

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 305 61 Locust Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, September 19, 2017</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	McConnell Center, Room 305 61 Locust Street, Dover, NH 03820	Meeting Date:	Tuesday, September 19, 2017	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Thomas Massingham, Jack Buckley, Otis Perry, Joseph DiGregorio, Anthony McManus and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chair)

Others Present: Jeff Johnston (104 Washington St. LLC), Christopher Parker (Assistant City Manager), William Simons (Parking Manager), Dan Barufaldi (Economic Development Director), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

A) Review and Approval of August meeting minutes

Commissioner Buckley made a motion to approve the minutes from the August 15, 2017 Parking Commission meeting. Motion seconded by Commissioner DiGregorio. **Approved 6-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on development projects on Third and Mechanic streets.

B) Parking Activity & Budget – William Simons, Parking Manager

The Parking Manager reviewed meter activity and financial numbers for August.

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OLD BUSINESS

A) 15-Minute Parking

The Parking Manager presented findings from a survey on the usage of the 15-minute short visit exception rule. Results showed about 9 percent of users take advantage of the rule. Feedback from downtown business owners showed a split between those wanting to keep the rule and those wanting it eliminated. No action was taken to change the current policy.

B) Discussion and vote on recommending a limit on permits that may be issued by the Police Department for the parking garage.

After considerable discussion, Commissioner Buckley made a motion to cap the sale of daytime permits for the garage at 240, and cap the sale of evening permits for the garage at 240. Commissioner DiGregorio seconded the motion.

Roll Call Vote: DiGregorio – yes; Buckley – yes; Perry – yes; McManus – yes; Massingham – yes; Reynolds – yes. **Approved 6-0**

C) Discussion and vote on amending the parking garage permit program

The Commission discussed the idea of creating a lower cost overnight parking permit rate for the garage and extending the 2 am to 6 am permit parking only restriction to year round instead of just during the Winter Parking Ban.

Commissioner Buckley made a motion to recommend the creation of an overnight garage parking permit, valid 7 p.m. to 9 a.m. at a monthly rate of \$30. Parking in the garage would be limited to permit holders from 2 am to 6 am, year round. Motion seconded by Commissioner DiGregorio.

Roll Call Vote: DiGregorio – yes; Buckley – yes; Perry – yes; McManus – no; Massingham – yes; Reynolds – yes. **Approved 5-1**

D) Parking Permits – 104 Washington St. LLC

The Commission discussed the request from 104 Washington St. LLC to lease 55 garage permits, at market rate, for 45 years. Commissioner Buckley made a motion to recommend a lease agreement between the city and 104 Washington St. LLC for 55 24-hour garage permits at the



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market rate for 45 years; and that both parties will meet every 10 years to make adjustments if necessary. Motion seconded by Commissioner DiGregorio.

Roll Call Vote: DiGregorio – yes; Buckley – yes; Perry – yes; McManus – no; Massingham – no; Reynolds – yes. **Approved 4-2**

NEW BUSINESS

A) Other New Business

Commissioner McManus request a discussion on electric vehicle charging stations be put on a future meeting agenda

ADJOURN

Commissioner Buckley moved to adjourn the meeting, which was seconded by Commissioner DiGregorio. **Approved 6-0**

Adjourned at 9:40 a.m.