



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 8, 2017**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor O'Connor led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gasses, Councilor Greenshields, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Absent: Councilor Gagnon.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

City Manager Joyal invited Mr. Stephen White and Dover Indoor Pool staff, Dover Ambulance crew, and Dover Fire Department up to the podium. He gave overview of a medical incident that occurred on September 26, 2017 to the Council. He congratulated his staff for a job well done. Mr. White thanked everyone for working so fast to save his life.

City Manager Joyal invited the Fire Department's "B" shift staff up to the podium. He gave an overview to the Council regarding the "B" shift's citation from the New Hampshire Fire and EMS Service Committee. He thanked and recognized all of "B" shift for their service.

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add Item 13.A.11., a Raffle – Dover Shockwave Robotic Corp. He moved to add as Item 13.B.4., Honoring Raymond and Jacqueline Guillemette.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor O'Connor.

Vote: 8/0.

7. PUBLIC HEARINGS

A. CHAPTER 166 VEHICLES AND TRAFFIC – SECTIONS: 16 and 37 **SPONSORED BY MAYOR WESTON BY REQUEST**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

B. ADOPTION OF ALL VETERAN'S TAX CREDIT **SPONSORED BY MAYOR WESTON AND COUNCILOR O'CONNOR**

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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C. AMEND FISCAL YEAR 2018 FEE SCHEDULE TO CREATE VETERAN'S DISCOUNT FOR ANNUAL MEMBERSHIP FEES AT CITY RECREATION FACILITIES AND FEE FOR NON-RESIDENT LIBRARY CARDS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR WESTON AND COUNCILOR O'CONNOR

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

D. AMENDMENT OF SCHEDULE OF FEES FOR ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

E. ADOPTION OF FISCAL YEAR 2019-2024 CAPITAL IMPROVEMENTS PROGRAM (CITY COUNCIL VOTE TO OCCUR ON DECEMBER 13, 2017)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

F. APPROPRIATION FOR FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE TO OCCUR ON DECEMBER 13, 2017)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

G. APPROPRIATION FOR FISCAL YEAR 2019 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE TO OCCUR ON DECEMBER 13, 2017)

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He also shared with the Council that the new Customer Service Center will be open to the public on November 13, 2017. He spoke about the NH Legislature adoption of House Bill 431, which established a Seacoast Commission on long term goals and requirements for drinking water. He said Dover will have a seat on the Commission and he recommended Community Services Director John Storer to be Dover's representative, and asked the Council for their approval. He spoke about street lights being changed to LED, which also include smart controls to let the City know when a light is out. Deputy Mayor moved to accept the City Manager's Report; seconded by Councilor Greenshields.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. October 25, 2017 – Regular Meeting

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor O'Connor.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Weston referred to her Coffee with the Mayor and Superintendent meeting, and spoke about the concerns she heard about the use of Narcan in the City. She spoke about the importance of Dover Economic Development.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 166 VEHICLES AND TRAFFIC – SECTIONS: 16 and 37 SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3RD READING



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C. RESOLUTIONS

1. **ADOPTION OF ALL VETERAN'S TAX CREDIT**

SPONSORED BY MAYOR WESTON AND COUNCILOR O'CONNOR

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 8/0.

2. **AMEND FISCAL YEAR 2018 FEE SCHEDULE TO CREATE VETERAN'S DISCOUNT FOR ANNUAL MEMBERSHIP FEES AT CITY RECREATION FACILITIES AND FEE FOR NON-RESIDENT LIBRARY CARDS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**

SPONSORED BY MAYOR WESTON AND COUNCILOR O'CONNOR

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 8/0.

