

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Tuesday, August 15, 2017 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Thomas Massingham, Jack Buckley, Otis Perry, and Anthony McManus

Members Absent: George Maglaras (Vice Chair), Joseph DiGregorio, and Dennis Ciotti (City Council designee)

Others Present: Jeff Johnston (Cathartes), Christopher Parker (Assistant City Manager), William Simons (Parking Manager), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of July meeting minutes

Commissioner Buckley made a motion to approve the minutes from the July 18, 2017 Parking Commission meeting. Motion seconded by Commissioner Perry. **Approved 5-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on development projects on First, Second, Third and Mechanic streets.

B) Parking Activity & Budget – William Simons, Parking Manager

The Parking Manager reviewed meter activity and financial numbers for July. He also reported to the Commission ideas from the City Manager on potential ways to provide additional parking to the north end of the downtown area.

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OLD BUSINESS

A) 15-Minute Parking

The Parking Manager asked the Commission to postpone a survey on the existing first 15-minutes free parking policy for on-street parking, given that Central Av. has just reopened for parking after being closed for bridge repairs.

B) Parking Permits – Cathartes (Robbins)

Assistant City Manager Parker presented ideas he and the Parking Manager came up with in how to manage the growing demand for permits in the Orchard St. Parking Garage. The Commission asked for ideas at its July meeting in reaction to developer Cathartes requesting 55 parking permits over a 45-year period for its development of 104 Washington St.

The Commission directed the Parking Manager and the Assistant City Manager to come back in September with a specific plan on capping permit sales for the parking garage.

As part of the overall management of the garage, the Parking Manager suggested during the winter months to restrict parking in the garage to permit holders only from 2 a.m. to 6 a.m.

Commissioner Massingham made a motion to request the Police Chief institute a 2 a.m. to 6 a.m. permit only restriction for the garage from Dec. 1 to April 1, for evaluation purposes. Commissioner Buckley seconded the motion. **Approved 3-1 (Commissioner McManus opposed; Commissioner Perry left the meeting early.)**

C) CIP – FY19

No discussion, and no action taken

D) Other Old Business

No other old business was brought forward

NEW BUSINESS

A) Metering of Parking Spaces in Front of City Hall on Locust Street

The Parking Manager proposed the idea of designating the parking spaces in front of City Hall on Locust Street for use by customers of area merchants.



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Commissioner Buckley made a motion to add the easterly side of Locust Street from Hale Street to St. Thomas Street to the metered parking system which was seconded by Commissioner Massingham. **Approved 4-0**

ADJOURN

Commissioner Buckley moved to adjourn the meeting, which was seconded by Commissioner McManus. **Approved 4-0**

Adjourned at 9:36 a.m.