



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, August 8, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, August 8, 2017 at 3:35 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Sarah Greenshields and Amanda Russell. Also present were BA Libby Simmons. Media Director Mike Gillis and Business Office Assistant Evonne Kill-Kish.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF JULY 25, 2017:** Amanda Russell moved, Sarah Greenshields seconded to approve the meeting minutes from July 25, 2017. An oral **VOTE PASSED 3/0**.
- IV. GENERAL DISCUSSION:**
 - Ms. Kill-Kish and Ms. Greenshields will work on a general memo with a draft ready for the August 22 meeting.
 - Recognition for donating trees was discussed and if names should all be on one board.
 - A web page would be set up which would be off the city website.
- V. MATTERS OF INTEREST:** Included in general discussion
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
 - a. A memo will be drafted to send to area business with list of items by August 22.
 - b. The press release will be approved.
 - c. A donation form will be created.
 - d. The next meeting will be Tuesday, August 22 at 3:30 pm.
- VII. ADJOURNMENT:** Sarah Greenshields moved, Amanda Russell seconded to adjourn the JBC meeting at 4:18 p.m. An oral **VOTE PASSED 3/0**.