



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, October 09, 2017
Meeting Time: **7:00pm**

DRAFT

Attendance: David Beaulieu, James Boos (Vice –Chair), Peg Purcell (Chair), Gary Bannon (Director of Recreation), John O'Connor (City Council Liaison), Rick Schnable (Alternate), Heather Twombly, Cindy Imbro, Aimee Sanderson

Absent: Mara Allaire, Krista Trefethen, Aimee Sanderson, Martha Haley (Secretary), David Hurlburt, Brandy Maas (Alternate), Aaron Wozmak (Alternate),

Call to Order 7:02PM

Roll Call

Approval of Minutes for September 11th meeting

Motion to approve by J. Boos, second by Cindy Imbro. Unanimous approval

Citizen's forum: no citizens present

Reports

Advisory Board

John O'Connor: visited Park St. and received good feedback from patrons; visited the Dog Park, Horne St. and Woodman Park. All facilities looked good.

Aimee Sanderson asked about a rut in Shaw's Lane dirt parking lot and recommended repairing it.

Peg Purcell warned that the ditch in the road at Willand Pond park parking lot continues to wash out and needs attention. Gary said utilities folks were going to take care of it while doing other scheduled work. Trees were being trimmed at Longhill Dog Park and some fell on the fence. Also mentioned trash was left behind over the course of the weekend.

Recreation Director

Welcomed Heather Twombly. Heather gave a brief introduction of herself.

Apple Harvest Day. Spoke about two booths at the event. Brought posters and spoke about Veteran's Park and Waterfront Park.

Park Sign Project. Currently re-doing park in front of McConnell Center. Gary is hoping that the vendor does a good job so we can use them for other projects.

Citizen's Leadership Academy. Briefly described the program.



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Emergency Generator Installation Project. McConnell Center will be primary emergency shelter once generator has been installed. Installation has begun. Need to plan for a two-day period where McConnell Center is completely closed. Currently looking at Nov 4th, and Nov 11th.

Gary mentioned he has been talking to other communities who have been inquiring about the management model of their recreation centers and have wanted to learn about how the McConnell Center is managed in Dover.

Assistant Recreation Director

Gary reported for Krista, who attends a Pickle Ball program on the nights that RAB meets. Switching gears into Fall/Winter programs. Senior Center is very busy with travel and future trip planning. Next week there is a trip to Newport, RI.

Rick Schnable asked Gary to elaborate on the park sign project. Gary mentioned that the Park St. sign is the model for the project. One of the next needs is going to be Bellamy Park. Gary met with the folks at the disc golf pro shop who also requested the City's help with signage. Peg mentioned that the roadway is in poor condition. Gary mentioned that there are funds available for the upgrade of the walking path at Park St. Park.

Old Business

Shaw's Lane Wells and Irrigation Update: Irrigation is tied to City water. Funding is paid from the gravel fund and is currently running out. The need for a well was identified. Funds were available for well exploration. A location on site was identified. Estimates show that payback will be approximately one year or two.

Longhill Park Work: Work was done to clean up dog park. Next stage is to take the fence down and do the grading. The same crew that would be doing that is doing the generator project at McConnell Center and dig a trench between McConnell Center and City Hall. City may hire a contractor for the work at Longhill Park.

Veteran's Memorial Update: Work is underway. Project is currently waiting on asphalt paving. Donor brick sales have been higher than anticipated at this time. One hold up is due to the brick supplier has been effected by storms in Naples, FL. Bricks are still available for sale. Cindi suggested more clarity that the veterans need not be from Dover and was complimentary of the website and its ease of use. Current plan is to have a ribbon cutting after the Veteran's Day ceremony.

Waterfront Park and Dock Status: Moving forward on paddlesports dock. Mandatory pre-bid meeting this coming Wednesday. The remainder of the project is moving forward with RFQ from developers.



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Skatepark: Bluff excavation will deposit materials in Maglaras Park. A new location for the Skatepark will need to begin happening this winter. Site clearing slated to begin later this Fall. Will need to work with Skatepark committee on space needs.

New Business

Budget: discussions; Pool Boiler will be in CIP along with Recreation shuttle bus, which is also used for emergency shelter transportation. Credit Card system is being added. Fees will be rolled into the budget.

Skatepark Updates: discussed under old business

Fall Programs: The Arena has partnered with a company that provides video service. City could receive 30% of the revenue from subscribers. There are still staffing vacancy concerns moving into Winter.

Adjourn: Motion to adjourn by J. Boos, second by A. Sanderson U/A Adjourn at 8:02PM

Respectfully submitted,
James Boos