



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, December 7, 2017**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** The December meeting was called to order at 4:01 by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance, and Cathleen Beaudoin.
2. **MINUTES---NOVEMBER 2, 2017**--Minutes of the November meeting were approved on a motion made by Ann Schultz and seconded by Michael Egan. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (NOVEMBER)**--The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE**--None
5. **OLD BUSINESS**
 - A. HVAC project: The City Manager will be meeting with Siemens and will inquire as to the difference between their original estimate and the 2 subsequent estimates we have received at significantly higher quotes.
 - B. Bookseller contract: The Friends of the Library are going to meet with Andrew Fitt to sign a one year contract to resell a portion of our donation and weeded books.
6. **NEW BUSINESS**
 - A. FY'19 Budget: The Library budget is due to the City Manager by December 18th. Some items that are being requested in the budget are a 20 hour evening custodian, computer lab in magazine area with added electrical and data wiring, \$10,000 for redoing public bathrooms, 3% increase in book budget, and 35% increase in Hoopla.
 - B. Makerspace plans: This space would be used for computer classes with 3 different configurations of how the tables could be set up. The Memory Lab will debut in January with the public having access to a video converter, tape converter, and scanner.
 - C. 3D printer: The Library is purchasing its own 3D printer for \$2,673.
 - D. Charging station: The Friends of the Library are purchasing an 8 plug charging station for the Library. It will be a self-serve station located in the addition.
 - E. Custodian: There were 34 applicants for the Library's custodial position. The Director interviewed three of the applicants. An offer has been made and a formal letter was sent which must be signed and returned. Dennis Flanagan will be staying on for 4 hours per day until the new person begins work.

UPCOMING PROGRAMS

Dec. 1 & 15: Adult with Toddler Yoga, 11am



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Dec. 2: Paws for Reading with Murphy, 10am
Dec. 2, 9, 16, 23, 30: Lego Saturdays in Children's Room
Dec. 2, 9, 16, 23: Saturday matinees, 2pm (Nut Job 2; Despicable Me 3; Leap!; Elf)
Dec. 3, 10: Sunday matinees 2pm (Meet Me in St. Louis; It's a Wonderful Life)
Dec. 4: "Hour of Code" 5pm and 6pm
Dec. 6: Storytime with Santa Claus and Mayor Weston, 10am
Dec. 6: Women's Self-Defense Class, 7pm
Dec. 6: Intermediate Excel, 6:30pm
Dec. 7: Morning Book Group: "Boston Girl" by Anita Diamant, 10-11am
Dec. 8: closed for Staff Development Day
Dec. 11: Knitting Group, 6pm
Dec. 11: Introduction to Word, 6:30pm
Dec. 11: Local author Warren Watson "Claire and Charlie", 7pm
Dec. 12: Local author Stephen Mackenzie "Adam", 7pm
Dec. 13: Extreme Excel, 6:30pm
Dec. 13: 2nd Weds. Movie: "Home Again", 6:30pm
Dec. 13: #D paper snowflake craft, 3pm and 7pm
Dec. 20: Game Night, 6pm
Dec. 16: Christmas craft workshop for kids, 10-12
Dec. 16 & 23: Tony McManus Christmas carols on piano, 10-11am
Dec. 17: Holiday piano concert, Deborah Wyndham, 2pm
Dec. 18: "Factory on Fire" Mark Leno & Thom Hindle, 7pm
Dec. 18: Evening Book Group: "Invention of Wings", by Sue Monk Kidd, 6:30pm
Dec. 24-25: closed for Christmas holiday
Dec. 27: Star Wars Mania, 6:30pm
Dec. 28: Escape Room programs---Middle Schoolers 2pm; High schoolers 3pm
Dec. 30: STEM Saturday: Marble Run Challenge, 2pm
Dec. 31: closed New Year's Eve
Artist of the Month: Iris Woodworth-Watson, photographs

7. ITEMS OF CONCERN--none.

8. ADJOURNMENT-- The meeting was adjourned at 4:41 on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, JANUARY 4, 2018 @ 4:00PM