JOINT BUILDING COMMITTEE – DOVER HIGH SCHOOL AND REGIONAL CTC
MEETING NOTICE

DOVER SCHOOL DISTRICT

Meeting Type:	**Regular Meeting**
Meeting Location:	**Superintendent's Conference Room**
Meeting Date:	**Tuesday, November 28, 2017**
Meeting Time:	**4:30 P.M.**

1. Call to order and roll call
2. Citizens' Forum
3. Approval of Meeting Minutes from November 14, 2017
4. Approve manifests
5. Review and approve change order proposals and change log
6. Change Order Analysis
7. Committee Financial Report
8. Fundraising Update
9. Time Capsule/Grand Opening Update-Cornerstone Ceremony
10. Clerk of the Works Report
11. Construction schedule update
12. Matters of Interest
13. Build next agenda and review action items
14. Adjournment

JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES

DOVER SCHOOL DISTRICT

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Room, McConnell Center
Meeting Date:	**Tuesday, November 14, 2017**
Meeting Time:	**4:30 p.m.**

I. **CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, November 14, 2017 at 4:00 p.m. in the Superintendent's Conference Room at the McConnell Center. Present were Bob Carrier, Amanda Russell, Sarah Greenshields and Mark Geuther. Jason Gagnon was excused. Matt Severson arrived at 4:45 p.m. Also present were High School Principal Peter Driscoll, Business Administrator Libby Simmons, PC Construction Manager, Scott Blair, PC representative Garrett Bertolini, HMFH representatives Tina Stanislaski and Alan Pemstein, Clerk of the Works Mike Brooks, Facilities Manager Jeff White, IT Director Jeffrey Myers, Fire Chief Eric Hagman.

II. **CITIZENS' FORUM:** No one addressed the committee.

III. **APPROVE MEETING MINUTES FROM NOVEMBER 1, 2017:** Amanda Russell moved, Sarah Greenshields seconded to approve the minutes listed. An oral **VOTE PASSED 4/0.**

IV. **TECHNOLOGY/COMCAST UPDATE:** Mr. Myers spoke on Comcast providing internet to the new building and an update on networking. Mr. Myers stated that they are moving quickly to get an RFP out for internet and are hoping to do so by Friday. He is hoping to increase the speed of internet to the entire District and has been advised to establish one connection into the District to feed all buildings. The feed will be brought in the high school along with necessary hardware to make it work. Mr. Myers stated that Comcast has the franchise for cable TV in the District, but not internet, although Comcast has provided internet in the past to the District. Comcast is the current internet provider to the District. The District will also be using a state group hired by DOE to assist school districts obtain higher bandwidth. Ms. Simmons confirmed the award could be given at the December 11 School Board meeting if the bid is released by Friday, November 17 with information provided by Mr. Myers. If this happens, fiber could be installed in December.

Based on prior conversations with First Light, Mr. Myers is confident that the telecom companies have sufficient cable oh hand. Mr. Blair wants to be sure that this can be installed prior to the ground freezing. The duct bank has been completed for a while.

Mr. Myers stated that they are using the opportunity of the high school budget for the network equipment to do the project correctly. As a current vendor and industry leader, the District is currently working with Cisco to access networking options. Mr. Myers added that they are still trying to determine the best technology/manufacturer for the District, but that Cisco would be a good option for the District.

Cisco is helping to complete a detailed RF analysis of the new building to determine the recommended set of network hardware that should be installed. The estimated cost of the Cisco solution will determine whether the District releases a Cisco specified RFP or releases a generic vendor RFP. The current discussions with Cisco are helping the District to better assess what is needed for the new building regardless of which brand of equipment the school district purchases.

The RF analysis should be complete by the end of next week. A decision should be made within two weeks of that, which would allow the RFP to be awarded by late January.

There is a data closet in the high school that will house the equipment. The current network solution is being designed for 4 GB of internet bandwidth. Mr. Blair would like to have the network live in late February or early March for commissioning. He needs to know when the switches are available for planning purposes. Mr. Myers is hopeful that he will know by early December which equipment manufacturers will be requested on the RFP.

