



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Ciotti led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Gasses, Councilor Greenshields, Councilor O'Connor, and Councilor Thibodeaux.

Absent: Councilor Shanahan.

Also Present: Assistant City Manager Parker, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Carrier said the Lease Agreements for Items 13.A.6. and 13.A. 7. have been substituted due to scribner errors.

Deputy Mayor Carrier moved for the approval of the Agenda as amended; seconded by Councilor Ciotti.

Vote: 8/0.

7. PUBLIC HEARINGS

A. CHAPTER 5 – BOARDS AND COMMISSIONS: SECTION 1: ESTABLISHMENT SPONSORED BY MAYOR WESTON

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

B. CHAPTER 152 STREETS AND SIDEWALKS SPONSORED BY COUNCILOR CIOTTI

Richard Hebbard, 97 Spruce Lane: He spoke against the Ordinance.

Mary Hebbard, 97 Spruce Lane: She spoke against the Ordinance.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

C. REGARDING THE PUBLIC NECESSITY TO CONDEMN CERTAIN PROPERTY OFF BROADWAY FOR DRAINAGE IMPROVEMENTS SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

Richard Hebbard, 97 Spruce Lane: He spoke against the resolution.

Mary Hebbard, 97 Spruce Lane: She spoke against the resolution.
Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover.
Statements shall be limited to five minutes.*

Joseph Price, 14 Samuel Hanson Avenue: He spoke about safety concerns with City traffic, crosswalks, intersections, and cell phone use.

Richard Hebbard, 97 Spruce Lane: He talked about the damage to his property by City salt. He has a filed a claim and hopes to have it resolved soon. He thanked Councilor Gagnon and Councilor Shanahan for doing their jobs asking great questions regarding the highway ordinance.

Mary Hebbard, 97 Spruce Lane: She referred to the October 11, 2017 meeting and how Citizen's Forum participants weren't required to give their name and address. She talked about immigration and the City being a sanctuary city for undocumented individuals. She said Dover Police Chief Colarusso told her that they are not asking people for their papers, but would comply with ICE (Immigration and Customs Enforcement) requests for information. She spoke of her concerns for these people who believe Dover is a safe place.

Robert Berry, 7 Madelyn Drive: He spoke in agreement with Items 13.A.7., 13.A.8., 13.B.2., and the CIP resolutions.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

Assistant City Manager Parker said the City did not provide a written report at this time, but said he will provide two reports at the November 8, 2017 meeting. He updated the Council on a few things for the City Manager. He gave an overview on several road construction projects in the City. He said Change in Assessment letters have been sent out to property owners. He added that all the paperwork has been sent to the Department of Revenue Administration (DRA) and the City is waiting for an appointment to set the tax rate. He addressed some of the Citizens Forum's comments regarding safety issues with crosswalks and traffic concerns.

City Clerk Lavertu gave an overview of the District 13 Special Election results, and the upcoming Municipal Election to be held on November 7, 2017. She spoke about the need for election workers, and asked citizen's to contact her office.

General Legal Counsel gave an update on the Hebbard's property damage claim.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. October 11, 2017 – Regular Meeting

Deputy Mayor Carrier moved for the approval of the Minutes; seconded by Councilor O'Connor.

Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston said she attended a grand opening. She also attended the Naturalization of U.S. Citizens event.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 5 – BOARDS AND COMMISSIONS: SECTION 1: ESTABLISHMENT SPONSORED BY MAYOR WESTON

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Greenshields.

Mayor Weston gave an overview of ordinance to the Council.

City Clerk Lavertu said she will notify the Board/Commission Chairpersons of the rule change.

Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3RD READING

1. CHAPTER 152 STREETS AND SIDEWALKS SPONSORED BY COUNCILOR CIOTTI

Councilor Ciotti moved for its adoption; seconded by Councilor O'Connor.

General Legal Counsel Blenkinsop gave an overview of the ordinance and the recent changes to the Council.

Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

C. RESOLUTIONS

- 1. REGARDING THE PUBLIC NECESSITY TO CONDEMN CERTAIN PROPERTY OFF BROADWAY FOR DRAINAGE IMPROVEMENTS**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
General Legal Counsel gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE –Dover Adult Learning Center of Strafford County**
- 2. B18010 FORD F650 WITH CRANE “OR EQUAL”**
SPONSORED BY MAYOR WESTON BY REQUEST
- 3. B18020 CITY HALL AUDITORIUM CEILING RESTORATION**
SPONSORED BY MAYOR WESTON BY REQUEST
- 4. B18021 WINTER SAND**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. EXEMPTION OF PLAID FRIDAY (NOVEMBER 24, 2017) FROM METERED HOURS OF OPERATION 166-37**
SPONSORED BY MAYOR WESTON BY REQUEST
- 6. APPROVAL OF WALTERS DISC GOLF EMPORIUM, LLC LEASE AT THE BELLAMY PARK BUILDING**
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. APPROVAL OF GREAT BAY ROWING LEASE AT THE BUTLER BUILDING**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. APPROVAL OF UNIVERSITY OF NEW HAMPSHIRE LEASE AT THE BUTLER BUILDING**
SPONSORED BY MAYOR WESTON BY REQUEST
- 9. APPROVAL OF EVERSOURCE EASEMENT DEED ON MAST ROAD**
SPONSORED BY MAYOR WESTON BY REQUEST
- 10. APPROVAL OF ZEBRA CROSSINGS AMENDMENT TO JULY 15, 2015 LEASE AGREEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

