



JOINT BUILDING COMMITTEE – GARRISON SCHOOL MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Room, McConnell Center
Meeting Date:	Tuesday, December 19, 2017
Meeting Time:	4:30 P.M.

1. Call to Order and Roll Call
2. Citizens' Forum
3. Approval of Agenda
4. Approval of Minutes of December 5, 2017 meeting
5. Manifest Approval
6. Approve Letters of Recommendation for subcontractors
7. Financial Report and Status Update
8. Harriman/Harvey Update
9. Color Board of Finishes
10. Sand Castle Update
11. DRED Update
12. Review Action Items and Build Agenda for next meeting
13. Matters of Interest
14. Adjournment



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

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- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, December 5, 2017 at 4:31 p.m. in the Superintendent's Conference Room of the McConnell Center by JBC Chair Betsey Andrews Parker. In addition to Ms. Andrews Parker, present JBC members included Karen Weston, Steve Haight, Jan Nedelka and Keith Holt. Dennis Ciotti was excused. Also in attendance were Superintendent Bill Harbron, Business Administrator Libby Simmons, Harriman representative Dan Bisson, Harvey Construction representatives Carl DuBois and Adam Reynolds, Clerk of the Works Mike Brooks, Jeff White, GES Principal Beth Dunton and School Board member-elect Andrew Wallace.
- II. CITIZENS' FORUM:** No one addressed the JBC.
- III. APPROVAL OF AGENDA:** Keith Holt moved, Jan Nedelka seconded to approve the agenda as presented. An oral **VOTE PASSED 5/0**.
- IV. APPROVAL OF MEETING MINUTES FOR NOVEMBER 21, 2017:**
Jan Nedelka moved, Steve Haight seconded to approve meeting minutes of November 21, 2017 amended to include Mr. Nedelka in the list of attendees. An oral **VOTE PASSED 4/0 (Weston abstained)**.
- V. HARVEY/HARRIMAN UPDATE:** Mr. Bisson stated that he has been working with Principal Dunton on color selection and will be presenting them to the JBC at a future meeting. The Abatement, Design and Monitoring Services RFP was sent out with 5 responders who will most likely bid on the project. The commissioning and testing materials RFP will be sent out later in the week.

Ms. DuBois stated that they have submitted documents for the building permit so that they may begin work in the gymnasium and also for the full permit. They are looking for confirmation that will allow them to continue. The request was also sent to the state Fire Marshal 2 weeks ago. He is hopeful the response will be that they can continue "at their own risk". They are unable to begin until this is received. They also have contacted Eversource with no response to date. Approval of the Eversource engineering department is needed for the final number. They have been trying to obtain this for 3 months.

At the last meeting, Mr. Ciotti noted that he has a contact at Eversource and would be willing to assist. Mr. Bisson will request his help if they don't receive information soon. Mr. Bisson confirmed that it could take from 5 weeks to 3 months for a response from the Fire Marshal. They focus mostly on life safety issues and inspections will be ongoing throughout the project.

Some bids are coming in lower than anticipated which may allow for less additional funding needed for alternate 6.



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VI. FINANCIAL REPORT AND STATUS UPDATE: No update for this meeting.

VII. MANIFEST APPROVAL: There are no manifests for this meeting.

VIII. APPROVE LETTERS OF RECOMMENDATION FOR SUBS: Mr. Reynolds presented the letters of recommendation.

a. Electrical: Keith Holt moved, Jan Nedelka seconded to accept Harvey's recommendation of Liberty Electrical for electrical work. The bid in the amount of \$916,250.00 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**. Alternate language was amended since the vote at the last meeting.

b. Doors, Frames and Hardware: Jan Nedelka moved, Keith Holt seconded to accept Harvey's recommendation of Kelly Bros. for doors, frames and hardware work. The bid in the amount of \$106,334.00 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**. It was clarified that all classroom doors have glass in them.

c. Drywall: Keith Holt moved, Jan Nedelka seconded to accept Harvey's recommendation of VPS Drywall, LLC for drywall work. The bid in the amount of \$190,418 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**.

d. Resilient Flooring, Carpet Flooring and Entrance Mat: Jan Nedelka moved, Keith Holt seconded to accept Harvey's recommendation of Gorman Thomas, Inc. for resilient and carpet flooring and Entrance Mat work. The bid in the amount of \$95,680 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**. Tile bid is separate from this bid.

e. Tile: Keith Holt moved, Jan Nedelka seconded to accept Harvey's recommendation of Capital Tile and Marble, Co. Inc. for tile work. The bid in the amount of \$65,280 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**. Items d. and e. are budgeted together, but listed separately and awarded to different companies due to scope of work.