Ms. Greenshields asked how much technology is being transferred from the old high school to the new school. Mr. Myers responded that the only items moving will be teacher machines. Most of the visible equipment will be new. Computer labs will be going away. The technology budget has been increased but there is a great deal to include in the budget.

V. APPROVE MANIFESTS:

Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC100 in the amount of $6,995.00 to Horizon Engineering for professional services rendered through 9/29/2017. A roll call **VOTE PASSED 4/0.**

VI. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:

Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190125 RFI-427R1 Radiant Panel Modifications in the amount of $1,910.00 A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 190130R2 Additional Ductwork per RFI 281 in the amount of $4,593.00 A roll call **VOTE PASSED 4/0 (Severson abstained due to his late arrival)**

Amanda Russell moved, Sarah Greenshields seconded to approve Change Request Proposal 1901354R1 RFI-474R1 Salon 106 Supply Air in the amount of $5,791.00 A roll call **VOTE PASSED 5/0**.

Mr. Severson expressed concern with change orders and sub-contractors.

Ms. Stanislaski commented that overall change orders have been fairly low and will provide an analysis at the next meeting to show more detail.

Amanda Russell moved, Matt Severson seconded to approve Change Request Proposal 190179 RFI-561 Duct Diffuser Small CR 234 in the amount of $522.00 A roll call **VOTE PASSED 5/0**.

VII. APPROVE LETTER OF RECOMMENDATION FOR SUBCONTRACTORS:

There are none to review.

VIII. **COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the financial report. She stated she closed some open purchase orders and found savings of $2,337.91 that will be going into the owner's contingency.

IX. **FINANCIAL AND STATUS UPDATE:** Amanda Russell moved, Sarah Greenshields seconded to approve the financial and status update. An oral **VOTE PASSED 5/0.**

Ms. Simmons added that she applied for and received a rebate check from Unitil for $30,000 for boilers which will also be added to the contingency. Mr. Blair recommended contacting Eversource for potential credits for LED lighting.

X. **FUNDRAISING UPDATE:** Ms. Russell stated that some donations have been received. A letter will be going to booster clubs in the next few days and she will offer to attend meetings to explain. The intent will be for Booster clubs to help communicate the fundraising campaign. The committee is in the process of scheduling a late January event to keep interest high. More information will follow when a date has been finalized. Ms. Russell is logging donations and will share with the Council and Board. Ms. Greenshields stated the committee is confirming goal amounts soon. Mr. Carrier and Ms. Greenshields will be scheduling visits soon to potential high-level donors. The committee requested that the JBC let them know of any people who may wish to help with the campaign since it is a time-consuming endeavor.

XI. **COURTYARD LANDSCAPING DISCUSSION:** Ms. Stanislaski provide drawings of the courtyard area and planned landscaping. She stated that there will be need for some maintenance of the area, but students could potentially help in some areas including the rain garden. There will be fabric laid in certain areas to limit the number of weeds. Landscapers will be on site next Monday to locate boulders and plant trees.

Mr. White commented that maintenance of this area will be time consuming and feels it is a bit excessive as there will be more than 300 bushes.

Ms. Russell commented that there could perhaps be an "adopt-a-spot" type of agreement to assist with maintenance. Ms. Greenshields suggested a potential Earth Day project for the students, adding that they take great pride in their community. Ms. Stanislaski noted that there is still time if changes are requested.

Mr. Geuther added that most people won't see the courtyard area. Mr. Pemstein commented that it will be a focal area of the project and Mr. Driscoll confirmed that it will be used during class time. There are also other areas of landscaping, but smaller plants won't be planted until spring. The courtyard area is irrigated and there is a large area of paved pathways, so hopefully paths through landscaping won't be created.

XII. **TIME CAPSULE/GRAND OPENING DISCUSSION:** Tours of the high school will be given Friday after Thanksgiving when the alumni basketball games are taking place. People who are home for Thanksgiving will be able to see drawings and the video of the new school on display at the school.

