

MINUTES

Regular Meeting
Dover Housing Authority
December 20, 2017
12:02 p.m.

The Commissioners of the Dover Housing Authority held their regular meeting on Wednesday, December 20, at 12:02 p.m. at 62 Whittier Street, Dover, NH. Chair, Timothy Granfield called the meeting to order.

Roll Call

Timothy Granfield, Chair
Noreen Biehl, Commissioner
Kevin Irwin, Commissioner

Also present were: Allan Krans, Executive Director; Wendy Tenney, Finance Director; Kathy Noel, Administrative Assistant

Absent at the time of roll call: Patricia Silberblatt, Commissioner; Mark Moeller, Vice Chair

Public Comment: No members of the public were present.

Minutes

The Minutes of the Regular Meeting and the Nonpublic Meeting of November 21, and the Special Meeting of December 4, 2017 were presented to the Board. Kevin Irwin moved to accept the minutes and Noreen Biehl seconded.

On a roll call vote to approve the minutes:

Aye

Nay

Timothy Granfield
Noreen Biehl
Kevin Irwin

None

Timothy Granfield moved to wave the normal order of business due to time constraints. All were in favor.

New Business:

Mark Moeller moved to bring the following resolution to the table, seconded by Patricia Silberblatt:

RESOLUTION NO. 2017-12-20-01

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the Executive Director is authorized to withdraw the sum of \$903.00 from TD Bank, Account No. 7764010086, which is the Public Housing Family Self-Sufficiency (FSS) Escrow Account.

BE IT FURTHER RESOLVED, that these funds will be a partial disbursement on behalf of an FSS program participant to help achieve their FSS goals.

On a roll call vote to pass the resolution:

Aye

Nay

Timothy Granfield
Mark Moeller

None

Noreen Biehl
Kevin Irwin

Noreen Biehl moved to bring the following resolution to the table, seconded by Kevin Irwin:

RESOLUTION NO. 2017-12-20-02

WHEREAS, the conversion of family public housing units pursuant to the Rental Demonstration Program (RAD) is complete and the formation of a Low Income Housing Tax Credit partnership is complete; closing on Municipal bonding is scheduled for 12/28/17: and

WHEREAS, certain Dover Housing Authority staff members have and will engage in extraordinary work functions over and above their regular scope of work while expending substantial time and effort to bring the transformation of family public housing at the Dover Housing Authority to conversion and completion;

WHEREAS, efficiencies and savings have been accomplished in the development of above-named transactions and will be accomplished in completion of rehabilitation and relocation of residents;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, stipends are awarded to the following staff persons at the closing transaction of the municipal bond on or about 12/28/17:

Wendy Tenney	\$30,000
Allan Krans	\$40,000

Stipends for relocation/construction oversight services successfully completed are awarded to the following staff persons on or about October 1, 2018 and October 1, 2019:

James Gagne	\$7,500 (October 1, 2018)
James Gagne	\$7,500 (October 1, 2019)
John Maloney	\$7,500 (October 1, 2018)
John Maloney	\$7,500 (October 1, 2019)

The above –named staff persons may request terms of distribution which in their individual discretions advantages them for income tax purposes.

On a roll call vote to pass the resolution:

Aye

Nay

Timothy Granfield
Noreen Biehl
Kevin Irwin

None

Kevin Irwin moved to bring the following resolution to the table, seconded by Noreen Biehl:

RESOLUTION NO. 2017-12-20-03



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): 1623 Settlement Dover Limited Partnership Address: 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 2017 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	NOREEN BIEHL	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRAUS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order, or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one or such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

On a roll call vote to pass the resolution: Aye: Timothy Granfield, Noreen Biehl, Kevin Irwin; Nay: None

Kevin Irwin moved to bring the following resolution to the table, seconded
by Noreen Biehl: **RESOLUTION NO. 2017-12-20-04**



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): DOVER HOUSING AUTHORITY Address: 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 2017 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	NOREEN BIEHL	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KIRBY	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

