judy Zalansky, Vice-Chair

Members Absent: Marcia Gasses, City Council Liaison; Cora Quisumbing-King;

APPROVAL OF MINUTES:

Doug DeDe made motion to accept the May 22, 2017 minutes as presented. Motion seconded by Judy Zalansky. Motion passed unanimously.

CITIZENS FORUM:

None

REPORTS:

Staff Report: Gary Bannon:

- Monitoring temp control of the building
- Marcel Lepage training with Siemens Tech to learn more about the heating/cooling system
- Siemens contract has been renewed
- With summer upon tenant traffic little less.
- Had two individuals banned from the building due to theft of a phone they were involved with.
- Joe Walent; any tenant broadcast for notifications? Email by Gary Bannon

Tenants Collaborative: Steve Pruyne

- Meeting was held in June
- Purchased two TV's for room 323 and one for the cafeteria area
- No meetings scheduled for July and August
- Potential new tenant, The Big Fish, attended meeting

Financial Report: Gary Bannon

- YTD Net is \$319,878 in black.
- Debt Service of \$34,314 due end of June.
- Close out at end of year will be close to cover debt



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OLD Business

Veterans Memorial: Gary Bannon

- Final draft received today; full circle located middle of the lawn along Locust St. between McConnell Building and City Hall
- Meeting next week with architect to finalize details
- Plan to break ground in July
- Online purchase for bricks
- Trying to work sidewalk back into plans
- Modification flag pole area to accommodate three poles at some point

Generator Status: Gary Bannon

- Grant Approved by State and Federal officials
- Waiting for the official approval letter from the state to order generator
- Once ordered will then start to prep site
- Martineau Electric has been contracted for electrical work

Prospective Tenant Status: Gary Bannon

- Dave Choate from Colliers International update with Gary
- Vet Group still in the works. Working on non-profit status
- The Big Fish still interested. Non-profit status as independent group not yet established. Part of a larger national group which needs to be registered in New Hampshire.

NEW BUSINESS:

Tenant Space Possibilities: Gary Bannon

- Reach for the Top looking for more space
- Meeting with Unity of the Seacoast next week about tenant status
- Community Action Program relocating next spring around March
- Renting room 346 to piano lady by the hour

No meeting scheduled for July. Next meeting August 28th

ADJOURN:

Doug DeDe motion to adjourn. Judy Zalansky seconded motion. Passed unanimously. Time adjourned was 7:31pm



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