XIII. CLERK OF THE WORKS REPORT: Mr. Brooks provided his report to the committee. The building is closing up and the last of the windows are being installed. Water testing for the windows will occur on Thursday, November 16. Courtyard grading has been done. Finishes are being completed from the ground up. Temporary heat is being used for drywall, painting and other necessary areas.

XIV. CONSTRUCTION SCHEDULE UPDATE: The project is still on schedule to open at the end of August. Sub-contractors are still a problem since at times, they don't complete an area and move to another project. Mr. Blair stated that this is no different than at other projects and they are dealing with it. Mechanicals are going well. Power will be turned on at some point close to Thanksgiving. Inspections are on-going. Rebecca Jalbert visits weekly.

XV. MATTERS OF INTEREST: Mr. Carrier inquired about ownership of items in the old school and who will take possession of them before destruction. Mr. Blair responded that the salvage company owns what is in the building, but the company doesn't really want items that are not attached to the walls. The District can keep tables, chairs, etc. Mr. Blair commented that the best thing to do would be to make a list of items the District would like to keep and share with the salvage company. Ms. Greenshields suggested a yard sale for community members. Mr. Blair thought it would be a good idea for smaller items since they would most likely be destroyed by the salvage company. Ms. Stanislaski commented that some schools have donated items, although shipping charges may occur. An auction could be another way to dispose of items and makes money for a scholarship or other cause.

Mr. Geuther asked about the status of furniture bids. Ms. Stanislaski responded that HMFH's consultant met with Mr. Driscoll and Ms. Paradis and they are going room by room to make sure that only what is needed is purchased. Ms. Stanislaski noted that there may be some savings in this area. It will go out to bid at the beginning of the year. Similar items are being considered for the CTC and high school so that there will be consistency.

Mr. Carrier suggested repurposing cabinets in the current animal science building for storage.

XVI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS: Change order analysis, Fundraising update, Time capsule/grand opening update.

XVII. ADJOURNMENT: Sarah Greenshields moved, Matt Severson seconded to adjourn the JBC meeting at 5:48 p.m. An oral **VOTE PASSED 5/0.**

MAN. NO. CIPM#DHSCT100
DATE: 11/28/2017

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 11/28/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC
PO Line					Fac. Improv.
2	4016.1.600.46900.4725.07101.16.000.000.700	201700407		$ 53.04	FY: 2016
1	4016.1.600.46900.4725.07108.16.000.000.700	201700407		$ 15.66	
				$ 68.70	#1762
	Invoice #1762, Professional Services through 10/31/2017 (Add'l Geotech Services)				
2. 11/28/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC
PO Line					Fac. Improv.
5	4016.1.600.46900.4725.07101.16.000.000.700	201603137		$ 62,254.08	FY: 2016
11	4016.1.600.46900.4725.07108.16.000.000.700	201603137		$ 18,385.92	
				$ 80,640.00	#1760
	Invoice #1760, Professional Services through 10/31/2017 (Construction Administration)				
3. 11/28/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC
PO Line					Fac. Improv.
7	4016.1.600.46900.4725.07101.16.000.000.700	201604242		$ 1,401.18	FY: 2016
8	4016.1.600.46900.4725.07108.16.000.000.700	201604242		$ 413.82	
	Invoice #1762, Professional Services through 10/31/2017 (Furniture & Equipment Procurement)			**$ 1,815.00**	#1762
4. 11/28/2017	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				DHS/CTC
PO Line					Fac. Improv.
1	4016.1.600.46900.4725.07101.16.000.000.700	201604454		$ 369.97	FY: 2016
2	4016.1.600.46900.4725.07108.16.000.000.700	201604454		$ 109.27	
	Invoice #1764, Professional Services through 10/31/2017 (Shipping, Travel & Printing Expenses)			**$ 479.24**	#1764
TOTALS				**$83,002.94**	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 83,002.94

Superintendent of Schools or Business Administrator ***Date***

Robert Carrier, Deputy Mayor, JBC Chair ***Date***

HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139
t 617 492 2200
f 617 876 9775
www hmfh com

Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820

Invoice # : 1760
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 11/15/2017

Attention: Libby Simmons, Business Admin.