Mr. Nedelka asked if thinning of paint is monitored to which Mr. DuBois and Mr. Bisson responded that it will be monitored but the practice does not occur often.

f. Painting: Keith Holt moved, Jan Nedelka seconded to accept Harvey's recommendation of White Diamond Painting for painting work. The bid in the amount of \$49,700 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**. Revised dollar value from last meeting to include alternates. The low bid was confirmed with the company to make sure it is accurate.



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g. Specialties: Jan Nedelka moved, Karen Weston seconded to accept Harvey's recommendation of Specialty Services of New England for specialties work. The bid in the amount of \$124,000 will be awarded contingent on CIP approval. An oral **VOTE PASSED 4/1 (Andrews Parker opposed)**.

IX. TESTING UPDATE: Mr. DuBois shared the testing results with the committee which came back negative. Ms. Simmons stated that she would send payment to Desmarais.

X. SAND CASTLE COMMITTEE UPDATE: Ms. Dunton stated the committee is working with Harvey and Harriman to schedule an assembly for all students regarding the project. Students will be receiving hard hats to bring home. The assembly will take place on December 13 at 8:45 am.

The committee is working with teachers on logistics and the move.

XI. DRED UPDATE: There is no update on the DRED situation.

XII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA: DRED update, letters of recommendation, colors update, manifest, status and financial report, elect chairperson, Harvey and Harriman update, (voting items moved to the top of the agenda), confirm quorum (Mr. Haight is unable to attend, Ms. Weston may be unavailable), invite new SB member representative to the 12/19 meeting.

XIII. MATTERS OF INTEREST: Ms. Weston asked the status of construction for classrooms and gym. Mr. DuBois stated that construction is scheduled to begin on January 10. They have filed for a permit for the gym and all documents for the full permit. He needs confirmation from the building department that they are allowed to proceed at their own risk once the gym is complete. He cannot start until they have confirmation.

Mr. Haight asked if they have received comments from subcontractors that could hold up the project. Mr. Reynolds and Mr. DuBois responded that they don't have concerns on anything at this time.

Rebates are being reviewed and will be sent out at the appropriate time.

Ms. Weston asked for clarification on the flooring tile in the bathrooms. Mr. Bisson stated he would check on the tile being considered.

XIV. ADJOURNMENT: Karen Weston moved, Keith Holt seconded to adjourn the meeting at 5:20 p.m. An oral **VOTE PASSED 5/0**.



10 Harvey Road
Bedford, NH 03110
P: (603) 624-4600
F: (603) 668-0389
harveyconstruction

12/11/17

Betsey Andrews Parker
Dover School District
288 Central Ave
Dover, NH 03820

RE: Recommendation of Award – ACT
Dover Garrison Elementary School
Dover, NH

Dear Betsey,

Harvey Construction is seeking approval to award the **Acoustical Ceiling Tile and Grid Work** for subject project to Granite State Acoustics for the total amount of **Ninety Eight Thousand Five Hundred Dollars (\$98,500)**

This value is for the **Base Bid and alternate Numbers 2, 3, 4, 5, 7. This value excludes alternates No. 1 and No. 6.** Should the City elect to proceed with alternate No. 1 or 6 prior to January 31, 2018 a change order can be written to the subcontractor for the value identified on the attached scope review sheet

This award is based on the attached detailed scope of work bid tabulation spreadsheet.

Sincerely,

Adam Reynolds
Project Manager

I hereby authorize Harvey Construction to enter into a contract agreement with the aforementioned subcontractor/supplier on behalf of the Dover School District for the amount stated above.

