Dover School District	Joint Building Committee – GARRISON SCHOOL Minutes	
	Meeting Type:	Regular Meeting
	Meeting Location:	Supt Conference Rm, McConnell Center
	Meeting Date:	**Tuesday, December 19, 2017**
	Meeting Time:	**4:30 p.m.**

I. **CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, December 19, 2017 at 4:34 p.m. in the Superintendent's Conference Room of the McConnell Center by JBC Chair Betsey Andrews Parker. In addition to Ms. Andrews Parker, present JBC members included Karen Weston, Jan Nedelka and Keith Holt. Dennis Ciotti arrived at 4:50 pm and Steve Haight was excused. Also in attendance were Superintendent Bill Harbron, Business Administrator Libby Simmons, Harriman representatives Mark Lee, Neri Bordas, Dan Bisson, Harvey Construction representatives Carl DuBois and Adam Reynolds, Clerk of the Works Mike Brooks, Jeff White, GES Principal Beth Dunton and School Board member Carolyn Mebert.

II. **CITIZENS' FORUM:** No one addressed the JBC.

III. **APPROVAL OF AGENDA:** Jan Nedelka moved, Keith Holt seconded to approve the agenda as presented. An oral **VOTE PASSED 4/0.**

IV. **APPROVAL OF MEETING MINUTES FOR DECEMBER 5, 2017**:
Jan Nedelka moved, Keith Holt seconded to approve meeting minutes of December 5, 2017 as amended. An oral **VOTE PASSED 4/0.**

V. **MANIFEST APPROVAL:** There are no manifests for this meeting.

VI. **APPROVE LETTERS OF RECOMMENDATION FOR SUBS:** Ms. Simmons reviewed letters of recommendation that had been approved at the previous two meetings. The JBC was able to formally approve the recommendations due to the approval in the CIP of additional funds for the project.

a. **Electrical:** Jan Nedelka moved, Karen Weston seconded to award the bid for Electrical work in the amount of $916,250 to Liberty Electrical. A roll call **VOTE PASSED 4/0**.

b. **Doors, Frames and Hardware:** Jan Nedelka moved, Karen Weston seconded to award the bid for doors, frames and hardware in the amount of $106,334 to Kelly Bros. A roll call **VOTE PASSED 4/0.**

c. **Drywall:** Jan Nedelka moved, Karen Weston seconded to award the bid for drywall in the amount of $190,418 to VPS Drywall, LLC. A roll call **VOTE PASSED 4/0.**

d. **Flooring Part I and II:** Jan Nedelka moved, Karen Weston seconded to award the bid for flooring in the amount of $160,960 to Gorman Thomas & Tile Works in the amount of $160,960 A roll call **VOTE PASSED 4/0**.

e. **Painting:** Jan Nedelka moved, Karen Weston seconded to award the bid for painting in the amount of $49,700 to White Diamond Painting. A roll call **VOTE PASSED 4/0.**

f. Specialties: Jan Nedelka moved, Karen Weston seconded to award the bid for specialties in the amount of $124,000 to Specialty Services of New England. A roll call **VOTE PASSED 4/0.**

Mr. Reynolds presented new letters of recommendation for the JBC to review.

g. Acoustical Ceiling Tile and Grid: Karen Weston moved, Jan Nedelka seconded to award the bid for acoustical ceiling tile and grid work in the amount of $98,500 to Granite State Acoustics. A roll call **VOTE PASSED 4/0.**

h. Miscellaneous and Structural Steel: Karen Weston moved, Jan Nedelka seconded to award the bid for miscellaneous and structural steel in the amount of $108,900 to Novel Iron Works. A roll call **VOTE PASSED 4/0.**

i. Demolition and Abatement: Karen Weston moved, Jan Nedelka seconded to award the bid for demolition and abatement in the amount of $246,500 to Advanced Building Systems. A roll call **VOTE PASSED 4/0.**

Mr. Reynolds discussed an award for HVAC and plumbing, but it was determined that he would revise the letter of recommendation and it would presented at the next meeting.

Mr. DuBois recommended that companies that were invited to bid be listed on the award letters.

VII. FINANICIAL REPORT AND STATUS UPDATE: Ms. Simmons reviewed the financial and status update and noted that the December financial report would include the $1.2 million that was approved by the City Council in the CIP.

She will include an additional spreadsheet with more detailed information beginning at the next meeting. Dennis Ciotti moved, Karen Weston seconded approval of the financial report and status update. An oral **VOTE PASSED 5/0.**

VIII. HARVEY/HARRIMAN UPDATE: Mr. Bisson provided summary of current RFPs and their due dates. He also provided a bid tabulation sheet for RFP for abatement design and monitoring services. Mr. Bisson recommended Desmarais for this award and noted that they did the original testing and Harriman has confidence in their work.