For Professional Services Rendered through October 31, 2017

Phase Name	Phase Fee	Previous Amount	Current Amount	% Complete	Total Fee Earned
Feasibility Study	485,000.00	485,000.00	0.00	100.00	485,000.00
Schematic Design (PSS3)	1,008,000.00	1,008,000.00	0.00	100.00	1,008,000.00
Design Development (PSS3,6)	1,316,000.00	1,316,000.00	0.00	100.00	1,316,000.00
Construction Documents (PSS3,6)	1,633,000.00	1,633,000.00	0.00	100.00	1,633,000.00
Bidding/Negotiations (PSS3)	336,000.00	336,000.00	0.00	100.00	336,000.00
Construction Administration (PSS3)	2,016,000.00	1,209,600.00	80,640.00	64.00	1,290,240.00
Construction Admin Phase 2 (PSS3)	336,000.00	0.00	0.00	0.00	0.00
Visioning/Educ Plan Proc. (PSS1)	29,150.00	29,150.00	0.00	100.00	29,150.00
Total Fee:	7,159,150.00				

Total Fee Earned To Date	6,097,390.00
Less Previous Billings	6,016,750.00
Amount Due This Invoice	80,640.00

HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139
t 617 492 2200
f 617 876 9775
www.hmfh.com

Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820
Attention: Libby Simmons, Business Admin.

Invoice # : 1762
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 11/15/2017

For Professional Services Rendered through October 31, 2017

Phase Name	Phase Fee	Previous Amount	Current Amount	Total Fee Earned	Remaining Fee
Survey (PSS2)	43,780.00	43,780.00	0.00	43,780.00	0.00
HazMat (PSS2)	6,270.00	6,270.00	0.00	6,270.00	0.00
GeoTech/GeoEnv (PSS2)	23,650.00	21,381.81	0.00	21,381.81	2,268.19
Addtl. GeoTech Services (PSS4)	40,700.00	40,630.28	0.00	40,630.28	69.72
Furniture & Equip Proc (PSS 5)	110,000.00	58,355.00	1,815.00	60,170.00	49,830.00
Turf Field Design (PSS 5)	74,250.00	56,100.00	0.00	56,100.00	18,150.00
Technology Procurement (PSS 5)	35,200.00	0.00	0.00	0.00	35,200.00
Addtl HazMat Services (PSS 5)	19,800.00	19,800.00	0.00	19,800.00	0.00
Addtl Irrigation Alt. (PSS 7)	9,350.00	6,050.00	0.00	6,050.00	3,300.00
Geotech CA Phase (PSS 8)	139,150.00	139,116.30	0.00	139,116.30	33.70
Addtl Geotech CA Serv. (PSS 10)	41,470.00	36,175.95	68.70	36,244.65	5,225.35
Project Total	543,620.00	427,659.34	1,883.70	429,543.04	114,076.96

Amount Due This Invoice: 1,883.70

Phase : Furniture & Equip Proc (PSS 5)

Expenses

Vendor Name	*Inv Nbr*	*Date*	*Cost*	*Multiplier*	*Amount*
Reimb Consultants					
Point Line Space, Inc.	105-2017	10/31/2017	1,650.00	1.10	1,815.00
	Expenses				*1,815.00*

Total Phase : Furniture & Equip Proc (PSS 5)	Labor :	0.00
	Expenses :	1,815.00

Phase : Addtl Geotech CA Serv. (PSS 10)

Expenses

Vendor Name	*Inv Nbr*	*Date*	*Cost*	*Multiplier*	*Amount*
Reimb Consultants					
McPhail Associates, Inc.	56683	9/22/2017	62.45	1.10	68.70
	Expenses				*68.70*

Total Phase : Addtl Geotech CA Serv. (PSS 10)	Labor :	0.00
	Expenses :	68.70

Total Project: 403114 -- Dover High School & RTC 1,883.70

Point Line Space, Inc.

