



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, December 12, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, December 12, 2017 at 3:34 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell and Sarah Greenshields. Also present were Business Administrator Libby Simmons, Business Office Assistant Evonne Kill-Kish, School Board member Kathy Morrison and School Board member-elect Andrew Wallace.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF NOVEMBER 28, 2017:** Amanda Russell moved, Sarah Greenshields seconded to approve the meeting minutes from November 28, 2017. An oral **VOTE PASSED 3/0**.
- IV. GENERAL DISCUSSION:**
- Angela Carter (SEED and DMS PTG) sent a letter to her contacts for distribution.
 - Dover Parents Music Club (DPMC) invited a representative from the fundraising committee to attend their January 10 meeting to discuss the project. The meeting is at 6:00 pm.
 - Ms. Morrison has volunteered to make calls to large donors.
 - Ms. Kill-Kish asked for names of donors, so she can issue thank you notes.
 - Senator David Watters provided a name of an auto company that may be interested in making a donation.
 - Ms. Greenshields is working on obtaining a contact for Citizen's Bank.
- V. MATTERS OF INTEREST:** none
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
- Mr. Wallace will get a list from Ms. Kill-Kish on potential donors to call.
 - Crunch math for Camp Cody donations
 - Furnish detailed list to take to FFE individual with HMFH and is it new? (equipment donated)
 - Ms. Kill-Kish will call donors (not high-end donors-Ms. Greenshields and Ms. Morrison will contact them).
- VII. ADJOURNMENT:** Amanda Russell moved, Sarah Greenshields seconded to adjourn the JBC meeting at 4:22 p.m. An oral **VOTE PASSED 3/0**.