



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE – DOVER HIGH
SCHOOL AND REGIONAL CTC FUNDRAISING
SUBCOMMITTEE
MEETING NOTICE**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, January 16, 2018
Meeting Time:	3:30 P.M.

1. Call to order and roll call
2. Citizens' Forum
3. Approve Minutes from December 12, 2017
4. General Discussion
5. Matters of Interest
6. Build next agenda and review action items
7. Adjournment



**DOVER SCHOOL
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JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC FUNDRAISING SUB-COMMITTEE MINUTES

Meeting Type:	Sub-Committee Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr.
Meeting Date:	Tuesday, December 12, 2017
Meeting Time:	3:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee Fundraising Sub-Committee was called to order on Tuesday, December 12, 2017 at 3:34 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell and Sarah Greenshields. Also present were Business Administrator Libby Simmons, Business Office Assistant Evonne Kill-Kish, School Board member Kathy Morrison and School Board member-elect Andrew Wallace.
- II. CITIZENS' FORUM:** No one addressed the committee.
- III. APPROVE MINUTES OF NOVEMBER 28, 2017:** Amanda Russell moved, Sarah Greenshields seconded to approve the meeting minutes from November 28, 2017. An oral **VOTE PASSED 3/0**.
- IV. GENERAL DISCUSSION:**
- Angela Carter (SEED and DMS PTG) sent a letter to her contacts for distribution.
 - Dover Parents Music Club (DPMC) invited a representative from the fundraising committee to attend their January 10 meeting to discuss the project. The meeting is at 6:00 pm.
 - Ms. Morrison has volunteered to make calls to large donors.
 - Ms. Kill-Kish asked for names of donors, so she can issue thank you notes.
 - Senator David Watters provided a name of an auto company that may be interested in making a donation.
 - Ms. Greenshields is working on obtaining a contact for Citizen's Bank.
- V. MATTERS OF INTEREST:** none
- VI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:**
- Mr. Wallace will get a list from Ms. Kill-Kish on potential donors to call.
 - Crunch math for Camp Cody donations
 - Furnish detailed list to take to FFE individual with HMFH and is it new? (equipment donated)
 - Ms. Kill-Kish will call donors (not high-end donors-Ms. Greenshields and Ms. Morrison will contact them).
- VII. ADJOURNMENT:** Amanda Russell moved, Sarah Greenshields seconded to adjourn the JBC meeting at 4:22 p.m. An oral **VOTE PASSED 3/0**.