



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, November 14, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, November 14, 2017 at 3:35 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Sarah Greenshields and Amanda Russell. Also present were Mike Gillis, Business Administrator Libby Simmons and Business Office Assistant Evonne Kill-Kish.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF OCTOBER 17, 2017:** Amanda Russell moved, Sarah Greenshields seconded to approve the meeting minutes from October 17, 2017. An oral **VOTE PASSED 3/0**.
- IV. GENERAL DISCUSSION:**
 - Possibility of "ambassadors" to help fundraise. Everyone's time has been limited to actively solicit donors.
 - Evonne will create a thank you note card to be sent to donors
 - Amanda will contact parent and booster groups.
 - Contact Optima Bank
 - There will possibly be a public information event to be held at DHS auditorium on January 25. There will be a press release, Channel 22, ads to communicate this to the public.
- V. MATTERS OF INTEREST:**
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
 - a. Existing names-- Resolution has already been approved by School Board.
 - b. Amanda will provide information for new Facebook page.
- VII. ADJOURNMENT:** Amanda Russell moved, Sarah Greenshields seconded to adjourn the JBC meeting at 4:20 p.m. An oral **VOTE PASSED 3/0**.