INVOICE

Invoice No	*Invoice Date*	*Services Rendered Through*
105-2017	**11.01.17**	**10.31.17**

Project	*Attention*
Dover HS – CTC – FFE Design/Procurement **HMFH Project No. 403114** Dover, NH PLS Project No. 2015-003	**Ms. Laura Wernick, AIA, REFP, LEED AP** Project Manager HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139

Phase	*Contract Amount*	*% Complete*	*Total Billed*	*Previously Billed*	*Invoice Amount*
AEC FS/SD (Phase 1)	$25,000.00	100%	$25,000.00	$25,000.00	$00.00
AEC DD/CD (Phase 2)	$33,000.00	90%	$29,700.00	$28,050.00	$1,650.00
FFE Procurement/DD Final Selection (Phase3)	$42,000.00	00%	$00.00	$00.00	$00.00
Total Project	**$100,000.00**				
				Total Invoice	**$1,650.00**

Please make check payable to Point Line Space, Inc., Thank you.

Date Rec'd 11/15/17	Phase: 305
Approved 11/16/17 CS	Type:
Vendor ID: POINT	Status:
Post Date: 10/17	1099:
Acct.#: 510	Date Entered: 11/14/17
Project 403114	Ctrl Number: 8811

B2-13

Date Rec'd	10/10/17	Phase:	B09
Approved	CS 10/23/17	Type:	
Vendor ID:	McPh	Status:	
Post Date:	9/17	1099:	
Acct.#:	5100	Date Entered:	10/3/17
Project	403114	Ctrl Number:	8477

B157

McPHAIL ASSOCIATES, LLC

September 22, 2017
Project No: 5883.2.C2
Invoice No: 0056683

HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

Attention Ms. Tina Stanislaski

Dover High School; Dover, New Hampshire
Additional Geotechnical Engineeimg Services - Construction Phase
Proposal dated 3/28/17 - Budget $37,700 ✓

Professional Services from August 1, 2017 to August 31, 2017

Professional Personnel

	Hours		Amount	
Totals	.50		24.98	
Total Labor		**2.5 times**	**24.98**	**= 62.45**
		Total this Invoice		**$62.45**

Outstanding Invoices

Number	Date	Balance
0056131	7/28/2017	303.75
Total		**303.75**

Billings to Date

	Current	Prior	Total
Labor	62.45	28,056.48	28,118.93
Expense	0.00	4,830.74	4,830.74
Totals	**62.45**	**32,887.22** ✓	**32,949.67**

Billing Backup

McPhail Associates, LLC

Invoice 0056683 Dated 9/22/2017

Friday, September 22, 2017
11:35:31 AM

Professional Personnel

			Hours		Amount	
00020	Huestis, Jason	8/10/2017	.50	49.95	24.98	
	Totals		.50		24.98	
	Total Labor			**2.5 times**	**24.98**	**62.45**

Total this Project		**$62.45**
Total this Report		**$62.45**

McPhail Associates, LLC
GEOTECHNICAL AND GEOENVIRONMENTAL ENGINEERS
2269 Massachusetts Avenue
Cambridge, Massachusetts 02140
617 / 868-1420

HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139
t 617 492 2200
f 617 876 9775
www.hmfh.com

Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820

Invoice # : 1764
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 11/15/2017

Attention: Libby Simmons, Business Admin.

For Professional Services Rendered through October 31, 2017

Phase : Travel Expense

Expenses	479.24
	479.24
Amount Due This Invoice	479.24

Phase : Travel Expense

Expenses

Vendor Name	*Inv Nbr*	*Date*	*Cost*	*Multiplier*	*Amount*
Reimb Travel					
Enterprise Rent-A-Car	96XBFR	10/4/2017	78.18	1.10	86.00
	9C153R	10/18/2017	77.44	1.10	85.18
	9920ZS	10/16/2017	48.65	1.10	53.52
	9CQ20Y	10/19/2017	65.14	1.10	71.65
	9C594N	10/23/2017	48.65	1.10	53.52
	9FR5GP	10/27/2017	48.65	1.10	53.52
	9H1KDK	10/31/2017	68.95	1.10	75.85
			435.66		479.24
		Expenses			*479.24*

Total Phase :	Travel Expense	Labor :	0.00
		Expenses :	479.24

Total Project: 403114 -- Dover High School & RTC 479.24

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS.

