



CITY OF DOVER

HOUSING STANDARDS BOARD NOTES

Meeting Type: Regular Meeting
Meeting Location: Northend Fire Station – 262 Sixth Street, Dover, NH 03820
Meeting Date: **Monday, August 21, 2017**
Meeting Time: **10:00 am**

Present: Paul Haas, Jamie Donovan, Christopher Parker

Staff Present: Chief Eric Hagman

Meeting began at 10:03 am

1. Roll Call
2. Approval of Prior Minutes
 - a. Parker motioned to approve Second Donovan Vote: UA
3. Old Business
 - a. 179 Locust Street
 - i. City owns the property
 1. Property remains secure.
 2. 90 day waiting period should be culminating before September 1
 - ii. C.Parker reviewed zoning options for the building
 - iii. P.Haas asked Parker to review options with the City Attorney and Finance Director and report back at the next meeting
 - iv. Donovan motioned to table Second Parker Vote: UA
4. New Business
 - a. 20 Preble Street
 - i. Jennifer McCarthy, 18 Preble Street
 1. Presented a petition signed by 12 abutters to 20 Preble Street
 - a. Concerns include access and egress from the property
 - b. Debris build up
 - c. Potential for rats
 - d. Hole in the roof of 20 Preble and structural security
 2. Spoke about wanting to work with staff and the owner to remedy
 - ii. Rea Vallanos, 24 Preble
 1. Echoed concerns
 2. Added concern about oil tanks and property valuations
 - iii. Jack McCarthy, 18 Preble
 1. Echoed concerns
 2. Spoke to the importance of a healthy and safe home for the property owner (all abutters agreed).
 - iv. Chief Hagman
 1. Clarified the call for service that lead to viewing the hole in the roof at 20 Preble
 2. Mentioned ability to meet with Property owner to review issues
 - v. Richard Cullen, 20 Preble
 1. Addressed efforts and the obstacles limiting his ability to remove debris.
 2. Intends to have the site cleaned up in 2 weeks
 3. Roof repairs have begun.
 4. Knows he is a hoarder, and wants to address that.



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- vi. C.Parker expressed concern that this has occurred before and that the Board has limited authority and needs to operate within it. He also expressed concern that 2 weeks is not enough time to clean the site up.
- vii. J.Donovan agreed that 2 weeks might not be enough time.
- viii. P.Haas and E.Hagman will be inspecting the site, per chapter 119, to review the conditions and will report back to the Board.
- ix. General Discussion ensued regarding the process, and potential to remedy the concerns, and the need to not create a cycle. It is clear the abutters are willing to work with the owner and are concerned for his safety.
- x. Parker motioned that P.Haas is granted the authority to work a timeline for completion with R.Cullen, and the Board will meet on October 10, 2017 to review progress and the need to follow up with a formal requirement to remove debris and repair the roof. Second Donovan.
 - 1. Discussion ensued about process and notice requirements if next steps are needed.
 - 2. Vote: UA
- b. 16 South Pine Street
 - i. P.Haas updated the Board that the property owner has a plan to repair the home, and is working with Inspection Services to follow the building process.
- c. 13 Birch Drive
 - i. P.Haas reviewed that informally, there have been concerns expressed about the property.
 - 1. No formal complaint has been filed.
 - 2. Board members will drive by property to familiarize themselves with it.
- d. Next Regular Meeting
 - i. October, 10, 2017
- 5. Adjournment (10:43)
 - a. Motion: Parker Second: Donovan Vote: UA