

MINUTES

Regular Meeting
Dover Housing Authority
August 15, 2017
12:10 p.m.

The Commissioners of the Dover Housing Authority held their regular meeting on Tuesday, August 15, at 12:10 p.m. at 62 Whittier Street, Dover, NH. Vice Chair, Mark Moeller called the meeting to order.

Roll Call

Mark Moeller, Vice Chair
Noreen Biehl, Commissioner
Kevin Irwin, Commissioner
Patricia Silberblatt, Commissioner

Also present were: Allan Krans, Executive Director; Wendy Tenney, Finance Director; Kathy Noel, Administrative Assistant; John Maloney, Capital Improvements Coordinator

Absent: Timothy Granfield, Chair

Public Comment: No members of the public were present.

Minutes

The Minutes of the Regular Meeting of July 18, 2017 were presented to the Board. Kevin Irwin moved to accept the minutes and Noreen Biehl seconded.

On a roll call vote to approve the minutes:

Aye

Mark Moeller
Noreen Biehl

Nay

Kevin Irwin
Patricia Silberblatt

Manifests and Correspondence

The check manifests were presented. Kevin Irwin moved, and Noreen Biehl seconded to approve payroll checks numbered 0018693 through 0020322 and D0000925; housing checks 041957 through 042069; Section 8 HCV checks numbered 039667 through 039671 and D002405 through D002499; Addison Place checks numbered 005564 through 005577; and Covered Bridge Manor checks numbered 003827 through 003841.

On a roll call vote to approve:

Aye

Mark Moeller
Noreen Biehl
Kevin Irwin
Patricia Silberblatt

Nay

None

Reports

Noreen Biehl moved to accept the reports, seconded by Patricia Silberblatt.

Report of Executive Director dated August 15, 2017. Allan Krans presented his report to the Commissioners.

John Maloney, Capital Improvements Coordinator updated the Commissioners on Capital Fund projects.

The Commissioners reviewed the Report of Housing Statistics Report, and Report of the DHA Liaison Officer, Relocation Coordinator, FSS Report, and the Report of the Resident Services Coordinator.

The following Financial Reports were presented to the Commissioners:

- Budget Comparative – June 2017
- Addison Place Budget Comparative – June 2017
- Financial Score FYE 6/30/2017

Wendy Tenney, Financial Director, discussed the financial reports and the HUD Scores with the Board Members.

Policy Reviews: The Vehicle Use Policy and the revision to the Banning Policy were discussed.

On a roll call vote to accept the Board Reports:

Aye

Mark Moeller
Noreen Biehl
Kevin Irwin
Patricia Silberblatt

Nay

None

Old Business: There was no Old Business discussed.

New Business:

Kevin Irwin moved to bring the following resolution to the table, seconded by

Noreen Biehl:

RESOLUTION NO. 2017-08-15-01

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the ***Banning Policy*** is hereby revised and approved.

On a roll call vote:

Aye

Mark Moeller
Noreen Biehl
Kevin Irwin
Patricia Silberblatt

Nay

None

Miscellaneous:

Whittier Falls August Newsletter and the HA Executive Summary were reviewed.

Adjournment: Kevin Irwin moved, and Noreen Biehl seconded to adjourn the regular meeting at 2:05 p.m.

Chair

Date

Secretary

Date