



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Dover High School Gourmet's Table Library
Meeting Date:	Wednesday, November 1, 2017
Meeting Time:	4:00 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Wednesday, November 1, 2017 at 4:03 p.m. in the Dover High School Library. Present were Bob Carrier, Amanda Russell, Matt Severson and Jason Gagnon. Mark Geuther was excused. Sarah Greenshields arrived at 4:05 p.m. Also present were High School Principal Peter Driscoll, Business Administrator Libby Simmons, CTC Director Louise Paradis, PC Construction Manager, Scott Blair, PC representative Garrett Bertolini, HMFH representative Laura Wernick, Clerk of the Works Mike Brooks, Facilities Manager Jeff White, and Fosters.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM OCTOBER 17, 2017:** Amanda Russell moved, Matt Severson seconded to approve the minutes listed. An oral **VOTE PASSED 4/0.**
- IV. TECHNOLOGY/COMCAST UPDATE:** This item was postponed until the next meeting.
- V. APPROVE MANIFESTS:**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC098 in the amount of \$775.75 to R.W Gillespie and Associates for professional services rendered through 10/29/2017. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC099 in the amount of \$4,147,855.00 to PC Construction for construction services rendered through 10/31/2017. A roll call **VOTE PASSED 5/0.**
- VI. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:**
- Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190066R3 ASI-043R Compactor Revisions in the amount of \$32,901.00 A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Matt Severson seconded to approve Change Request Proposal 190120 ASI-077 Revisions to Drawing E3.1 in the amount of \$0.00 A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190123R1 PR-014 Forum Stair Coatings in the credit amount of -\$1,137.00 A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Matt Severson seconded to approve Change Request Proposal 190157 ASI-093 Paint Booth Electrical Revisions in the credit amount of -\$606.00 A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Matt Severson seconded to approve Change Request Proposal 190159 RFI-499R1 Kiln Revisions in the amount of \$2,444.00 A roll call **VOTE PASSED 5/0.**



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Amanda Russell moved, Matt Severson seconded to approve Change Request Proposal 190171 RFI-543 Aluminum Door Hardware Questions in the credit amount of -1,605.00 A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190176 RFI-536 Curtainwall Flashing Revisions in the credit amount of -\$24,410.00 A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190182 PR-020 Sidewalk Widening in the amount of \$2,894.00 A roll call **VOTE PASSED 5/0.**

- VII. FUNDRAISING UPDATE:** Ms. Russell stated that some donations have been received. She will provide information, so it will be available for recognition at the School Board meeting. Ms. Russell will also send information to booster clubs this week. Ms. Greenshields added that she will be scheduling meetings with other potential donors who have expressed interest. The next meeting will be November 14 at 3:30 p.m.
- VIII. MATTERS OF INTEREST:** Mr. Carrier inquired about the possible movement of the gazebo that is stored at DHS. The gazebo was originally planned to be placed at the dog park, but didn't turn out to be a good fit for that area. It will need to be moved soon and the committee discussed potential locations for it at the new school. The courtyard was ruled out as a potential location and other areas will be explored. If an appropriate place is not found, it may need to be sold and funds returned to City Recreation. The structure is 14 feet 6 inches wide and 14 feet 6 inches high.
- IX. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** Change order log discussion, Fundraising update, Technology update/Comcast, time capsule/grand opening update, tennis court discussion.
- X. TOUR OF CONSTRUCTION PROJECT:** The committee toured the project.
- XI. ADJOURNMENT:** Sarah Greenshields moved, Matt Severson seconded to adjourn the JBC meeting at 5:30 p.m. An oral **VOTE PASSED 5/0.**