



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: Monday, July 10, 2017
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier, Matt Sylvia, Phil Rinaldi, Guy Eaton

Members Not Present: Sam Haddadin, Jack Mettee, Edmund Chun Taite

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; J. Michael Joyal, City Manager

Ex Officio Members Not Present: Karen Weston, Mayor; Daniel Lynch, Finance Director/Treasurer

David Choate, Colliers International, was present for a portion of the non-public session.

Guest: Brian Early

Guest: Dover Resident

1. The Chair called the meeting to order at 4:01 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the June 5, 2017 Public Meeting Minutes.

Motion: P.Rinaldi made a motion to approve the June 5, 2017 Public Meeting Minutes. Seconded by G.Eaton. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

The Chair requested a motion to enter non-public session.

Motion: G.Eaton made a motion to enter non-public session. Seconded by P.Rinaldi. Roll call vote: U/A



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4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.

Motion: S.Johnson made a motion to seal the non-public meeting minutes. Seconded by M.Sylvia. Vote: U/A.

B.Early entered the meeting at 5:18 PM.

5. New Business:

- Waterfront Development Status Report: Jack Mettee

It was asked that a finalized site plan layout of the waterfront be sent out electronically to board members. Discussion ensued concerning upcoming waterfront plans scheduled for summer.

A Dover resident entered at 5:20 PM.

- Operational Effectiveness Report: Moe Olivier

M.Olivier discussed the need to create groups to accomplish specific tasks. Suggestions were made regarding who should create an orientation booklet for new board members. It was decided that M.Olivier, D.Barufaldi, and T.Dargan would set up a meeting, working with R.Weston and the Human Resources Director, to accomplish the task.

Discussion continued about prioritizing the recommendations from the Operational Effectiveness Report.

- Meeting with Dover Main Street: Reid Weston/Dan Barufaldi

D.Barufaldi gave an overview of the meeting that occurred between Dover Main Street and Economic Development. It was stated that R.Weston will be giving a presentation to the Dover Main Street Board at the end of August.

- Downtown Merchants Report: Reid Weston

R.Weston gave an update of the downtown merchants.

6. **Financial Report:** June 30, 2017 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: M.Olivier made a motion to accept the June 30, 2017 Financial Report. Seconded by G.Eaton. Vote: U/A.



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7. Old Business:

- Conversion of Residential Properties to Commercial: Scott Johnson, Point Person, Sam Haddadin, Matt Sylvia. Jack Mettee, Dan Barufaldi re Planning Interface and Strategy Redevelopment and Kirt Schuman meeting.

It was stated that this group will be a full community coalition with input from various organizations.

Manager's Report: Economic Development Section: June 2017.

The manager's report is located in the packet for review.

8. Board Member Comments/Questions:

Discussion began in regards to identifying prospective DBIDA Board members.

9. ADJOURN:

Motion: M.Olivier made a motion to adjourn at 5:37 PM. Seconded by M.Sylvia. Vote: U/A.