



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	Wednesday, January 3, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Garrison School Joint Building Committee was called to order on Wednesday, January 3, 2018 at 4:34 p.m. in the Superintendent's Conference Room of the McConnell Center by JBC Vice Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included Karen Weston, Steve Haight, Carolyn Mebert and Keith Holt. Jan Nedelka was excused. Also in attendance were Superintendent Bill Harbron, Business Administrator Libby Simmons, Harriman representatives Mark Lee, Neri Bordas, Dan Bisson, Harvey Construction representatives Carl DuBois and Adam Reynolds, GES Principal Beth Dunton.

Karen Weston moved, Steve Haight seconded to elect Dennis Ciotti as Chairperson.

Keith Holt nominated Carolyn Mebert as Chairperson since she has experience as a JBC Chair and her representation as a School Board member for this school project. Discussion ensued. He withdrew his motion.

A roll call **VOTE PASSED 5/0** to approved Mr. Ciotti as Chairperson.

Keith Holt moved, Steve Haight seconded to elect Carolyn Mebert as Vice Chairperson. A roll call **VOTE PASSED 5/0**.

- II. CITIZENS' FORUM:** No one addressed the JBC.

- III. APPROVAL OF AGENDA:** Keith Holt moved, Steve Haight seconded to approve the agenda as presented. An oral **VOTE PASSED 5/0**.

- IV. APPROVAL OF MEETING MINUTES FOR DECEMBER 19, 2017:**

Karen Weston moved, Keith Holt seconded to approve meeting minutes of December 19, 2017 as presented. An oral **VOTE PASSED 4/0 (Mebert abstained)**.

- V. MANIFEST APPROVAL:** There are no manifests for this meeting.

- VI. APPROVE LETTERS OF RECOMMENDATION FOR SUBS:**

a. Roofing: Karen Weston moved, Keith Holt seconded to award the bid for Roofing work in the amount of \$46,100.00 to Academy Roofing. A roll call **VOTE PASSED 5/0**.

b. HVAC and Plumbing: Steve Haight moved, Karen Weston seconded to award the bid for HVAC and Plumbing in the amount of \$1,167,200.00 to Oliver Mechanical. A roll call **VOTE PASSED 5/0**.

Dr. Mebert asked for the policy on change orders and if history of company change orders is reviewed when recommending contractors to which Mr. DuBois responded in the negative.



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Mr. Lee added that they have a good record of change orders with Harvey Construction.

c. Architectural Millwork: Keith Holt moved, Karen Weston seconded to award the bid for architectural millwork in the amount of \$231,920.00 to Aubin Millwork. A roll call **VOTE PASSED 5/0.**

d. Windows, Storefront & Glazing: Karen Weston moved, Keith Holt seconded to award the bid for windows, storefront & glazing in the amount of \$219,800.00 to Pentucket Glass & Aluminum. A roll call **VOTE PASSED 5/0.**

At this point in the bidding process, there is a potential savings to date of approximately \$165,000. There may be a possible recommendation at the next meeting regarding air conditioning.

VII. APPROVE RFP'S--HARRIMAN: Keith Holt moved, Karen Weston seconded to award the RFP for construction testing services to S.W. Cole in the amount of \$3,200.00. A roll call **VOTE PASSED 5/0.**

Ms. Weston asked about potential solar panels. Mr. Bisson responded that a possible re-design would most likely be needed due to the integrity of the roof.

VIII. HARVEY/HARRIMAN UPDATE: Mr. Bisson stated that they are still waiting for a response from the fire marshal, but it should be received soon. Mr. DuBois added that the fire inspector responded that they "can proceed at own risk". A formal permit won't be issued until everything is resolved. Mr. Reynolds added that the electrical review is almost completed. Fencing and framing are being started soon as preparations for the temporary classrooms. Students will occupy the temporary areas directly after February vacation.

Ms. Dunton has contacted AD Wotton and Gary Bannon regarding storage for items in the gym (cheer mats, etc.) Chairs will be moved, and office trailers added. She showed drawings of the re-worked drop off and pick up loop.

IX. COLOR BOARD OF FINISHES UPDATE: Ms. Bordas and Mr. Lee presented 3D renderings of the color choices discussed at the last meeting. Dr. Mebert noted that from research it has been determined that orange increases oxygen to the brain. Mr. Lee added that choices were made to be child-like and youthful.

Ms. Weston commented that she did not like the green color choice. Colors were discussed in more detail and it was agreed that it would be difficult to please everyone. The small samples also were not believed to be a good representation of the actual color.

Mr. Holt asked that 4 tiles be shown to the JBC to see the pattern a little more clearly. The tiles are vinyl and used often due to durability as opposed to price point. Maintenance includes annual stripping and re-waxing. There will be carpets in front of doors, so wear will be reduced in those areas.



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Dr. Harbron commented that a building project from his former district used vibrant shades as accents.

Mr. Lee will bring more visual guidance to the next meeting. JBC approval is needed to move forward with color choices. The JBC is agreeable with colors shared with school staff although there will not be a formal rollout.

Ms. Dunton asked to borrow orange cones from Harvey to mark the drop off loop.

X. SAND CASTLE COMMITTEE UPDATE: Items discussed earlier in the agenda.

XI. DRED UPDATE: There is no update on the DRED situation.

XII. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA: DRED update, letters of recommendation, colors update, manifest.

XIII. MATTERS OF INTEREST: Mr. Reynolds stated that the major trades are almost complete with possibly 6-8 additional to be approved by the JBC. All lights will be LED with some upgraded through JBC and others through Affinity, as with the rest of the district. Ms. Simmons will send a spreadsheet of lights that will be touched. The next meeting is scheduled for January 16 at 4:30 pm.

XIV. ADJOURNMENT: Keith Holt moved, Karen Weston seconded to adjourn the meeting at 5:55 pm.