Alamo | nterprise | National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 14921858
Consolidated Inv. Date: 04-Oct-2017

RA # Renter Name CARD/OTTO	Ext Bill Ref # 1 Ext Bill Ref # 2 Ext Bill Ref # 3 Ext Bill Ref # 4 Ext Bill Ref # 5	Pickup Date Pickup Location Return Date Return Location Car Class	Charges	Total Charges	Amount in USD
Enterprise Rent-A-Car					
Contract ID / Account Number G48404 HMFH ARCHITECT INC.					
Billing Number 842553 HMFH ARCHITECT INC.					
96XBFR PEMSTEIN, ALAN Dover	5130 403114 XTRAV Ctrl: 8569	10/03/2017 08:18 CAMBRIDGE, MA 10/04/2017 06:42 CAMBRIDGE, MA ICAR	1 DAY @ 38.99 REFUELING CHARGE TOLL PASS DEVICE Tax, Surcharge and Fee Total	38.99 27.79 3.95 7.45 USD 78.18	78.18

G48404 HMFH ARCHITECT INC. - Billing Number 842553 **Grand Total in USD**

Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD

Date Rec'd: 10/10/17 Phase:
Approved: DM 10/11 Type:
Vendor ID: Enter Satus:
Post Date: 10/17 1099:
Acct.#: Date Entered: 10/11/17 VB
Project: Ctrl Number: B# 44

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS.
Alamo | nterprise | National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 15075375
Consolidated Inv. Date: 18-Oct-2017

RA # Renter Name CARD/OTTO	Ext BilRef # 1 Ext Bill Ref # 2 Ext Bill Ref # 3 Ext Bill Ref # 4 Ext Bill Ref # 5	Pickup Date Pickup Location Return Date Return Location Car Class	Charges	Total Charges	Amount in USD
Enterprise Rent-A-Car					
Contract ID / Account Number G48404 HMFH ARCHITECT INC.					
Billing Number 842553 HMFH ARCHITECT INC.					
9C153R PEMSTEIN, ALAN Doren	5130 403114 XTRAV Chrl# 8657	10/17/2017 08:05 CAMBRIDGE, MA 10/18/2017 06:55 CAMBRIDGE, MA ICAR	1 DAY @ 38.99 REFUELING CHARGE Tax, Surcharge and Fee Total	38.99 31.04 7.41 USD 77.44	77.44

Date Rec'd: 10/24/17 Phase:
Approved: EM 10/26 Type:
Vendor ID: Enter Satus:
Post Date: 10/17 1099:
Acct.#: Date Entered:
Project: Batch number: B# 23

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS

Alamo | nterprise | National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 15045716
Consolidated Inv. Date: 16-Oct-2017

RA # Renter Name CARD/OTTO	Ext Bill Ref # 1 Ext Bill Ref # 2 Ext Bill Ref # 3 Ext Bill Ref # 4 Ext Bill Ref # 5	Pickup Date Pickup Location Return Date Return Location Car Class	Charges	Total Charges	Amount in USD
Enterprise Rent-A-Car					
Contract ID / Account Number G48404 HMFH ARCHITECT INC.					
Billing Number 842553 HMFH ARCHITECT INC.					
9920ZS STANISLASKI, TINA Dover		10/10/2017 11:30 CAMBRIDGE, MA 10/10/2017 19:00 CAMBRIDGE, MA IFAR	1 DAY @ 38.99 TOLL PASS DEVICE Tax, Surcharge and Fee Total	38.99 3.95 5.71 USD 48.65	48.65
G48404 HMFH ARCHITECT INC. - Billing Number 842553			**Grand Total in USD**		**48.65**
Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD					**48.65**

Date Rec'd: 10/24/17 Phase: XTRAV
Approved: EM 10/25 Type:
Vendor ID: Enter Satus:
Post Date: 10/17 1099:
Acct.#: 5130 Date Entered: 10/27/17 VB
Project: 403114 Ctrl Number: 86059
B# 123

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS.