On a roll call vote to pass the resolution: **Aye:** Timothy Granfield, Noreen Biehl,
Kevin Irwin; **Nay:** None

Kevin Irwin moved to bring the following resolution to the table, seconded by Noreen Biehl: **RESOLUTION NO. 2017-12-20-05**



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity):

COVERED BRIDGE MANOR

Address: C/O Dover Housing Authority
62 Whittier St. Dover NH 03820

Financial Institution: TD Bank, N.A.
11000 Atrium Way
Mt. Laurel, NJ 08054

I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 2017 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	NOREEN BIEHL	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRANS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay, without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

On a roll call vote to pass the resolution: **Aye:** Timothy Granfield, Noreen Biehl, Kevin Irwin; **Nay:** None

Kevin Irwin moved to bring the following resolution to the table, seconded by Noreen Biehl: **RESOLUTION NO. 2017-12-20-06**



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): WHITTIER FALLS, INC. Address: C/O Dover Housing Authority 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 2017 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	NOREEN BIEHL	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRAUS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

On a roll call vote to pass the resolution: **Aye:** Timothy Granfield, Noreen Biehl, Kevin Irwin; **Nay:** None

Kevin Irwin moved to bring the following resolution to the table, seconded by Noreen Biehl: **RESOLUTION NO. 2017-12-20-07**



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): SEYMOUR OSMAN COMMUNITY CENTER AND YOUTH SAFE HAVEN Address: C/O Dover Housing Authority 62 Whittier St. Dover NH 03820	Financial Institution: TD Bank, N.A 11000 Atrium Way Mt. Laurel, NJ 08054
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I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 2017 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
CHAIRMAN	TIMOTHY GRANFIELD	
VICE CHAIR	MARK MOELLER	
BOARD MEMBER	NOREEN BIEHL	
BOARD MEMBER	PATRICIA SILBERBLATT	
BOARD MEMBER	KEVIN IRWIN	
SECRETARY	ALLAN B KRAUS	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent, signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

On a roll call vote to pass the resolution: **Aye:** Timothy Granfield, Noreen Biehl, Kevin Irwin; **Nay:** None

Timothy Granfield returned to the normal order of business.
Mark Moeller arrived at the meeting at 12:10.

Manifests and Correspondence

The check manifests were presented. Mark Moeller moved, and Noreen Biehl seconded to approve payroll checks numbered 0020426 through 020453 and D0107300 - D0112300; housing checks 042487 through 042589; Section 8 HCV checks numbered 040097 through 040203 and D002783 through D002891; Addison Place checks numbered 005650 through 005681; and Covered Bridge Manor checks numbered 003904 through 003924.

On a roll call vote to approve the manifests:

Aye

Timothy Granfield
Mark Moeller
Noreen Biehl
Kevin Irwin

Nay

None

Reports

Mark Moeller moved to accept the reports, seconded by Kevin Irwin.

Report of Executive Director dated December 20, 2017. Allan Krans discussed his report with the Commissioners.

The Commissioners reviewed the following reports: Report of Capital Improvements, Report of the DHA Liaison Officer, Housing Statistics,

and the Resident Services Coordinator.

Allan Krans announced the new FSS Grant Program was awarded for 2 full time positions and the DHA program ranked in the top 5 % among over 700 programs countywide.

The following Financial Reports were presented and discussed:

- Budget Comparative – October 2017
- Addison Place Budget Comparative – October 2017
- RAD Conversion Commitment (RCC)
- Commitment of Housing Assistance Payment (CHAP) Operating Cost (OCAF) Comparison

On a roll call vote to accept the Board Reports:

Aye

Timothy Granfield
Mark Moeller
Noreen Biehl
Kevin Irwin

Nay

None

Policy Reviews: Political Use of Dover Housing Authority Property and the Resident Initiatives Policy were reviewed.

Old Business: There was no Old Business discussed.

Miscellaneous:

The Whittier Falls Newsletter was reviewed.

Adjournment: Mark Moeller moved, and Noreen Biehl seconded to adjourn at 12:30p.m.

Chair

Date

Secretary

Date