



JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	Tuesday, November 21, 2017
Meeting Time:	4:30 p.m.

- I. **CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, November 21, 2017 at 4:30 p.m. in the Superintendent's Conference Room of the McConnell Center by JBC Chair Betsey Andrews Parker. In addition to Ms. Andrews Parker, present JBC members included Jan Nedelka, Steve Haight and Keith Holt. Karen Weston was excused. Dennis Ciotti arrived at 4:35 p.m. Also in attendance were Harriman representatives Dan Bisson and Mark Lee, Harvey Construction representatives Carl DuBois and Adam Reynolds, Clerk of the Works Mike Brooks, Jeff White and GES Principal Beth Dunton.
- II. **CITIZENS' FORUM:** No one addressed the JBC.
- III. **APPROVAL OF AGENDA:** Jan Nedelka moved, Steve Haight seconded to approve the agenda as presented. An oral **VOTE PASSED 4/0.**
- IV. **APPROVAL OF MEETING MINUTES FOR NOVEMBER 13, 2017:**
Jan Nedelka moved, Steve Haight seconded to approve meeting minutes of November 13, 2017. An oral **VOTE PASSED 4/0.**
- V. **GMP DRAFT:** Mr. DuBois provided a draft of the contract which will be signed after the CIP is approved by the City Council on December 13. Also provided were list of documents.
- VI. **HARVEY/HARRIMAN UPDATE:** Mr. Bisson stated that they met with the building inspector for clarifications and adjustments. It went well, and it was determined that drawings would not be sent to him until the state fire marshal has reviewed them. All transactions will be handled electronically. RFP has been sent out for abatement design and monitoring services. Testing has been completed and permit requests have been requested.

Fire Marshal will be contacted after documents have been completed and it could take from a week or two to up to a few months to meet regarding the project. Mr. Lee and Mr. Bisson stated they do not anticipate any issues.

Ms. Andrews Parker thanked Mr. DuBois for providing hard hats to students when they meet with them.

Ms. Dunton updated the committee on the Sand Castle progress stating they are dealing with details about office and people placement since they are moving more rooms than originally thought. Mr. White has been assisting with the transition details. Harvey will also help with the move.

Mr. Lee updated the committee on annual costs for operating AC. The cost would be approximately \$1,800 for 3 wings, but would not be full use in the summer months.



**DOVER SCHOOL
DISTRICT**

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Mr. White added that LED lights will be placed in the entire District. Any that are not added by Harvey will be added by the District. Rebates were also discussed, and Harriman will handle the submissions.

Mr. DuBois stated that there will be several bids discussed today and more at the meeting on 12/5. At that time, he should have an idea if there will be additional funding for alternate #6 (AC) based on the outcome of the bids. Currently, the JBC is about \$212,000 short. Mr. DuBois is hopeful the gap can be reduced. He would need to know by the end of December if the JBC would like to add AC to the project if funding is available.

Mr. Lee stated there may be some savings from commissioning, possibly project contingency and technology.

After the first wing is complete, Mr. DuBois stated they would have a better idea of costs and use of contingency.

Mr. DuBois stated that additional samples were taken by Desmarais regarding asbestos testing and a revised report will be provided soon.

VII. FINANCIAL UPDATE: Ms. Simmon's update was reviewed.

VIII. MANIFEST APPROVAL: There are no manifests for this meeting.

IX. APPROVE LETTERS OF RECOMMENDATION FOR SUBS: Mr. Reynolds presented the letters of recommendation.

a. Drywall: Steve Haight moved, Dennis Ciotti seconded to accept Harvey's recommendation of VPS Drywall, LLC for drywall services. The bid in the amount of \$188,197.00 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**.

Mr. DuBois will amend the letter of recommendation to include #7, Storage 167A.

b. Electrical: Steve Haight moved, Dennis Ciotti seconded to accept Harvey's recommendation of Liberty Electrical for Electrical work. The bid in the amount of \$916,250.00 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**.

Harvey has worked with all contractors that they are recommending.

The painting letter of recommendation was discussed, but not approved due to an error. It will be brought back to the JBC for approval at a later date.

X. TESTING UPDATE: Included above in Harvey/Harriman update.



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- XI. DRED UPDATE:** There is no update on DRED situation.
- XII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA:** DRED update, letters of recommendation, Sand Castle update, Manifest and financial update.
- XIII. MATTERS OF INTEREST:** Mr. Nedelka asked that documents (drawings and specifications) provided by Harriman be emailed to JBC members.
- XIV. ADJOURNMENT:** Jan Nedelka moved, Keith Holt seconded to adjourn the meeting at 5:33 p.m.
An oral **VOTE PASSED 4/0.**