



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Conference Room, City Hall
Meeting Date: **Thursday, December 7, 2017**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), David Hurlbert, Grant Killian, Anne Kotlus, Nancy O'Connor, Kristen Murphy, Nicholas Kline

Staff Present: Steve Bird

1. Roll Call Attendance

Boudreau called meeting to order at 5:42 and conducted a roll call and confirmed a quorum.

2. Election of Officers for 2018

By unanimous vote, officers for 2018 confirmed to be Boudreau (Chair), Murphy (Vice-Chair), and Killian (Secretary)

3. Citizens Forum

O'Connor inquired if the Committee can apply independently for grants. Boudreau confirmed conservation and education grants are something we can pursue and we have done so in the past. A common barrier to overcome is the requirement grants often have of matching funds from the City.

4. Approval of minutes

With the note that the 10/26 minutes should mention "Chorlian" as the previous name of the "Mason" Easement for clarity, Kotlus made a motion to approve the minutes from 10/26/17, Murphy seconded. Vote: Unanimous.

5. Treasurer's Report

Bird reported the balance of the conservation fund as of 10/30/2017 was \$63,514.41 with the receivables at \$0.02.

6. Public Projects:

Boudreau and Bird relayed that the land owner affiliated with the "Mason Easement" (formerly "Chorlian") is working on an appraisal and subordination of the mortgage; this remains "in progress."

7. Reports by Task Groups

A. Easement Monitoring

Boudreau: There's been lots of recent monitoring activity. Bird circulated an updated Monitoring List and observed that some grant agencies still need to be informed of recent completed monitoring efforts, but this is all good progress. Bird pointed out a few top priority properties on the list that it would be "nice to get done soon." These include Vermette (top of the list as they may have recently put a foundation in without a permit), Murphy/Ridgeway Stable on County Farm Cross Road, Goldberg Park, and SMPJ on Parsons Lane. Bird, Hurlbert, and Killian briefly discussed monitoring the Vermette property next week – Bird will communicate with the committee if he is available.

Murphy asked about the status of some properties on the Monitoring List that show they haven't been monitored since 2002 (Watson Rec Land, for example). Boudreau explained that documentation could be



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incorrect, but it's a city owned property so there hasn't been urgency to monitor it without a stakeholder invested advocating for the attention.

B. Outreach and Education

Murphy pointed out the tradition of a Winter full moon snowshoe walk and volunteered to organize one again for 2018. Killian offered to assist. There was conversation about a different location than the Watson Rd trail which offers an out-and-back experience – there was consensus that a loop or circuit would be better.

Murphy asked if the follow-up conversations from Apple Harvest Day had been completed and Boudreau confirmed that they had.

C. Trails

Nothing new to report.

8. New Business

None

9. Old Business

Bird inquired about the status of the Google Drive storing committee documents. Boudreau and Murphy both shared that their Google Drives are at capacity and not well organized. Kline has reviewed many of the committee documents, but pointed out its unclear which is the official storage location. Killian agreed to setup a shared drive solution with access exclusive to the Open Lands Committee and communicate it as the new official shared file location.

Murphy commented on the value of some documents being on the public internet, and Bird shared that there are many through the Dover city website. Bird suggested we could improve upon what is shared publicly.

10. Enter Non-public Session

At 6:07, Murphy motioned to enter non-public session per RSA 91-A:3, II(d), to report on the status of individual land protection efforts and transactions. Kotlus seconded. On roll call vote, all approved.

Returned to public session at 6:22.

Kotlus made a motion to seal the non-public minutes per RSA 91-A, III, because divulgence would render the proposed action ineffective. O'Connor seconded. All approved.

Chair declared the meeting adjourned at 6:24 pm.