



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE – DOVER HIGH
SCHOOL AND REGIONAL CTC FUNDRAISING
SUBCOMMITTEE
MEETING NOTICE**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, October 17, 2017
Meeting Time:	4:00 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approve Minutes from October 3, 2017
4. General Discussion
5. Matters of Interest
6. Build next agenda and review action items
7. Adjournment



**DOVER SCHOOL
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JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, October 3, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, October 3, 2017 at 3:30 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier and Amanda Russell. Sarah Greenshields arrived at 3:38 pm. Also present were BA Libby Simmons and Business Office Assistant Evonne Kill-Kish.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF SEPTEMBER 19, 2017:** Amanda Russell moved, Robert Carrier seconded to approve the meeting minutes from September 19, 2017. An oral **VOTE PASSED 2/0**.
- IV. GENERAL DISCUSSION:**
- The week of October 9th, fundraising letters will be mailed with smaller return envelopes included.
 - Phone calls to the SAU will be forwarded by email to Mr. Carrier, Ms. Greenshields and Ms. Russell.
 - A donor board was discussed and the committee will look at the Chamber for samples. A limit will need to be determined.
 - Expand on "Building it Brighter" logo with donor names.
- V. MATTERS OF INTEREST:** Ms. Simmons will follow up on Laconia receipt (donation) and the cost of a mug with logo.
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
- a. The next meeting will be Tuesday, October 17 at 3:30 pm.
- VII. ADJOURNMENT:** Sarah Greenshields moved, Robert Carrier seconded to adjourn the JBC meeting at 4:12 p.m. An oral **VOTE PASSED 3/0**.