



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, October 5, 2017**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The October meeting was called to order at 4:03 by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance, and Cathy Beaudoin. Deborah Thibodeaux, City Council representative, came in at 4:05.
2. **MINUTES---SEPTEMBER 7, 2017**--Minutes of the September meeting were approved on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (SEPTEMBER)** --The Report of the Library Director was approved on a motion made by Michael Egan and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE**-None
5. **OLD BUSINESS**
 - A. HVAC project: The Library spent \$20,000 of the \$426,000 available for the air conditioning project on engineering designs. Harriman Engineering provided the designs and a final cost estimate of 1.384 million dollars. Martini Northern, the company currently doing the renovations on the customer service center in City Hall, is providing us with a free estimate of the project.
 - B. Children's Room renovations: The Family Place renovations continue in the Children's Room. The picture book area is being converted to concept areas—trucks, animals, ABCs—instead of being shelved by author. The walls will be painted on Columbus Day weekend. In January we will begin offering monthly workshops for parents on various topics such as nutrition and literacy. Speakers will be recruited from organizations such as Wentworth Douglass Hospital and UNH.
6. **NEW BUSINESS**
 - A. Memory Lab: The Library is creating a mobile Memory Lab that we hope to have up and running by January. It will include equipment and classes on preserving photos and other memorabilia, and equipment to convert home movies to digital.
 - B. CPR/AED training: The City is providing CPR/AED training for staff members who have not been certified or for those whose certification has expired.
 - C. Friends' Booksale & Amazon reseller program: The Friends of the Library Booksale will begin on Friday, Oct. 27 for cardholders and Saturday, Oct. 28 for all others. One of our Library volunteers, Rick Erdmann, has registered the Friends of the Library as an Amazon Reseller. Rick has extensive knowledge of the book industry, and separates donation books that he believes will sell for a higher price on Amazon. Susan Spence, another volunteer, does the work of listing them, and packaging sold items to be shipped. So far the Friends of sold 17 books for a total of \$415.17.



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- D. Staff Development Day (December): On Friday, December 8th the Library will be closed for a Staff Development Day. In the morning Matt Travaglini, a Dover Police Officer, will provide us with Active Shooter Training. In the afternoon the staff will take part in a yoga meditation class and have refresher training by staff members on how to use equipment and databases.

UPCOMING PROGRAMS

- Oct. 1, 8, 22: Sunday matinees 2pm (Ghost & Mr. Chicken; Night of the Hunter; The Exorcist)
Oct. 2: Knitting Group, 6pm
Oct. 2: Local author talk---Doc Sanborn "Escape from Xanadu", 7pm
Oct. 2: Introduction to Excel, 6:30pm
Oct. 2---14: 3D printer returns
Oct. 4: The Skelton of 3D Printing w/David Reeves, 7pm
Oct. 5: Morning Book Group: "The Chaperone" by Laura Moriarty, 10-11am
Oct. 5: Social Media for Business by "Ace Your Image", 9:30am
Oct. 6 & 20: Adult with Toddler Yoga, 11am
Oct. 7: Documenting Coral Reefs with 3D Technology, Yasmeen Smalley-Norman, 12pm
Oct. 7: Paws for Reading with Murphy, 10am
Oct. 7, 14, 21, & 28: Lego Saturdays in Children's Room
Oct. 7, 14: Saturday matinees, 2pm (Captain Underpants; Pirates of the Caribbean: Dead Men Tell No Tales)
Oct. 9: closed for Columbus Day holiday
Oct. 10: Is Exhaustion Hijacking the Real You? Dr. Deb Ayer, 6:30pm
Oct. 11: 2nd Wednesday movie: "The Beguiled", 6:30pm
Oct. 14: OWLS (Harry Potter Alliance) sponsored Garrison City Garbage Roundup, 10-12
Oct. 15: Miss Maybell & Slim Pickens, concert, 3pm
Oct. 16: Evening Book Group: "Girl Waits With Gun", by Amy Stewart, 6:30pm
Oct. 17: Friends program: "The Capital Crime of Witchcraft" Margo Burns (NHHC), 7pm

Oct. 18: Game Night, 6pm
Oct. 18: OWLS movie "We Will Rise: Michelle Obama's Mission to Educate Girls Around the World" (A World Without Hermione) 7pm
Oct. 18: Intro to Word, 6:30pm
Oct. 18: Halloween Escape Room, Grades 1-5, 3pm
Oct. 21: Make a Pine Needle Basket, 9:30-4:30 workshop (\$20 materials fee)
Oct. 21: STEM Saturday, Make a solar lantern with ReVision energy, 2pm
Oct. 22: Pumpkin decorating in Children's Room, 2-4pm
Oct. 22--28: Creation Station: make a Black Cat craft
Oct. 23: Intermediate Excel, 6:30pm
Oct. 27: Children's Room's Halloween Dance Party, 11am
Oct. 27---Nov. 12: Friends of the Library BOOKSALE



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Oct. 28: Trick or Treating in Children's Room (Dover Main Street) 11-2

Oct. 30: Extreme Excel, 6:30pm

7. ITEMS OF CONCERN--none.

8. ADJOURNMENT-- The meeting was adjourned at 4:45 on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.

NEXT MEETING DATE: THURSDAY, NOVEMBER 2, 2017 @ 4:00PM