DOVER SCHOOL DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #7
Meeting Location:	Media Ctr. (Room 306) McConnell Center
Meeting Date:	**Monday, July 10, 2017**
Meeting Time:	**7:00 pm**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, July 10, 2017 at 7:05 p.m. in the McConnell Center Media Center.

B. ROLL CALL: Present were Amanda Russell, Kathy Morrison, Keith Holt, Michelle Muffett-Lipinski and Carolyn Mebert. Betsey Andrews Parker and Matt Lahr were excused.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, DHS Principal Peter Driscoll, GES Principal Beth Dunton, DMS Principal Kim Lyndes, HSS Principal Patty Driscoll, WPS Principal Patrick Boodey, IT Director Jeffrey Myers, PPS Director Christine Boston, Facilities Manager Jeff White, Athletic Director Peter Wotton, CIA Director Paula Glynn, Fosters, Citizens.

C. PLEDGE OF ALLEGIANCE: Kathy Morrison led the Pledge of Allegiance.

D. CITIZENS' FORUM: Joe and Nick Piscitelli, 581 Tolend Rd. spoke in support of First Robotics program at Dover High School. They stated the intention of the robotics team to attend additional meetings to explain their budgeting, fundraising and projects.

E. AGENDA APPROVAL: Carolyn Mebert moved, Michelle Muffett-Lipinski seconded to approve the agenda as presented. An oral **VOTE PASSED 5/0.**

F. APPROVAL OF MINUTES:

1. Regular Meeting #6, June 12, 2017
2. Special Session #11, June 26, 2017

Keith Holt moved, Michelle Muffett-Lipinski seconded approval of the amended minutes. An oral **VOTE PASSED 5/0**.

G. CONSENT AGENDA

1. **Correspondence:** none
2. **Resignations/Retirements:**
   a. Amy Booth
3. **Leaves of Absence:** none
4. **Nominations:**
   a. Teacher Nomination
5. **Extended Travel (Student Trips):** None
6. **Donations:** none

Michelle Muffett-Lipinski moved, Keith Holt seconded to approve the consent agenda as amended. An oral **VOTE PASSED 5/0.**

H. STUDENT REPRESENTATIVE REPORT: There was no student report at this meeting.

I. POLICY-CHANGES-PROPOSALS: none

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J. POLICY ADOPTION: none

K. RESOLUTIONS: none

L. OLD BUSINESS:

a. **SOAR Program:** Ms. Barshaw provided additional documentation and data to the Board as requested at the June 12 School Board meeting. Ms. Simmons confirmed that there is no current contract or Memorandum of Understanding with the YMCA for their after-school programs that would prohibit this program.

Ms. Barshaw confirmed that a license is not needed for her to implement this program and she will obtain insurance if the Board approves it.

Dr. Mebert commented that this is a very ambitious undertaking for Ms. Barshaw to complete prior to the start of the school year and suggested beginning the program in the 2018-2019 school year due to time constraints. Ms. Barshaw clarified that she does not need the entire 40 students registered at the beginning of the program due to funding from a generous donor.

Principal Lyndes reiterated her support of the program adding that she feels many students will take advantage of it since it fills a gap in after-school programming at the middle school.

Michelle Muffett-Lipinski moved, Keith Holt seconded to approve the DMS SOAR Program. An oral **VOTE PASSED 4/1 (Mebert opposed).**

b. Superintendent Entry Plant-Update and Approval: The Board thanked Dr. Harbron for his efforts and for the revisions to his plan. Michelle Muffett-Lipinski moved, Carolyn Mebert seconded to approve Dr. Harbron’s entry plan. An oral **VOTE PASSED 5/0.**

c. Budget Update: Ms. Russell summarized the budget issue and the actions taken by the City Council at their June 28 meeting. The Council approved to keep the $664,000 in question in the budget even though the additional the State did not approve kindergarten adequacy. Ms. Simmons stated that the new positions included in the budget are an ESL teacher, additional floating nurse, DMS Special Educator and additional LADC services. At this time, additional nursing administrative support will not be added due to potential reduced revenue. Ms. Simmons will update the Board on the budget again at the September meeting after staffing for FY18 has been finalized.

Mr. Holt thanked the City Council for their support of the School District budget. He requested that City Manager Joyal and City Attorney Blenkinsop present on the tax cap at the next Joint Fiscal Committee meeting. Ms. Russell will ask the Mayor to add to the agenda.

M. NEW BUSINESS

a. Café Services Presentation and Approval of Meal Prices for 2017-2018

Chris Faro and Bill Van Zandt of Café Services (and their staff) provided a sample meal to the School Board and people in attendance at the meeting. Mr. Faro stated that they are constantly trying to be innovative so that students are more apt to eat brown rice and other healthy options.

Dr. Mebert asked if fruit is still be discarded by students to which Mr. Faro responded that it is to some extent. They are continually performing test pilots to see what is preferred by students.

Software should be available in August that will allow families to apply for free or reduced meals online and will also automatically notify families when accounts are delinquent.

Dr. Mebert asked if produce from school gardens has been used for meals by Café Services. Mr. Faro responded that it has in the past and they will re-visit the idea in the fall.

There will be no change in meal prices for 2017-2018. Keith Holt moved, Carolyn Mebert seconded to approve meal prices for 2017-2018. An oral **VOTE PASSED 5/0.**

b. June Condition of Accounts

Ms. Simmons reviewed the condition of accounts. As of July 7, the balance for FY17 is $54,221.83 although she is still receiving invoices so this number could change. This maintained $200,000 in the facilities fund and also included the transfer to the Alt School fund and food service debt.

N. SUBMISSION AND PAYMENT OF BILLS:
Michelle Muffett-Lipinski moved, Keith Holt seconded to direct the Superintendent to pay manifest #18-A in the amount of $3,909,536.69 for FY 18 and 111.06 for FY17 for a total of $3,909,647.75 for the period of June 13-July 10. A roll call **VOTE PASSED 5/0.**

O. SUPERINTENDENT'S REPORT:
Dr. Harbron reviewed his report with the School Board and introduced his wife, Marilyn who was in attendance. This document is archived with the minutes of the meeting

P. COMMITTEE REPORTS:
Ms. Russell stated that the DHS CTC construction project is on time and on budget so far. Mr. Holt asked if the Board and Council would be able to tour the site soon, to which Ms. Russell responded that she would speak with the Construction Management company.

Q. SCHOOL BOARD MATTERS OF INTEREST:

Dr. Mebert recommended that the Board read the Education in Finance in NH article published recently in Foster's Daily Democrat.

Ms. Muffett-Lipinski informed the Board that SOS Recovery Services recently opened. This organization provides an open call line for substance disorders. They will work with schools for alternative pathways to discipline.

R. ADJOURNMENT: Michelle Muffett-Lipinski moved, Keith Holt seconded adjourning the meeting at 7:50 pm. An oral **VOTE PASSED 5/0.**