



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, July 20, 2017**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), Grant Killian, Nicholas Kline, Kristen Murphy, Ann Reid

Staff Present: Steve Bird

Others Present: Nick Shonka

1. Roll Call Attendance

Boudreau called meeting to order at 5:45 and conducted a roll call and confirmed a quorum.

2. Citizens Forum: None

3. Approval of minutes.

Boudreau: Amend to revise Bellamy Wildlife Refuge to the Bellamy Wildlife Management Area.

Murphy made a motion to approve the minutes from 6/15/17, as amended, Reid seconded. All approved.

4. Treasurer's Report

Bird reported the balance of the conservation fund as of 6/30/2017 was \$41,854.27 with the receivables at \$2,916.51. Bird is looking into how often accounts are reconciled and what the expenditure was from previous month.

5. Public Projects:

Boudreau: None

6. Reports by Task Groups

A. Easement Monitoring

No activity this month. Boudreau will send a link to the Cooperative Extension's training handbook and look into hosting a monitoring training session in August. Boudreau reported on Southeast Land Trust's (SELT) monitoring technique using a tablet and ESRI software. Bird said it may be possible to borrow Planning's tablets. Boudreau will inquire about the data transfer process from SELT. Volunteer Samantha Adams is willing to help monitor, as is Nicholas Shonka.

B. Outreach and Education

Murphy reported that she found a person to lead the summer pollinator walk but they require a fee. Bird and Boudreau suggested she check with Kathy Neal and the Master Gardeners to see if they could lead the walk. Murphy volunteered to lead a walk if other options don't pan out.

Apple Harvest Day is October 7th. Boudreau or Bird will create a doodle poll for table coverage times. Murphy and Boudreau will look at what supplies we need and what condition the display board is in.

C. Trails:

Boudreau read an email from the Community Trail Chair, Bryant. A video is being produced, an adopt-a-trail system is being established, art in the tunnel and sculptures toward the Route 108 end. The new ramp at 4th Street will free up some bog crossing structures and the CTAC inquired whether they could be used at Cassilly. Bird said they approval is up to the Commission and LCHIP.



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, July 20, 2017**
Meeting Time: **5:30 PM**

7. New Business: None

8. Old Business

Kline reported that he will prepare a shortened pdf handbook for new OLC members. Murphy will send him the link to the google drive.

9. Enter Non-public Session

Guest Nick Shonka stepped out.

At 6:29, Murphy made a motion to enter non-public session per RSA 91-A:3, II(d), to report on the status of individual land protection efforts and transactions. Killian seconded. On roll call vote, all approved.

Returned to public session at 6:53.

Kline made a motion to seal the non-public minutes per RSA 91-A, III, because divulgence would render the proposed action ineffective. Murphy seconded. All approved.

All agreed there was no need for an August meeting. Next meeting is scheduled for September 21st, 2017.

Chair declared the meeting adjourned at 6:56 pm.