



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, November 21, 2017**
Meeting Time: 8:30 a.m.

Called to Order at 8:30 a.m.

ROLL CALL

Members Present: Charles Reynolds (Chairman), Jack Buckley, Joseph DiGregorio, Thomas Massingham, Anthony McManus, Periklis Karoutas and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chair) – excused.

Others Present: Christopher Parker (Assistant City Manager), William Simons (Parking Manager), Dan Barufaldi (Economic Development Director), and Michael Cicchese (Parking Clerk)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

A) Review and Approval of October meeting minutes

Commissioner Buckley made a motion to approve the minutes from the October 17, 2017

Parking Commission meeting. Motion seconded by Commissioner DiGregorio. **Approved 6-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on various downtown development projects including 104 Washington St., Third Street, and Mechanic and Chapel streets. He also reported that due to delays in the development of the Third St. parking lot property, the lot would be reopened for the holiday season.

B) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented meter activity and financial numbers for October. He reported that income was 9 percent ahead of projected levels. Additionally the highlighted that the average number of parking meter transactions per days has increased by 7.5 percent.



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OLD BUSINESS

A) Electric Charging Stations

Parking Manager William Simons updated the Commission on information from Tesla Inc., regarding the installation of electric vehicle charging stations in the garage. The Parking Manager said he will finalize information with Tesla as to how much the company would put toward the installation of both charging stations exclusively for Tesla vehicles and universal stations for other electric vehicles.

C) Other Old Business

No additional Old Business discussed

NEW BUSINESS

A) FY19 Budget

The Parking Manager presented a draft of the FY19 Parking Bureau budget for the Commission to review. More detailed information as it pertains to personnel costs will be provided at a future meeting.

ADJOURN

Commissioner Buckley moved to adjourn, which was seconded by Commissioner DiGregorio.

Approved 6-0

Adjourned at 9:10 a.m.