



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, November 13, 2017
Meeting Time: **7:00pm**

DRAFT

Call to Order at 7:00 PM

Roll Call

Attendance: Martha Haley (Secretary), Cindy Imbro, Peg Purcell (Chair), Aaron Wozmak (Alternate), Gary Bannon (Director of Recreation), Brandy Maas (Alternate), Rick Schnable (Alternate), Heather Twombly (Alternate)

Absent: Mara Allaire, David Beaulieu, James Boos (Vice-Chair), David Hurlburt, Aimee Sanderson, John O'Connor (City Council Liaison), Krista Trefethen (Assistant Director of Recreation)

Approval of Minutes for October 9, 2017

Motion to approve by Martha Haley, second by Aaron Wozmak, unanimously approved.

Citizen's Forum: no citizens present

Reports

Advisory Board

Peg reported there were many pine boughs on the Longhill Park property from the storm.

Heather reported there were 2 trees down in the Willand Pond Park.

Gary clarified the property lines of the Willand Pond Park between the Dover and Somersworth lines.

Rick Schnable reported there is a newly-planted tree that is down in the Park Street Park

Recreation Director

Fall and winter leagues are underway. The Rec Department manages a number of leagues for various age groups. Senior center programs continue to be busy. Trips bring in a commission to the Rec Department. The travel program continues to be very popular. Day trips are usually taken with the Rec Department bus or a larger bus is rented.

Gary mentioned the current Department bus will need to be replaced, which has been requested in the upcoming budget. The bus is used for many purposes besides transporting senior citizens on trips. It is also used for evacuation and as a support vehicle for the Fire Department.

Gary reported on the status of the new field that was constructed next to the new Stonewall Kitchen facility. The Little Green Football program has been able to utilize this new field to take the place of the use of the High School fields that are no longer available due to construction.

Applevale Park has been expanded and now has a playing field that the Dover Youth Football program can use.



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Bellamy Park suffered several downed trees during the recent wind storm. The disc golf organization took care of removing them.

Gary is working on the sign replacements for the city parks.

A new contract has been written with the Disc Golf shop. The Disc Golf Shop wants to expand into part of the upstairs space at the building at Bellamy Park. The new contract reflects rental rate changes.

Dover Adventure Park: Continuing to make final finishing touches to the park, including brick work, managing wood chips, and the whale's tail for the roof of the pool. The sculpture has been completed, and will hopefully be installed by this winter.

Old Business:

Shaws Lane Wells and Irrigation Update: 4 wells have been located, but only 1 is a viable option for irrigation. The city is exploring options for accessing this water, pending restrictions regarding property lines and buffer zone. Costs of developing this well are being formulated.

Longhill Park Work: A company has been contracted to remove the current fence fabric and while it is open the site will be graded for better drainage and the fence will be reinstalled after grading to the property is completed. The goal is to have it done by winter.

Veterans Park Update: The Park was completed in time for Veterans Day. The ceremony to dedicate it was well attended. The donor bricks should be delivered by the end of the month. They will be installed in one process, probably in the spring. There will be a budget in place to fund the ongoing maintenance of the park.

Waterfront Park and Dock Status: Bids have been received for the dock installation. A local rowing club has expressed interest in contributing to the cost of the dock. Bluff excavation will be starting soon.

2019 Budget: Must be presented by Christmas. Seasonal staffing issues, classification of positions have to be addressed. The health care regulations have redefined seasonal positions and may require some to be changed to 'regular part time' positions. The increased costs of operating the programs will require some increase in rates.

New Business

McConnell Center Generator: A new generator was installed on Saturday, November 11. The process took 17 hours to complete, but required that the entire building be shut down to complete the transition. This will become the primary emergency shelter when needed. Underground utilities are being constructed for the City Hall and the McConnell Center.



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Winter Programs: Garrison Hill Park is a center for winter sports. The old ski hill is popular for sledding and hiking. There are some invasive species that are a problem to keep in check, especially at the base of the hill. Gary is hoping to enlist the support of some local resources to assist with this.

Christmas Tree Lighting: A tree that was uprooted in the recent storm was donated for the Henry Law Park. The lighting will take place on Friday December 1 at 6:00 PM.

Peg Purcell asked if there was any progress on the process of the on-line registration for upcoming programs, having an option to donate for scholarships for needy students. Gary reported this is an ongoing process and hopes to have this in place for next season of program registrations.

Adjourn

Motion to adjourn by Cindy Imbro, second by Heather Twombly. Unanimously approved.
Adjourn at 8:05PM

Next meeting December 11, 2017

Respectfully submitted,
Martha J Haley, Secretary