3. **AMENDMENT OF SCHEDULE OF FEES FOR ORCHARD STREET PARKING GARAGE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B14074 PHASE II - PROFESSIONAL ENGINEERING SERVICES FOR WATER SYSTEMS FACILITY UPGRADES CHANGE ORDER #4**

SPONSORED BY MAYOR WESTON BY REQUEST

2. **B17037 BIRCHWOOD AND KEATING RECONSTRUCTION PROJECT CHANGE ORDER #1**

SPONSORED BY MAYOR WESTON BY REQUEST

3. **B18003 ENTERPRISE BACK UP SOLUTION**

SPONSORED BY MAYOR WESTON BY REQUEST

4. **B18018 NETWORK EQUIPMENT AND SUPPORT SERVICES FOR PUBLIC SAFETY COMMUNICATION SITES**

SPONSORED BY MAYOR WESTON BY REQUEST

5. **B18022 CONSULTING SERVICES FOR ROBERTS RD RECONSTRUCTION**

SPONSORED BY MAYOR WESTON BY REQUEST



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6. B18027 SNOW PLOWING AND HAULING

SPONSORED BY MAYOR WESTON BY REQUEST

7. BROADWAY RAILROAD CULVERT DESIGN SERVICES CHANGE ORDER II

SPONSORED BY MAYOR WESTON BY REQUEST

8. PURCHASE OF PUBLIC SAFETY COMMUNICATION EQUIPMENT

SPONSORED BY MAYOR WESTON BY REQUEST

9. PURCHASE OF PROSERIES M METERING PUMP SOLE SOURCE

SPONSORED BY MAYOR WESTON BY REQUEST

**10. APPROVAL OF LAND EXCHANGE AND LOT LINE ADJUSTMENT AGREEMENT
BETWEEN CITY AND LAUREN & DANIEL FONTAINE**

SPONSORED BY MAYOR WESTON BY REQUEST

11. RAFFLE – Dover Shockwave Robotic Corp.

COMMITTEE REPORTS

- | | |
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| 1. School Board | 12. Pool Advisory Committee |
| 2. Planning Board | 13. Recreation Advisory Board |
| 3. Appointments Committee | 14. Solid Waste Advisory Commission |
| 4. Arena Commission | 15. Transportation Advisory Commission |
| 5. Arts Commission | 16. Joint Building Committee – Dover High School
and Regional Career Technical Center |
| 6. Energy Commission | 17. Joint Building Committee – Garrison
Elementary School |
| 7. Legislative Liaison | 18. Dover Main Street |
| 8. Library Board of Trustees | 19. Dover's 400 th Anniversary Committee |
| 9. McConnell Center Advisory Committee | |
| 10. Ordinance Committee | |
| 11. Parking Commission | |

Deputy Mayor Carrier moved for the adoption of Consent Calendar; seconded by Councilor O'Connor.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Thibodeaux pulled Item 13.A.7.

Councilor Shanahan pulled Item 13.A.10.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.7.; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.10.; seconded by Councilor O'Connor.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8/0.



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B. RESOLUTIONS

1. 2018-2019 CITY COUNCIL ORIENTATION

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
City Manager Joyal gave an overview of the resolution to the Council.
Councilor Greenshields suggested adding the Schools to the City tour.
Vote: 8/0.

2. RESOLUTION TO SUPPORT EPA BROWNFIELDS REVOLVING LOAN FUND GRANT APPLICATION OF THE STRAFFORD ECONOMIC DEVELOPMENT CORPORATION

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Greenshields.
Assistant City Manager Parker gave an overview of the resolution to the Council.
Vote: 8/0.

3. AMENDMENT OF FISCAL YEAR 2018 SCHEDULE OF FEES CHAPTER 152 SIDEWALKS AND HIGHWAYS

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 13, 2017.)

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on December 13, 2017;
seconded by Councilor O'Connor.
Vote: 8/0.

4. HONORING RAYMOND AND JACQUELINE GUILLEMETTE

SPONSORED BY MAYOR WESTON

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Mayor Weston gave an overview of the resolution to the Council.
Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Weston talked about the Veterans Day Ceremony and the dedication of the new Veterans Memorial.

Deputy Mayor Carrier gave an overview on the status of the Dover High School construction.



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Mayor Weston congratulated the newly elected Councilors and re-elected Councilors. She thanked the City Clerk and her staff for their work to run the election smoothly. Councilor Ciotti asked for election helpers to contact the City Clerk. He recommended that it be put up on the City's website. Mayor Weston asked for clarification on why someone who newly registered to vote on Election Day had 10 days to prove their domicile. City Clerk Lavertu gave an overview of Senate Bill 3 and its impact on registering to vote.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor O'Connor.
Vote: 8/0.