Karen Weston moved, Jan Nedelka seconded to award the bid for abatement design and monitoring services in the amount of $13,000 to Desmarais. A roll call **VOTE PASSED 5/0.** Mr. DuBois stated that they expect a straight forward process.

Mr. DuBois stated that they would have more Letters of Recommendation at the next meeting. The kids seemed to enjoy the assembly regarding the project. The Eversource representative visited the site and they should know the cost of the new transformer soon. The building inspector has agreed that after the temporary build out of the gymnasium, work can proceed at their own risk. Eversource will install and set up the transformer.

Mr. Bisson added that they received a letter from the fire marshal with questions to which Harriman is responding so they should hear more soon.

IX. COLOR BOARD OF FINISHES: Ms. Bordas and Mr. Lee presented a color board with choices made by members of the Garrison staff. She stated the group wanted to provide unity and consistency while providing each wing with their own identity. Colors included neutrals, oranges, blues and greens with small bits of gold and yellow on exposed ducts. Each wing will have neutrals and accent colors. The colors should flow and circulate movement. It will be a child like environment without going overboard.

Ms. Andrews Parker expressed her concern for the flooring pattern, stating it looked like Mindcraft and could possibly look outdated in the future. Mr. Lee stated that he would provide a 3-D rendering that will provide a better view of the flooring. Ms. Dunton commented that the staff was shown photos of similar flooring and it looked more agreeable.

Mr. Ciotti asked if they had researched the colors and how color affects students to which it was confirmed that they have done so which is a major reason for the palette selected.

Mr. Holt stated his concern that teachers are comfortable teaching in rooms with the selected colors. Accent walls will have the bold colors, so they won't be too overpowering.

It was discussed if the color board should be displayed so that all staff can review and add their opinion. Dr. Harbron stated that in his experience he has found that there is never a scenario where everyone will be happy. He added that colors in which adults are comfortable are different from those liked by students. He added that he is struggling with not creating a 21st century building and feels the colors and arrangement of furniture may help to create more of a 21st century space. He is concerned that the building isn't being created to reflect the future of education, only retrofitting an older building. Ms. Andrews Parker agreed with him and noted the project is primarily for safety changes. She is hopeful the colors will help revitalize the building and not make it so bland. Dr. Harbron commented that the colors would make Garrison more creative and dynamic and not so institutional. He is hopeful the colors will stay vibrant in years to come. Mr. Lee noted that paint can always be changed.

Ms. Weston and Mr. Ciotti were excused at 5:35 pm.

It was agreed that 3D renderings would be reviewed at the next meeting. Cost of painting additional areas will be reviewed at the next meeting also so that the walls look as good as the newer areas. The cost may be less to do all at the same time. The GMP includes painting of all walls that are being touched. Ms. Dunton noted that the administrative offices were painted last summer and will not match.

It was determined that Mr. Bisson can write a proposal for painting that will be itemized for each area. If anything additional is approved, a change order would be required.

Mr. Holt felt there should be a clear communication plan and consistent in messaging about colors.

X. SAND CASTLE COMMITTEE UPDATE: Ms. Dunton stated the committee has been continuing to meet and discuss logistics. She added that Mr. Bisson recommended using a technology consultant to determine what is needed for the school. He is not a vendor and would include projector choices, whole room sound systems, cameras, etc. The consultant can help with the bidding process and is familiar with best practices. The consultation would be no charge and there is funding in the budget for this.

Ms. Andrews Parker asked about possible perception of inequity to which Mr. Holt commented that there need to be expectations for the district and a baseline set. Mr. Myers would need to be consulted and involved with the process.

Mr. Nedelka believed that this is a bigger system-wide decision and added that the School Board should discuss this. Mr. Holt agreed that this should be a Board decision.

Dr. Harbron and Ms. Andrews Parker agreed that a meeting including Dr. Harbron, Mr. Myers, and the elementary principals should occur to discuss.

Dr. Mebert added that she has participated in other JBC's and technology was viewed differently. There was a great deal of discussion and people received professional development off site. The District needs to do the best that it can at the current time for the school. She noted that it is a changing world and students have different needs. The District should make the most of resources.

Dr. Harbron recommended meeting with the consultant.

XI. DRED UPDATE: There is no update on the DRED situation.

XII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA: DRED update, letters of recommendation, colors update, manifest, itemized cost of painting, meeting frequency, technology consultant. JBC members will be polled to determine if January 2 is agreeable for the next meeting or if January 4 is a better date.

XIII. MATTERS OF INTEREST: none

XIV. ADJOURNMENT: Meeting was adjourned at 6:08 pm**.**