11. APPROVAL OF SUBLEASE OF ZEBRA CROSSINGS TO BIG FISH LEARNING COMMUNITY

SPONSORED BY MAYOR WESTON BY REQUEST

12. APPROVAL OF WILLAND POND LAND EXCHANGE AND BOUNDARY LINE ADJUSTMENT

SPONSORED BY MAYOR WESTON BY REQUEST

13. APPROVAL FOR CITY TO ACQUIRE A UTILITY EASEMENT THROUGH RED'S SHOE BARN PROPERTY, BROADWAY

SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 12. Pool Advisory Committee |
| 2. Planning Board | 13. Recreation Advisory Board |
| 3. Appointments Committee | 14. Solid Waste Advisory Commission |
| 4. Arena Commission | 15. Transportation Advisory Commission |
| 5. Arts Commission | 16. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 6. Energy Commission | 17. Joint Building Committee – Garrison Elementary School |
| 7. Legislative Liaison | 18. Dover Main Street |
| 8. Library Board of Trustees | 19. Dover's 400 th Anniversary Committee |
| 9. McConnell Center Advisory Committee | |
| 10. Ordinance Committee | |
| 11. Parking Commission | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Gasses pulled Item 13.A.2.

Councilor O'Connor pulled Item 13.A.11.

Councilor Ciotti pulled Item 13.A.13.

Deputy Mayor Carrier pulled Item 13.A.5.

Councilor Thibodeaux pulled Items 13.A.3. and 13.A.6.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.2.; seconded by Councilor Gasses.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.3.; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier moved for the adoption of Item #13.A.5.; seconded by Councilor Greenshields.
Deputy Mayor Carrier talked about extending it for the holiday season.
Assistant City Manager Parker said he will bring the suggestion to the Parking Commission.
Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.6.; seconded by Councilor Thibodeaux.
Recreation Director Bannon gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.11.; seconded by Councilor O'Connor.
Recreation Director Bannon gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item #13.A.13.; seconded by Councilor Ciotti.
General Legal Counsel gave an overview of amendment language to the Council.
Councilor O'Connor moved to make the amendment to the License Agreement, Page 3, following terminated in the first line, add "located on properties immediately abutting the northwesterly sideline of the "PUBLIC 66' WIDE R.O.W." as shown on the plan and located directly across from the properties northwesterly boundary and/or otherwise"; seconded by Councilor Thibodeaux.
Vote: 8/0.
Attorney Christopher Wyskiel, Wyskiel, Boc, Tillinghast & Bolduc, P.A., spoke on behalf of the Murrays and Red's Shoe Barn. He said they have agreed to the amendment.
Mayor Weston asked for a roll call vote on the amended resolution.
Roll Call Vote: 8/0.

B. RESOLUTIONS

1. COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY OF DOVER AND DPEA

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

2. ADOPTION OF ALL VETERAN'S TAX CREDIT (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017.) SPONSORED BY MAYOR WESTON AND COUNCILOR O'CONNOR

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017;
seconded by Councilor O'Connor.
Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

- 3. AMEND FISCAL YEAR 2018 FEE SCHEDULE TO CREATE VETERAN'S DISCOUNT FOR ANNUAL MEMBERSHIP FEES AT CITY RECREATION FACILITIES AND FEE FOR NON-RESIDENT LIBRARY CARDS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017.)**
SPONSORED BY MAYOR WESTON AND COUNCILOR O'CONNOR

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017; seconded by Councilor O'Connor.

Councilor O'Connor moved to add Membership Fees to background; seconded by Councilor Greenshields.

Vote: 8/0.

Councilor O'Connor moved to amend the second Whereas by striking "Strafford County", and remove "of Strafford County" reference in the Background Information; seconded by Councilor Gagnon.

Vote: 8/0.

Mayor Weston asked for a vote to refer the amended resolution to a public hearing on November 8, 2017.

Vote: 8/0.

- 4. AMENDMENT OF SCHEDULE OF FEES FOR ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017.)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017; seconded by Councilor Ciotti.

Parking Manager Simons gave an overview of the resolution to the Council.

Vote: 8/0.

- 5. ADOPTION OF FISCAL YEAR 2019-2024 CAPITAL IMPROVEMENTS PROGRAM (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017, WITH CITY COUNCIL VOTE OCCURRING ON DECEMBER 13, 2017)**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017; seconded by Councilor Thibodeaux.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

- 6. APPROPRIATION FOR FY2019 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017, WITH
CITY COUNCIL VOTE OCCURRING ON DECEMBER 13, 2017)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017;
seconded by Councilor O'Connor.
Vote: 8/0.

- 7. APPROPRIATION FOR FY2019 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017, WITH
CITY COUNCIL VOTE OCCURRING ON DECEMBER 13, 2017)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017;
seconded by Councilor Thibodeaux.
Vote: 8/0.

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166 VEHICLES AND TRAFFIC – SECTIONS: 16 and 37
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 8, 2017)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on November 8, 2017;
seconded by Councilor Ciotti.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux spoke about the new signs on Dover Point Road.

Mayor Weston talked about Council Rules and names and address being given during Citizen's Forum.

Councilor Ciotti asked for a sign in sheet.

Mayor Weston talked about scheduling a Joint Fiscal Committee meeting on November 6, 2017.

Mayor Weston said this Saturday was her Coffee with the Mayor and Superintendent at the Dover Police Station.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 25, 2017**
Meeting Time: **7:00 pm**

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.