

 CITY OF DOVER	HERITAGE COMMISSION MINUTES	
	Meeting Type: Meeting Location: Meeting Date: Meeting Time:	Regular Meeting McConnell Center, Room 305 August 1, 2017 6:00 pm

Present: Jeff Spires, Councilor Dennis Shanahan, Anthony McManus

Absent: Otis Perry, Janice Gardner

Staff: Community Development Planner, Dave Carpenter

1. **CALL TO ORDER**

Spires called the meeting to order at 6:04 p.m.

2. **APPROVAL OF THE PRIOR MINUTES**

A. February 4, 2016 Regular Meeting Minutes

Shanahan made a motion to approve. Seconded by McManus. Vote UA

3. **OLD BUSINESS**

A. Election of Secretary

Spires made a motion to approve McManus as Secretary. Seconded by Shanahan. Vote UA

B. Adoption of Operating Rules

Shanahan made a motion to approve. Seconded by McManus. Vote UA

4. **New Business**

A. Review and Approval of Agenda Format

The Commission discussed the format and recommended that a section be included for comments from the Planning Department.

B. Discussion and Adoption of Regular Meeting Date/Time



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Meeting Location: **McConnell Center, Room 305**
Meeting Date: **August 1, 2017**
Meeting Time: **6:00 pm**

The Commission discussed holding semi-annual meetings on the first Tuesday of August and February. Furthermore, it was discussed that other meetings, when called by the Chair, would be held on the first Tuesdays of the month.

5. Citizen Forum

No one spoke during the Citizen Forum.

6. Matters of Concern to the Members

McManus mentioned that the current zoning for a portion of Central Ave, from Tuttle Square southward, allows commercial activities that could be inconsistent with the current nature of development in that area.

7. Other Business

Carpenter asked that, in order to track information sharing, information that members may wish to share with each other be submitted to staff and that staff will then distribute the information to the other members.

8. Adjourn

McManus made a motion to adjourn. Seconded by Shanahan. Vote UA. The meeting adjourned at 6:26