Alamo | nterprise | National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 15095073
Consolidated Inv. Date: 19-Oct-2017

RA # Renter Name CARD/OTTO	Ext Bill Ref # 1 Ext Bill Ref # 2 Ext Bill Ref # 3 Ext Bill Ref # 4 Ext Bill Ref # 5	Pickup Date Pickup Location Return Date Return Location Car Class	Charges	Total Charges	Amount in USD
Enterprise Rent-A-Car					
Contract ID / Account Number G48404 HMFH ARCHITECT INC.					
Billing Number 842553 HMFH ARCHITECT INC.					
9CQ20Y OSEPCHUK, CAITLIN Dover	5130 XTRAV 403114 Ctrl# 8685	10/19/2017 08:46 CAMBRIDGE, MA 10/19/2017 15:49 CAMBRIDGE, MA ICAR	1 DAY @ 38.99 REFUELING CHARGE TOLL PASS DEVICE Tax, Surcharge and Fee Total	38.99 15.52 3.95 6.68 USD 65.14	65.14

Date Rec'd: 10/30/17	Phase:
Approved: EM 10/31	Type:
Vendor ID: Enter	Satus:
Post Date: 10/17	1099:
Acct.#:	Date Entered: 10/31/17 VB
Project:	Ctrl Number: B# 1573

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS.

Alamo Enterprise National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 15136011
Consolidated Inv. Date: 23-Oct-2017

RA # Renter Name CARD/OTTO	Ext BilRef # 1 Ext Bill Ref # 2 Ext Bill Ref # 3 Ext Bill Ref # 4 Ext Bill Ref # 5	Pickup Date Pickup Location Return Date Return Location Car Class	Charges	Total Charges	Amount in USD
Enterprise Rent-A-Car					
Contract ID / Account Number G48404 HMFH ARCHITECT INC.					
Billing Number 842553 HMFH ARCHITECT INC.					
9C594N STANISLASKI, TINA DOVER		10/17/2017 12:48 CAMBRIDGE, MA 10/18/2017 07:00 CAMBRIDGE, MA IFAR	1 DAY @ 38.99 TOLL PASS DEVICE Tax, Surcharge and Fee Total	38.99 3.95 5.71 USD 48.65	48.65
G48404 HMFH ARCHITECT INC. - Billing Number 842553			**Grand Total in USD**		**48.65**
Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD					**48.65**

Date Rec'd: 10/30/17 Phase: XTRAV
Approved: EM 10/31 Type:
Vendor ID: Enter Satus:
Post Date: 10/17 1099:
Acct.#: 5130 Date Entered: 10/31/17 VB
Project: 403114 Ctrl Number: 8687 B#150

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS.

Alamo | nterprise | National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 15185678
Consolidated Inv. Date: 27-Oct-2017

RA # / Renter Name / CARD/OTTO	Ext Bill Ref # 1 / Ext Bill Ref # 2 / Ext Bill Ref # 3 / Ext Bill Ref # 4 / Ext Bill Ref # 5	Pickup Date / Pickup Location / Return Date / Return Location / Car Class	Charges	Total Charges	Amount in USD
Enterprise Rent-A-Car					
Contract ID / Account Number G48404 HMFH ARCHITECT INC.					
Billing Number 842553 HMFH ARCHITECT INC.					
9FR5GP Caitlin OSEPCHUCK, KATE Dover		10/26/2017 08:39 CAMBRIDGE, MA 10/27/2017 07:20 CAMBRIDGE, MA ICAR	1 DAY @ 38.99 TOLL PASS DEVICE Tax, Surcharge and Fee Total	38.99 3.95 5.71 USD 48.65	 48.65
G48404 HMFH ARCHITECT INC. - Billing Number 842553			**Grand Total in USD**		**48.65**
Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD					**48.65**

