

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: McConnell Center, Room 305 61 Locust Street, Dover, NH 03820 Meeting Date: Tuesday, October 17, 2017 Meeting Time: 10 a.m.
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Called to Order at 10 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Jack Buckley, Joseph DiGregorio, Anthony McManus, Periklis Karoutas and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chair), and Thomas Massingham,

Others Present: Christopher Parker (Assistant City Manager), William Simons (Parking Manager), Dan Barufaldi (Economic Development Director), Reid Weston (Economic Development Assistant), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one was present to address the Commission

MEETING MINUTES

A) Review and Approval of September meeting minutes

Commissioner DiGregorio made a motion to approve the minutes from the September 19, 2017 Parking Commission meeting. Motion seconded by Commissioner Buckley. **Approved 5-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on various downtown development projects including 104 Washington St., Third Street, and Mechanic and Chapel streets. He added that lighting will be added to the Chestnut Street lot to make it more attractive to use in the evenings.

B) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented meter activity and financial numbers for September. He highlighted that the average number of parking meter transactions has increased by 7.7 percent for the same period in FY17. Additionally, he reported that 14 new parking spaces have been added to the north end of the downtown area.

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OLD BUSINESS

A) Electric Charging Stations

Commissioner McManus urged the Commission to recommend to the City Council that it pursue the installation of 2 electric vehicle charging stations in the parking garage. After discussing the current and future demand for electric charging stations, and installation costs, the Commission directed staff to reach out to charging station manufacturers about lower-cost options for installing stations in the parking garage.

B) Overnight Parking – Garage

Parking Manager Simons reported feedback from the City Council after its recent vote to make overnight parking in the garage, permit only. The Council asked about a one-day option for non-permit holders. Commissioner DiGregorio made a motion for the Commission to recommend the City Council approve a \$3 flat rate paid at the meter for users to park overnight on the first floor of the garage. Commissioner Karoutas seconded the motion

Roll Call Vote: DiGregorio – yes; Buckley – yes; Karoutas – yes; McManus – no; Reynolds – yes.
Approved 4-1

NEW BUSINESS

A) Expiration Dates of Commission Appointments

Commissioner Chairman Reynolds proposed new expiration dates for Commission positions to get them aligned with the original term cycle put in place when the Parking Commission was created. The proposed changes are as follows:

Chairman Reynolds	8/5/18 (no change needed, next term would end 8/5/21 for this position)
Jack Buckley	8/5/18 (no change needed, next term would end 8/5/21 for this position)
Joseph DiGregorio	8/5/18 (no change needed, next term would end 8/5/21 for this position)
George Maglaras	9/28/19 (change expiration of this position upon renewal to 8/5/22)
Thomas Massingham	8/10/19 (change expiration of this position upon renewal to 8/5/22)
Periklis Karoutas	8/5/20 (no change needed)
Anthony McManus	1/27/19 (change expiration of this position upon renewal to 8/5/20)

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Commissioner DiGregorio moved to accept the term changes as proposed. Commissioner Karoutas seconded the motion. **Approved 5-0**

B) Plaid Friday Parking

Reid Weston with the Economic Development Department requested the Commission recommend the day after Thanksgiving, Nov. 24, 2017, a free parking day. This would correspond with Plaid Friday, a day promoting shopping at local businesses. Commissioner Buckley made a motion to recommend the City Council declare Nov. 24, 2017 a parking holiday. Commissioner McManus seconded the motion. **Approved 5-0.**

C) Saturday Holidays

Parking Manager Simons brought to the Commission's attention that per state law, if a legal holiday falls on a Sunday, it is observed on the following Monday. There are no provisions in state law if a holiday falls on a Saturday. With Veterans Day falling on a Saturday, the Commission was asked if it wanted to declare the Friday before a parking holiday. The Commission took no action on this issue.

ADJOURN

Commissioner Buckley moved to adjourn, which was seconded by Commissioner Karoutas.
Approved 5-0

Adjourned at 10:57 a.m.