Betsy Andrews Parker

Date

Harvey Construction		Bid Tabulation Sheet				
Job: Garrison Dover Elem School						
Date: 12/11/2017						
Trade: Acoustical Ceiling Tile		GMP BUDGET	Co. Granite State Contact: Jennifer Wyman Phone:	Co. Boucher Acoustic Contact: Phone:	Co. Pratt Company Contact: Phone:	Co. Optimum Contact: Phone:
Spec. Sections: Includes 09 but not limited to						
Base Price		\$ 105,002.00	\$ 98,500.00	\$ 117,420.00	\$ 105,002.00	\$ 100,508.00
1 Addendum #1,2,3			INCLUDED	INCLUDED	INCLUDED	INCLUDED
2 Drawings and specifications dated 10/6/17			INCLUDED	INCLUDED	INCLUDED	INCLUDED
3 Attendance at weekly job meeting or as required.			INCLUDED	INCLUDED	INCLUDED	INCLUDED
4 This is an occupied building. This contractor includes coordination of their work with Harvey and the Garrison School District			INCLUDED	INCLUDED	INCLUDED	INCLUDED
5 Work hours 7am - 3:30pm Monday - Friday			INCLUDED	INCLUDED	INCLUDED	INCLUDED
6 OSHA compliant safety plan			INCLUDED	INCLUDED	INCLUDED	INCLUDED
7 Phased construction included. Mobilizations as required. Reference 10/10/17 phasing plan.			INCLUDED	INCLUDED	INCLUDED	INCLUDED
8 Provide temporary protection for your own work at the end of each shift.			INCLUDED	INCLUDED	INCLUDED	INCLUDED
9 Daily cleanup of materials and debris to a Harvey provided dumpster.			INCLUDED	INCLUDED	INCLUDED	INCLUDED
10 All permits as required for this scope of work included.			N/A	N/A	N/A	N/A
11 UL Listed firestopping for your own work to match fire rating of assembly.			N/A	N/A	N/A	N/A
12 All materials and equipment per drawings and specifications without substitution.			INCLUDED	INCLUDED	INCLUDED	INCLUDED
13 Attended walk though			NO	NO	NO	NO
14 Daily cleanup to a Dumpster provided by Harvey			INCLUDED	INCLUDED	INCLUDED	INCLUDED
15 Submittals per specification section			INCLUDED	INCLUDED	INCLUDED	INCLUDED
16 Includes phasing as follows:						
17 Phase I & VI -Temporary classrooms- Jan 2018-Feb 2018 - NO ACT			INCLUDED	INCLUDED	INCLUDED	INCLUDED
18						
19 Phase II-Wing 20 -Jan 2018-June 2019 Aprox-8,800 sq.ft			INCLUDED	INCLUDED	INCLUDED	INCLUDED
20 [8 classrooms, corridor 207, toilet rooms 198,200 & 201]-new grid & tile			INCLUDED	INCLUDED	INCLUDED	INCLUDED
21						
22 Phase III-Wing 10-July 2018-Jan 2019 Aprox-10,270 sq. ft			INCLUDED	INCLUDED	INCLUDED	INCLUDED
23 [8 classrms, corridors 179, 170 & partial 112, toilet rms 172, 173 & 184, rm 187]-new grid & tile			INCLUDED	INCLUDED	INCLUDED	INCLUDED
24						
25 Phase IV-kindergarten rms & boiler infrastructure-Summer 2018 Aprox -3750 sq. ft			INCLUDED	INCLUDED	INCLUDED	INCLUDED
26 [K-rooms 119 & 120,Vestibule 122, corridor/common area repairs]			INCLUDED	REUSE GRID	INCLUDED	25% NEW GRID
27						
28 Phase V-Wing 30-Jan 2018-May 2018 Aprox-10,025 sq. ft			INCLUDED	INCLUDED	INCLUDED	INCLUDED
29 [8 classrooms, corridors 112,123 & 124, toilet rms 108,109,129 & 130]-new grid & tiles			INCLUDED	INCLUDED	INCLUDED	INCLUDED
30						
31 Grand total – 32,845 sq.ft of new ACT 2 tile in new 15/16 grid			INCLUDED	REUSE GRID	INCLUDED	NO - SEE ABOVE
32 This total has 1000 sq ft of common area repairs (provide new tile & grid)			INCLUDED	INCLUDED	INCLUDED	INCLUDED
33						
34 NOTE:			INCLUDED	INCLUDED	INCLUDED	INCLUDED
35 wings 10 & 20 will require two separate mobilizations for grid (to accommodate duct work)			INCLUDED	INCLUDED	INCLUDED	INCLUDED
36 each phase to be stocked separately- no long term storage			INCLUDED	INCLUDED	INCLUDED	INCLUDED
37 chipped CMU below wall angle is not acceptable-care must be taken when anchoring wall angle to CMU			INCLUDED	INCLUDED	INCLUDED	INCLUDED
38 Install dates for grid and/or tile can vary (slightly) due to city/state inspections			INCLUDED	INCLUDED	INCLUDED	INCLUDED
39 Includes Alterante No. 2, 3, 4, 5, and 7			INCLUDED	INCLUDED	INCLUDED	INCLUDED
Total Contract Value		\$ 105,002.00	\$ 98,500.00	\$ 117,420.00	\$ 105,002.00	\$ 100,508.00
Alternates Alternate #001 Alternate #006			HCC 20,410.00 N/A	20,410.00 N/A	HCC 20,410.00 N/A	HCC 20,410.00 N/A
Signed by:						



