



**CITY OF DOVER**

## ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **2<sup>nd</sup> Floor Conference Room – City Hall, 288 Central Ave.**  
Meeting Date: **Wednesday, July 19, 2017**  
Meeting Time: **5:30 PM**

### 1. Welcome

Meeting called to order 5:30 pm.

Members present: Chair Walter King, Vice Chair Bill Baber, Julie Fournier, Otis Perry, Rob Weir

Members absent: Jeff Chierepko, Council Liaison Deborah Thibodeaux

Others present: Staff Liaison Elena Piekut, resident Susan Smith

### 2. Citizen's Forum

None.

### 3. Approval of Meeting Minutes of June 21, 2017

O. Perry moved to approve the minutes as written. R. Weir seconded Vote: U/A.

### 4. Staff Update

#### A. Solar Photovoltaic Project

E. Piekut provided an update on the state of the project Requests for Proposals for photovoltaic arrays on the new Dover High School and Transportation Center, shared changes that had been suggested since the previous meeting by the Joint Building Committee, and discussed additional changes. The Commission reached consensus to accept and reject various edits, proposed others. The documents will be further reviewed by the Planning Director and Purchasing Agent. Elena will provide the commission with additional information on the terms of the Transportation Center building lease from Chinburg Properties.

#### B. Energy Star Portfolio Manager

E. Piekut noted that the application will be updated when FY 2017 data and time are available. Discussion ensued regarding how staff will share data and whether the utilities can provide use and billing data in an electronic format, ideally a format that matches the application's upload template. Elena will also inquire with the energy services consultant that handles the City's and School's energy procurement processes.

#### C. Resolution to Explore the Potential of Offshore Wind Energy

E. Piekut reported that the City Council unanimously passed the Commission's proposed resolution on July 12 and that a number of residents spoke in favor. She said the letter to the Governor informing him of the resolution has been drafted and will be sent shortly.



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### **D. LED Lighting**

E. Piekut told the Commission that she spoke with John Branagan of Affinity LED Lighting, a Dover company that is handling the City's upcoming streetlight conversion project. Mr. Branagan has offered to either visit the August meeting or host the Commission at his facility at a special meeting. The Commission agreed that a special meeting during business hours would be ideal. E. Piekut will follow up.

## **5. Old Business**

### **A. Energy Action Plan/Report**

R. Weir presented the Commission with an updated draft of the report. The group reviewed its layout and content and discussed the current mission statement. Discussion also ensued regarding the data, graphs, and tables presented in the report. J. Fournier and R. Weir will make revisions as discussed. It was noted that fuel use and costs for the City's fleet is also significant and not included in the data. E. Piekut will obtain that data. B. Baber shared a section regarding net metering to be incorporated into the report. The Commission discussed including an Executive Summary or Conclusions section and O. Perry offered to draft the section. R. Weir asked what year the group went from being a committee to a commission and E. Piekut will find the date and reason for the conversion. E. Piekut will also obtain the most recent measurement and verification report form Johnson Controls.

### **B. Seacoast Energy Hub Update**

W. King and B. Baber provided an update on the progress of the Energize 360 campaign. B. Baber reported that sign-up for the first wave of towns is coming to a close and that the number of property owners committing to the program has been successful. The campaign will now focus on the second wave of eligible towns.

### **C. Ready for 100 Campaign**

W. King shared information on the Sierra Club Ready for 100 campaign, which asks for a commitment to 100% renewable energy sources. Discussion ensued regarding goals specific to Dover and New Hampshire compared to current municipal energy sources. B. Baber noted that municipal-level involvement and commitments helps State leaders and legislators to act. W. King suggested reviewing commitments made by other municipalities. E. Piekut will seek more information on the composition of energy sources for the City's current supplier.



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### 6. New/Other Business

#### A. Paris Climate Agreement

The Commission discussed the City Council's recent approval of a resolution to support the goals of the Paris Climate Agreement despite the United States' withdrawal from the agreement.

### 7. Call for Agenda Items

E. Piekut will add an item to recap the special meeting visit to Affinity LED Lighting, if one is held.

### 8. Adjourn

O. Perry moved to adjourn at 7:21 pm. Seconded by J. Fournier. Vote: U/A