



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, October 3, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, October 3, 2017 at 3:30 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier and Amanda Russell. Sarah Greenshields arrived at 3:38 pm. Also present were BA Libby Simmons and Business Office Assistant Evonne Kill-Kish.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF SEPTEMBER 19, 2017:** Amanda Russell moved, Robert Carrier seconded to approve the meeting minutes from September 19, 2017. An oral **VOTE PASSED 2/0.**
- IV. GENERAL DISCUSSION:**
 - The week of October 9th, fundraising letters will be mailed with smaller return envelopes included.
 - Phone calls to the SAU will be forwarded by email to Mr. Carrier, Ms. Greenshields and Ms. Russell.
 - A donor board was discussed and the committee will look at the Chamber for samples. A limit will need to be determined.
 - Expand on "Building it Brighter" logo with donor names.
- V. MATTERS OF INTEREST:** Ms. Simmons will follow up on Laconia receipt (donation) and the cost of a mug with logo.
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
 - a.** The next meeting will be Tuesday, October 17 at 3:30 pm.
- VII. ADJOURNMENT:** Sarah Greenshields moved, Robert Carrier seconded to adjourn the JBC meeting at 4:12 p.m. An oral **VOTE PASSED 3/0.**