Date Rec'd:	11/3/17	Phase:	X TRAV
Approved:	EM 11/6	Type:	
Vendor ID:	Enter	Satus:	
Post Date:	10/17	1099:	
Acct.#:	5130	Date Entered:	11/6/17 VB
Project:	403114	Ctrl Number:	8741

B# 188

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

Fed Tax Id : 43-1526718

ENTERPRISEHOLDINGS

Alamo | nterprise | National

HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 15223136
Consolidated Inv. Date: 31-Oct-2017

RA # / Renter Name / CARD/OTTO	Ext Bill Ref # 1 / Ext Bill Ref # 2 / Ext Bill Ref # 3 / Ext Bill Ref # 4 / Ext Bill Ref # 5	Pickup Date / Pickup Location / Return Date / Return Location / Car Class	Charges		Total Charges	Amount in USD
Enterprise Rent-A-Car						
Contract ID / Account Number G48404 HMFH ARCHITECT INC.						
Billing Number 842553 HMFH ARCHITECT INC.						
9H1KDK		10/31/2017 08:17	1 DAY @ 38.99		38.99	
PEMSTEIN, ALAN		CAMBRIDGE, MA	REFUELING CHARGE		19.10	
Dover		10/31/2017 17:31	TOLL PASS DEVICE		3.95	
		CAMBRIDGE, MA	Tax, Surcharge and Fee		6.91	
		ICAR	Total	USD	68.95	68.95
G48404 HMFH ARCHITECT INC. - Billing Number 842553			**Grand Total in USD**			**68.95**
Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD						**68.95**

Date Rec'd: 11/8/17	Phase: XTRAV
Approved:	Type:
Vendor ID: Enter	Satus:
Post Date: 10/17	1099:
Acct.#: 5130	Date Entered: 11/9/17 VB
Project: 403114	Ctrl Number: 8764

B# 198

131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027: Dover High School and Career Technical Center
25 Alumni Drive
Dover, NH 03820

Owner's Change Order 0010

Title	**Change Order #10**
Date	**21-Nov-2017**

Architect	Owner
Alan Pemstein	Robert Carrier
HMFH Architects, Inc.	Dover School District
130 Bishop Allen Drive	61 Locust Street 409
Cambridge, MA 02139	Dover, NH 03820-4132

Incorporated Change Proposals

Proposal	*Description*	*Amount*
190066R3	ASI-043R Compactor Revisions	32,901.00
190120	ASI-077 Revisions to Drawing E3.1	0.00
190123R1	PR-014 Forum Stair Coatings	-1,137.00
190125	RFI-427R1 Radiant Panel Modifications	1,910.00
190130R2	Additional Ductwork per RFI 281	4,593.00
190134R1	RFI-474R1 Salon 106 Supply Air	5,791.00
190157	ASI-093 Paint Booth Electrical Revisions	-606.00
190159	RFI-499R1 Kiln Revisions	2,444.00
190171	RFI-543 Aluminum Door Hardware Questions	-1,605.00
190176	RFI-536 Curtainwall Flashing Revisions	-24,410.00
190179	RFI 561 - Duct Diffuser Small CR 234	522.00
190182	PR-020 Sidewalk Widening	2,894.00
	Total:	**23,297.00**

Notes

This change order covers the change proposals listed above. Attached to this change order are signed cover letters for each change proposal.

Contract Value Summary

Original Contract Sum	71,643,000.00
+ Net Change by Previously Authorized Requests and Changes	1,144,648.00
Contract Sum Prior to This Change Order	72,787,648.00
+ Amount of This Change Order	**23,297.00**
New Contract Sum Including This Change Order	72,810,945.00

Contract Schedule Summary

Original Contract Completion Date	21-Aug-2019
+ Net Days Change by Previously Authorized Requests and Changes	0
Contract Completion Date Prior to This Change Order	21-Aug-2019
+ Days Change by This Change Order	**0**
+ New Contract Completion Date Including This Change Order	21-Aug-2019

Contractor / Purchaser		Owner	
Signature	Date	Signature	Date
Name & Title		Name & Title	
Scott Blair Project Manager		Robert Carrier Joint Building Committee Chair	

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