



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - AGENDA

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: Thursday, November 2, 2017
Meeting Time: 4:00 PM

1. **Call to Order**

- Roll call of Members present, with affiliations.

2. **Approval of the Draft Prior Minutes:**

- Review and approval of the October 5, 2017 meeting minutes. DOC 2, **VOTE**

3. **Non-Public Session:**

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such a person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

Roll call vote, simple majority needed to pass. VOTE

4. **Return to public session:**

Consider whether to vote to seal the non-public session meeting Minutes pursuant to:

RSA 91-A: 3, III: “Divulgence would render the proposed action(s) ineffective” and/or “Divulgence of the information would affect adversely the reputation of a person other than a member of the body”. **Two-thirds majority needed to pass. VOTE**

5. **New Business:**

- Director’s Job Description
- DBIDA Operating Rules City Council Approval
- Waterfront Status/RFQ/Design Guidelines/CIBOR Presentations
- Downtown Merchants Report/Holiday Committee: Reid Weston
- Annual Award’s Dinner with Dover Main Street: Reid Weston/Dan Barufaldi
- Workforce Forum Event/Plan NH Event: Reid Weston

6. **Financial Reports:**

- September 30, 2017 and October 31, 2017 Month-End Reports/Report vs. Budget. **VOTE.**

7. **Old Business**

- Conversion of Residential Properties to Commercial: Scott Johnson, Point Person. Sam Haddadin, Matt Sylvia. Dan Barufaldi
- Board Member Orientation Handbook

8. **Manager’s Report**

9. **Board Member Comments/Questions**

10. **ADJOURN: VOTE**