GARRISON ELEMENTARY SCHOOL - RENOVATIONS

15618

TRACKING SUB-CONTRACTOR BID APPROVALS from Harvey
Base Bid & alternates 2, 3, 4, 5, 7

as of 2017-12-05
Rev 2017-12-06

DESCRIPTION	GMP BUDGET	AWARD TO	AMOUNT	SAVINGS (\$) ADDS \$
Electrical	\$932,000	Liberty	\$916,250	(\$15,750)
Door, frames & hardware	\$108,264	Kelly Bros	\$106,334	(\$1,930)
Drywall	\$252,200	VPS	\$190,418	(\$61,782)
Flooring Part I & II	\$171,927	Gorman Thomas & Tile Works	\$160,960	(\$10,967)
Painting	\$70,500	White Diamond	\$49,700	(\$20,800)
Specialties	\$121,513	Specialty Services of NE	\$124,000	\$2,487

Total savings to date

(\$108,742)

CAPITAL IMPROVEMENTS SUMMARY

Garrison Elementary School Project

As of: November 30, 2017

Transfer of Appropriations from Garrison School Facility Improvements, FY2006, CC approval 2/10/2016	\$ 14,830.98
Transfer of Appropriations from Woodman Park Elementary School Facility Improvements, FY2008, CC approval 2/10/2016	\$ 56,455.62
Transfer of Appropriations from Dover High School, FY2009, CC approval 2/10/2016	\$ 471.76
Transfer of Appropriations from Garrison School Facility Improvements, FY2015, CC approval 2/10/2016	\$ 89,028.00
Appropriation (FY16), CC approval 12/9/2015	\$ 6,900,000.00
Total Appropriation:	\$ 7,060,786.36

