



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, September 27, 2017**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gagnon led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Gasses, Councilor Greenshields, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to approve the Agenda; seconded by Councilor Ciotti.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 152 STREETS AND SIDEWALKS

SPONSORED BY COUNCILOR CIOTTI

Mary Hebbard, 97 Spruce Lane: She spoke against the Ordinance.

Richard Hebbard, 97 Spruce Lane: He spoke against the Ordinance.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

B. FISCAL YEAR 2018 BUDGET AMENDMENT – RESCIND TRANSFER TO TIP CAPITAL RESERVE AND REDUCTION OF HIGHWAY BLOCK GRANT AID REVENUE (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

C. ACCEPTANCE OF ADDITIONAL STATE HIGHWAY BLOCK GRANT FUNDS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mary Hebbard, 97 Spruce Lane: She continued her dialogue against the Ordinance regarding Chapter 152.

Richard Hebbard, 97 Spruce Lane: He continued his dialogue against the Ordinance regarding Chapter 152.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He discussed the following additional items with the Council: Hydrant flushing has started, utilities work starting next week on Stark Avenue, and he recognized long-term employees for their service to the City. The Council discussed the crosswalk on Chestnut Street.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Gagnon.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. September 6, 2017 – Workshop

B. September 13, 2017 – Regular Meeting

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Thibodeaux.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston listed the events she attended: Coheco Waterfront Development Advisory Committee (CWDAC), Round Table discussion with Senator Shaheen, and Wentworth-Douglass Hospital's Hand and Hand Van.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Greenshields.

Vote: 9/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 152 STREETS AND SIDEWALKS

SPONSORED BY COUNCILOR CIOTTI

Councilor Ciotti moved for its adoption; seconded by Councilor O'Connor.
General Legal Counsel Blenkinsop gave an overview of the Ordinance to the Council.
Councilor Shanahan moved to table; seconded by Councilor O'Connor.
Vote: 8/1; passed. Councilor Ciotti was opposed..

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. REPROGRAMING UNEXPENDED BONDING AUTHORIZATION AND CAPITAL RESERVE AUTHORIZATION FOR UNION STREET PROJECT TO HANSON STREET PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) **SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

2. REPROGRAMING UNEXPENDED BONDING AUTHORIZATION FOR PISCATAQUA ROAD PROJECT TO SPUR ROAD PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) **SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 9/0.

3. FISCAL YEAR 2018 BUDGET AMENDMENT – RESCIND TRANSFER TO TIP CAPITAL RESERVE AND REDUCTION OF HIGHWAY BLOCK GRANT AID REVENUE (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) **SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Greenshields.
Roll Call Vote: 9/0.



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**4. ACCEPTANCE OF ADDITIONAL STATE HIGHWAY BLOCK GRANT FUNDS
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Councilor O'Connor moved to substitute as a whole; seconded by Councilor Thibodeaux.

Vote: 9/0.

Mayor Weston asked for a roll call vote on the substituted resolution.

Roll Call Vote: 9/0

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. PARADE – Dover Children's Center – Holiday Parade**
- 2. PARADE – Dover Knights of Columbus Council #807**
- 3. RAFFLE – Cocheco Valley Humane Society**
- 4. RAFFLE – Garrison Players, Inc.**
- 5. RAFFLE – Saint Mary Academy**

- 6. B16013B DESIGN BUILD OF CUSTOMER SERVICE CENTER ADDITIONAL
SCOPE OF WORK - CHANGE ORDER #3
SPONSORED BY MAYOR WESTON BY REQUEST**

- 7. B17048 SIDEWALK IMPROVEMENTS
SPONSORED BY MAYOR WESTON BY REQUEST**

- 8. B18014 SEGREGATION AND RECYCLING OF CONSTRUCTION DEBRIS AND
DEMOLITION WASTE
SPONSORED BY MAYOR WESTON BY REQUEST**

- 9. STREET LIGHTING INVENTORY AND DATA COLLECTION WITH VHB INC
SPONSORED BY MAYOR WESTON BY REQUEST**

- 10. AUTHORIZATION TO COMMIT FUNDS TO THE SUPPORT OF THE NPDES
PERMIT NEGOTIATIONS
SPONSORED BY MAYOR WESTON BY REQUEST**

- 11. OPERATING RULES FOR DOVER BUSINESS AND INDUSTRIAL
DEVELOPMENT AUTHORITY (DBIDA)
SPONSORED BY MAYOR WESTON BY REQUEST**



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Arena Commission
5. Arts Commission
6. Energy Commission
7. Legislative Liaison
8. Library Board of Trustees
9. McConnell Center Advisory Committee
10. Ordinance Committee
11. Parking Commission
12. Pool Advisory Committee
13. Recreation Advisory Board
14. Solid Waste Advisory Commission
15. Transportation Advisory Commission
16. Joint Building Committee – Dover High School and Regional Career Technical Center
17. Joint Building Committee – Garrison Elementary School
18. Dover Main Street
19. Dover's 400th Anniversary Committee

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Shanahan.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor O'Connor pulled Item #13.A.7.

Councilor Thibodeaux pulled Item #13.A.10.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.7.; seconded by Councilor O'Connor.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.10.; seconded by Councilor Thibodeaux.

Community Services Director Storer gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

B. RESOLUTIONS

1. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND DPFOA

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.

Roll Call Vote: 9/0.

2. DISPOSAL OF TAX DEEDED REAL ESTATE AT 179 LOCUST ST, PARCEL ID 12063-000000

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

City Manager Joyal gave an overview of the process to the Council.

Roll Call Vote: 9/0.



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3. PILOT AGREEMENT WITH HINEC DOVER, LLC SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to substitute as a whole; seconded by Councilor O'Connor.
Vote: 9/0.

Councilor Greenshields moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 9/0.

4. AMENDMENT OF FISCAL YEAR 2018 FEE SCHEDULE TO CREATE AN OVERNIGHT PERMIT OPTION FOR THE ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 11, 2017) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a Public Hearing on October 11, 2017;
seconded by Councilor Gagnon.

Assistant City Manager Parker gave an overview of the resolution to the Council.

City Manager Joyal said he will have the Parking Manager here for the next meeting to
address Council concerns.

Vote: 9/0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 166 VEHICLES AND TRAFFIC – SECTIONS: 15, 16, 17, 19, 21, 23, 33, 38, 39, 47, 57, and 59 (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 11, 2017) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a Public Hearing on October 11, 2017;
seconded by Councilor Greenshields.

Vote: 9/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Gasses talked about the “Hard Road to Travel” event being sponsored by the NHMA.

Councilor Ciotti talked about Jack Mettee, CWDAC Chairperson, will be stepping down as
chairperson, but will remain a member. He thanked him for his years of dedication. He said
Dana Lynch will be filling in as chairperson until he is officially voted in. He talked about the
Third Street parking lot being fenced off due to the insurance company's decision, and said it
was out of the City's hands. They are trying to get an agreement so it will be open for Apple
Harvest Day.



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Councilor Thibodeaux said there will be a hearing tomorrow regarding the 10-Year Plan for State Roads in the Auditorium of City Hall.

Mayor Weston said she and the Dover Superintendent will hold another Coffee with the Mayor and Superintendent event at the Dover Police Department on October 28, 2017.

Councilor Gasses talked about the Climate Master Plan public outreach events coming up on October 19th and October 21st at the Dover Middle School.

Deputy Mayor Carrier talked about the Woodman Walk Day on October 4, 2017.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 9/0.