<u>Date</u>	<u>CIPM#</u>	<u>Expenditures to Date:</u>	<u>Amount:</u>
7/21/2016	GES01	Harriman - For Professional Services provided between 6/1/2016-6/30/2016 - Facilities Study	\$ 5,250.00
7/21/2016	GES01	Harriman - Reimbursable Expenses (travel) through 6/30/2016 - Facilities Study	\$ 83.77
9/15/2016	GES02	Harriman - For professional Services provided between 7/1/2016-7/31/2016 - Facilities Study	\$ 9,550.00
9/15/2016	GES02	Harriman - Reimbursable Expenses (travel) through 7/31/2016 - Facilities Study	\$ 12.49
10/6/2016	GES03	Harriman - For professional Services provided between 8/1/2016-8/31/2016 - Facilities Study	\$ 11,650.00
10/6/2016	GES03	Harriman - Reimbursable Expenses (travel) through 8/31/2016 - Facilities Study	\$ 221.32
11/3/2016	GES04	Harriman - For professional Services provided between 9/1/2016-9/30/2016 - Facilities Study	\$ 12,450.00
11/3/2016	GES04	Harriman - Reimbursable Expenses (travel) through 9/30/2016 - Facilities Study	\$ 114.63
1/19/2017	GES05	Harriman - For professional Services provided between 10/1/2016-12/31/2016 - Facilities Study	\$ 1,000.00
4/6/2017	GES06	Harriman - For professional Services provided between 1/1/2017-1/31/2017 - Facilities Study	\$ 10,600.00
4/6/2017	GES07	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	\$ 22,275.00
4/6/2017	GES08	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	\$ 37,125.00
4/6/2017	GES08	Harriman - Reimbursable Expenses (travel) through 2/28/2017 - Phase I Design	\$ 27.09
5/4/2017	GES09	Harriman - For professional Services provided between 3/1/2017-3/31/2017 - Phase I Design	\$ 14,850.00
5/4/2017	GES09	Harriman - Reimbursable Expenses (travel) through 3/31/2017 - Phase I Design	\$ 13.20
5/18/2017	GES10	Titcomb Associates - Topographical and Boundary Field Survey	\$ 9,100.00
6/1/2017	GES11	Harriman - For professional Services provided between 4/1/2017-4/30/2017 - Phase I Design	\$ 29,700.00
6/1/2017	GES11	Harriman - Reimbursable Expenses (priting & travel) through 4/30/2017 - Phase I Design	\$ 188.79
6/29/2017	GES12	Harriman - For professional Services provided between 5/1/2017-5/31/2017 - Phase I Design	\$ 9,900.00
6/29/2017	GES12	Harriman - Reimbursable Expenses (travel) through 5/31/2017 - Phase I Design	\$ 64.74
6/30/2017	GES13	Harriman - For professional Services provided between 6/1/2017-6/30/2017 - Phase I Design (ck date 7/20/17)	\$ 19,800.00
6/30/2017	GES14	Titcomb Associates - Add'l Services for Wetland Delineation (ck date 7/20/17)	\$ 2,000.00
6/30/2017	GES15	John Turner Consulting Inc. - Geotechnical Investigation (8.1.17 manifest, FY17 expense)	\$ 7,000.00
8/24/2017	GES16	Harriman - For professional Services provided between 7/1/2017-7/31/2017 - Phase I Design	\$ 39,600.00
8/24/2017	GES16	Harriman - Reimbursable Expenses (travel) through 7/31/2017 - Phase I Design	\$ 12.23
10/19/2017	GES17	Harriman - For professional Services provided between 8/1/2017-7/31/2017 - Phase I Design	\$ 99,000.00
10/19/2017	GES17	Harriman - Reimbursable Expenses (travel) through 8/31/2017 - Phase I Design	\$ 96.75
10/19/2017	GES18	Harvey Construction Corp., - CM's Preconstruction Phase Services	\$ 25,000.00
10/19/2017	GES19	John L. Carter Sprinkler Co., Inc. - Sprinkler MIC Testing	\$ 2,370.00
11/2/2017	GES20	Desmarais Environmental, Inc. - Industrial hygiene services to conduct haz material survey for asbestos	\$ 1,960.00
11/2/2017	GES21	Harriman - For professional Services provided between 9/1/2017-9/30/2017 - Phase I Design	\$ 79,200.00
11/2/2017	GES21	Harriman - Reimbursable Expenses (travel/printing) through 9/30/2017 - Phase I Design	\$ 207.36
Total Expenditures:			\$ 450,422.37

Obligations:

PO#201611093	Harriman - Architectural & Engineering Services for Facilities Study - Proposal Approved 5/26/2016	\$ 3,000.00
PO#201701723	Harriman - Estimate for Reimbursable Expenses (travel, postage, permits, etc)	\$ 1,467.79
PO#201707153	Harriman - Architectural & Engineering Services for Design Services - Proposal Approved 1/31/2017 (Lump Sum Fee)	\$ 143,550.00
PO#201707153	Harriman - Architectural & Engineering Services for Design Services - Proposal Approved 1/31/2017 (Reimbursable Expenses)	\$ 29,389.84
PO#201707153	Harriman - Architectural & Engineering Services for Design Services - Proposal Approved 1/31/2017 (Permitting Fees & Services)	\$ 75,000.00
PO#201801821	Desmarais Environmental, Inc. - Industrial hygiene services to conduct haz material survey for asbestos	\$ 40.00
PO#201803230	Harvey Construction Corp., - CM's preconstruction phase services based on current construction budget of \$6,331,202	\$ 6,656.00
Total Obligations:		\$ 259,103.63

Budget Availability: \$6,351,260.36

JBC Monthly Status Report – November

GES Building Project

- The JBC will be able to move forward with approval of sub-contractor bids at the December 19 meeting, after the CIP has been approved by the City Council on December 13.
- The “Sand Castle” committee, a group comprised of GES staff members meets regularly to determine logistics for the move that will occur when the project begins in January.
- An assembly for students was held at Garrison School on December 13 to inform them of the process and changes that will occur.
- The permitting process is ongoing and responses should be coming soon.
- DRED Conversion process is ongoing. The GES JBC has not received an update from DRED.